

# **Board of Selectmen Meeting Minutes**

**Thursday November 8, 2018**

**6:30PM**

## **Chelsea Town Office**

### **I. Call to regular meeting to order:**

Selectboard present included Michael Pushard, Deborah Sanderson and Benjamin Smith

The meeting was called to order at 6:31PM by Sanderson.

Members of the public present included Scott Tilton, Judy Mastrianno, Lee Burns, Sandra Mills, Molly Alexander and Carol Belanger.

The Pledge of Allegiance was recited

### **II. Public Comment on items not part of the agenda: None**

### **III. Adjustments to the agenda: None**

### **IV. Consent Agenda:**

- A. Approval of Accounts Payable Warrant # 20 in the amount of \$404,207.66
- B. Approval of Payroll Warrant # 21 in the amount of \$7,465.80
- C. Approval of Accounts Payable Warrant # 22 in the amount of \$218,909.12
- D. Approval of October 25, 2018 Selectboard Meeting Minutes

A motion was made by Pushard that was seconded by Smith to approve Consent Agenda Items A, B, C and D as presented. The vote was unanimous.

### **V. Scheduled Items:**

#### **A. New Business:**

#### **1. Review and Approve Modifications to Selectboard Meeting Schedule for Holidays**

The Selectboard rescheduled the next meeting for November 29, 2018 due to Thanksgiving being November 22, 2018.

## **2. Town Hall Streams - meeting internet streaming service**

The Selectboard reviewed the link to Town Hall Streams that was sent to them. The cost for the meeting streaming service would be \$250 per month and would include as many meetings as Chelsea decided to stream. The Selectboard requested the Manager find out how short a contract could be signed and if the number of views could be counted to determine the number of views.

### **B. Old Business:**

#### **1. KVCOG Brownfields Site Assessment Application**

The Manager presented the Selectboard a list of active and inactive fuel tanks in Chelsea. He also presented the Selectboard with few properties that could be redeveloped and that could be perceived as having an issue with unknown hazards being present. The Board requested that contact be made with the owners of the properties before a decision to proceed with the Brownfields Grant Application.

#### **2. Collection of Cable Franchise Fees from Spectrum**

There was no action taken by the Selectboard to collect cable franchise fees from Spectrum.

#### **3. Results of Vote to begin RSU 12 Withdrawal Process and next steps**

The Referendum Vote to appropriate \$15,000 to prepare an agreement for withdrawal from Sheepscot Valley RSU #12 was defeated. No further action will be taken to withdraw.

### **VI. Legal:**

#### **A. Review and act upon the License Agreement for Belgrade Auto to use the Chelsea Heights Easement for placement of utility poles.**

A license authorizing Belgrade Auto to erect utility poles and wires within the 25' excavation buffer was reviewed by the Selectboard. Members of the Cemetery Committee expressed their objection to the license being approved.

Another option was presented by the property owner to the Selectboard that included bringing electricity underground outside the 25' excavation buffer. The Manager and CEO will meet with the property owner and make sure there is sufficient area beyond the 25' for the underground work.

#### **B. Naming Right of Way off Hallowell Road – Travelers Way**

A motion was made by Smith that was seconded by Pushard to name the new right away off the Hallowell Road Travelers Way contingent upon a road name being able to be duplicated in the same zip code. The vote was unanimous.

**C. Review Preliminary 2019 State Municipal Evaluation**

The Manager provided the Selectboard with a copy of Chelsea’s preliminary 2019 State Municipal Valuation. It was noted that Chelsea’s assessment quality rating was 87%. No action was taken.

**VII. Written Communication:**

- A. The Selectboard reviewed a letter from Charter Communication dated October 25, 2018
- B. The Selectboard reviewed the CEO Report for October 2018
- C. The Selectboard reviewed the Town Managers Report

**VIII. Verbal Communication:**

- A. **Town Manager** – Specific items from the written report were highlighted by the Manager
- B. **Sheepscot Valley RSU #12 Representative** – None
- C. **Boards and Committee** – None
- D. **Board of Selectmen/Assessors** –

**Mr. Pushard** – provided the Board with highlights and updates on the Christmas Lighting and associated activities

**Mr. Smith** – None

**Ms. Sanderson** – None

**IX. Executive Session: None**

**X. Adjournment:**

A motion was made by Pushard that was seconded by Smith to adjourn the meeting. The vote was unanimous. Sanderson declared the meeting adjourned at 8:14PM.

Approved by the Board of Selectmen on November 29, 2018.

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Deborah Sanderson

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Michael Pushard

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Benjamin Smith