

**Board of Selectmen and Public Hearing Minutes**  
**Thursday September 27, 2018**  
**6:30PM**  
**Chelsea Town Office**

Selectmen present included Michael Pushard and Deborah Sanderson. Benjamin Smith was absent and excused.

**Public Hearing**

**I. Henry Truman Recyclers License – Map 1 Lot 101**

The hearing was called to order at 6:31PM by Sanderson.

The Town Manager explained the process for obtaining a Recyclers License. The Code Enforcement Officer explained the inspection and future enforcement aspects of obtaining a Recyclers License. The Selectmen asked questions of the applicant.

The hearing was closed at 6:41PM by Sanderson

**II. General Assistance Ordinance and amended Appendices**

The hearing was called to order at 6:42PM by Sanderson.

The Town Manager explained the requirements for adopting the new ordinance and new updated income and expense maximums listed in the appendices attached to the ordinance.

The hearing was closed at 6:44PM by Sanderson

**I. Call to regular meeting to order:**

The regular meeting was called to order at 6:45PM by Sanderson.

Members of the public present included Scott Tilton, Rick Cote, Sheri Truman, Henry Truman, Carol Belanger, Molly Alexander, Maria Jacques, Tonia Burns and Howie Tuttle

The Pledge of Allegiance was recited

## **II. Public Comment on items not part of the agenda:**

Carol Belanger asked if it would be possible to have the Selectboard packet made available to the public at the same time it is sent to the Selectboard. The packet will be made available on the Selectboard Agenda Section of the website.

## **III. Adjustments to the agenda:**

**Move the following for discussion and action to after the Consent Agenda**

**Legal A.**

**Legal C.**

**Old Business 2.**

## **IV. Consent Agenda:**

- A. Approval of Accounts Payable Warrant # 12 in the amount of \$7,776.92
- B. Approval of Payroll Warrant # 13 in the amount of \$65,833.66
- C. Approval of September 13, 2018 Selectboard Meeting Minutes

A motion was made by Pushard that was seconded by Sanderson to approve Consent Agenda Items A, B and C as presented. The vote was unanimous.

## **VI. Legal:**

- A. Act on Henry Truman Recyclers License Application – M 1 L 101

A motion was made by Pushard that was seconded by Sanderson to approve the Recyclers License Application for Henry Truman Jr on Map 1 Lot 101 to expire September 27, 2023. Vote was unanimous.

- C. Authorize the expenditure of funds to enforce land use violations at 353 Hankerson Road.

The Code Enforcement Officer explained the lack of cooperation she was receiving from the a bank foreclosed property. She has been all summer sending notices and making phone calls to with no results

A motion was made by Pushard that was seconded by Sanderson to authorize the expenditure of legal fees needed to gain the cooperation of the bank in cleaning up the property. Vote was unanimous.

**V. Scheduled Items:**  
**B. Old Business:**

2. Schedule a Special Election and adopt Article language for withdrawal from Sheepscot Valley RSU #12

Superintendent Tuttle and School Board Director Cote were present to provide comment and answer questions regarding the proposed November 6 vote on withdrawal. The Town Manager explained the process and presented the Selectboard with a draft of the Town Meeting Warrant and a sample ballot for voters on November 6.

A motion was made by Sanderson that was seconded by Pushard to approve the Special Town Meeting Warrant calling for referendum vote on November 6 regarding withdrawal from Sheepscot Valley RSU 12. Vote was unanimous.

**V. Scheduled Items:**  
**A. New Business:**

1. Fire Department Budget Over Draft Approval

The Selectboard were informed of the estimated overdraft in the Fire Department budget of \$489.62 a small percentage of the \$101,859 budget.

A motion was made by Pushard that was seconded by Sanderson to use Undesignated Fund Balance to cover the amount of the Fire Department budget overdraft. Vote was unanimous.

2. Elected Positions Training - Town wide

The Town Manager informed the Selectboard of the need for elected Selectboard and Budget Committee members to obtain Elected Officials training. He explained that there is an easy to use link that officials can go to and get the training. The link will be sent out in an email to the current officials needing the training. No action was taken.

3. Board of Selectmen Appointments

- a. Board of Appeals – Need 2  
Richard Danforth – Reconsideration  
Henry Truman  
Dick Condon
- b. Budget Committee – Need 1  
Richard Danforth – Term to June 30, 2019
- c. Road Advisory Committee – Need 2  
Richard Danforth – Term to June 30, 2021

No action was taken

**B. Old Business:**

1. Cable TV
  - a. Cable TV Ordinance Review

The Town Manager provided the Selectboard with a draft Cable TV Ordinance. No action was taken.

- b. Negotiation of Cable Franchise Agreement

The Town Manager explained to the Selectboard that the last franchise agreement was negotiated in 1997. There have been many changes in the industry and negotiation would be needed to get the latest services added to a franchise agreement. No action was taken.

- c. Franchise Fee Collection Approval

The Town Manager offered the Selectboard a letter he had recently prepared informing Spectrum that in one year from the date of the letter Chelsea would be exercising the franchise fee collection option. No action was taken.

3. Reconsider the Municipal Attorney Contact Policy

The Town Manager provided the Selectboard with a copy of the recently reviewed and readopted Municipal Attorney Contact Policy. No action was taken

4. MMA Annual Meeting Voting Delegate Credentials

The Selectboard reviewed the need to delegate officials from Chelsea to vote at the October 3, 2018 MMA Annual Meeting.

A motion was made Pushard that was seconded by Sanderson to delegate Scott Tilton as the official delegate and Ben Smith as the alternate voting delegate. Vote was unanimous.

**VI. Legal:**

- B. Adopt 2018-19 General Assistance Ordinance and Appendices

A motion was made by Sanderson that was seconded by Pushard to adopt the 2018-19 General Assistance Ordinance and the 2018-19 Appendices. Vote was unanimous.

**VII. Written Communication:**

- A. The Selectboard reviewed a letter from Sharon Burns
- B. The Selectboard reviewed Spectrums 2018 Annual Customer Notification
- C. The Board reviewed the Town Manager's Report

**VIII. Verbal Communication:**

- A. Town Manager – NONE**
- B. Sheepscot Valley RSU #12 Representative - NONE**
- C. Boards and Committee – NONE**
- D. Board of Selectmen/Assessors –**

**Mr. Pushard** – asked about the progress being made in repairing relations between Chelsea and the Hallowell Water District. Depending on information that Ben Smith has obtained, he wanted to consider getting the Town Attorney involved. He reminded everyone about the barking dog case the had won in court but has not been able to collect the fine awarded by the court.

**Ms. Sanderson** – NONE

**IX. Executive Session: NONE**

**X. Adjournment:**

A motion was made by Pushard that was seconded by Sanderson to adjourn the meeting. The vote was unanimous. Sanderson declared the meeting adjourned at 8:56PM.

Approved by the Board of Selectmen on October 11, 2018.

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Deborah Sanderson

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Michael Pushard

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Benjamin Smith