

Board of Selectmen and Public Hearing Minutes
Thursday September 13, 2018
6:30PM
Chelsea Town Office

Selectmen present included Benjamin Smith and Michael Pushard. Deborah Sanderson informed the Vice Chair Pushard that she would be late.

Open Public Hearing

The Public Hearing was opened by Vice Chair Pushard at 6:30PM.

Mr. Smith informed the Board and members in attendance that the proper posting requirements had not been followed and that the hearing and action needed to be tabled until the September 27, 2018 meeting

I. Henry Truman Recyclers License – Map 1 Lot 101

The public was asked to provide comment on the matter. Jesse Daniels asked about the location of the recycling yard in relation to the snowmobile trail near the proposed yard.

I. Call to regular meeting to order:

The regular meeting was called to order at 6:36PM by Vice Chair Pushard.

Members of the public present included Scott Tilton, Dick Condon, Rick Danforth, Jesse Daniels, Tonia Burns, Rick Cote, Sheri Truman, Henry Truman, Carol Belanger, Marion Bowman, Leonetta Burns and Michael Lemelin.

The Pledge of Allegiance was recited

II. Public Comment on items not part of the agenda:

Rick Danforth informed the Board that he was attempting to circulate a petition requiring a written vote on the November Ballot on adoption of a Site Plan Review Ordinance. The petition was not ready, and he would be petitioning the Board to include the vote on the June 2019 ballot.

III. Adjustments to the agenda: NONE

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 61 in the amount of \$,1878.00
- B. Approval of Accounts Payable Warrant # 09 in the amount of \$14,333.37
- C. Approval of Payroll Warrant # 10 in the amount of \$8,743.53
- D. Approval of Accounts Payable Warrant # 11 in the amount of \$377,871.23
- E. Approval of August 23, 2018 Selectboard Meeting Minutes
- F. Approval of July 19, 2018 Special Town Meeting Minutes

A motion was made by Smith that was seconded by Pushard to approve Consent Agenda Items A, B, C, D, E and F as presented. The vote was unanimous.

A motion was

V. Scheduled Items:

A. New Business:

1. MMA Annual Convention Attendance

Selectmen Smith expressed an interest in attending the October 3 and 4 Convention in Augusta. Other members did not object to his attending. He and the Manager will work out a plan to maximize Chelsea attendance at the various sessions. No formal action was taken.

Selectboard member Sanderson arrived at 6:57PM.

2. Cable TV Franchise Renewal

- a. Cable TV Ordinance Development
- b. Franchise Fee Collection

The Manager presented the Selectboard with information on the need to adopt a Cable TV Ordinance and renew the franchise agreement. The Board requested that formal materials be prepared for their review at the September 27, 2019 meeting. Mr. Smith requested that he be sent a copy of the current Franchise Agreement.

3. Board of Selectmen Annual Appointments

- a. Board of Appeals – Need 2
Richard Danforth – Term to June 30, 2019

A motion was made by Smith to appoint Rick Danforth to the Board of Appeals that was not seconded. The motion failed.

4. Board of Selectmen Multiple Year
 - a. Road Advisory Committee – Need 2
Henry Mastrianno – Term to June 30, 2019

A motion was made by Smith that was seconded by Sanderson to appoint Henry Mastrianno to a one-year term on the Road Advisory Committee. The vote was unanimous.

B. Old Business:

1. Annual Review and Approval of MMA Legal Services Contact List

The Manager explained that the Sexton was not currently on the list of Town Officials authorized to contact MMA Legal Services to seek legal advice. The Selectboard instructed the Manager to update the contact list to include the Sexton and add that any Board or Committee member may contact MMA Legal upon notification to MMA from an individual currently on the contact list. No formal action was taken

2. Review the hours the Town Office is open to the public

Following further clarification and explanation from the Manager regarding his proposed changes to the Town Office hours. It was determined that the office hours remain the same until more input is available from residents including the results of the tax bill insert survey.

3. 2018-19 Winter Sand resident distribution method

The Selectmen are committed to providing winter sand to residents in the safest, most efficient and as economically as possible. As a result, the Selectboard tasked the Town Manager with getting a three-sided sand storage structure that is easily accessible to the public built this fall for use this winter.

4. Terminating ED Consulting Services with Camoin Associates.

The Manager informed the Selectboard that at the last Economic Development Committee meeting committee members favored Chelsea ending the contract with Camoin and instead finding someone to help Chelsea accomplish the current tasks in front of it. The Selectboard requested that the Town Manager inform Camoin of Chelsea plan to terminate the contract and get mutual releases from the contract.

5. Hiring a Part Time Community Specialist

The Selectboard requested that the Town Manager work with the Economic Development Committee to find a person or a company to work with to complete tasks as provided by Camoin.

VI. Legal:

A. Act on Henry Truman Recyclers License Application – M 1 L 101

Due to an error in the Public Notice requirement, action on Henry Truman's request for a Recyclers License was tabled.

B. Voting on KVCOG Officers and Directors

The ballot with a slate of officers presented to membership by the nominating committee was presented to the Selectboard.

A motion was made by Smith that was seconded by Pushard to cast Chelsea's two Ballots for the slate as presented by the KVCOG Nominating Committee. The vote was unanimous.

In related business Ben Smith agreed to stay on as Chelsea alternate representative to KVCOG.

C. Funding Emergency Repairs to Engine #1

During the recent annual pump test of Engine 1 major deficiencies were discovered that needed to be corrected. The cost of the repairs was \$16,346.39. Chief Ramage had requested that \$13,346.39 from Fire Truck Reserve Account be used to pay the final amount due.

A motion was made by Pushard that was seconded by Smith to approve the use of up to \$13,346.39 from the Fire Truck Reserve Account to pay for repairs to Engine #1. Vote was unanimous.

D. Schedule a Special Election and adopt Article language for withdrawal from Sheepscot Valley RSU #12

The required wording of the Article to withdraw from RSU #12 was ready for a vote. This item was tabled to September 27, 2018

E. Approval of a Municipal Quit Claim Deed releasing undischarged 2014 Tax Lien

1. Alpha and Laurie Williams – Map 2 Lot 40

A motion was made by Pushard that was seconded by Smith to approve a Quit Claim Deed to Alpha and Laurie Williams on Map 4 Lot 40. The vote was unanimous.

VII. Written Communication:

A. The Selectboard reviewed a letter from Charter Communication dated August 31, 2018.

- B. The Selectboard reviewed the CEO Report for August 2018.
- C. The Selectboard reviewed the Town Clerk Report for August 2018.
- D. The Selectboard reviewed the Deputy Clerks Report for August 2018.
- E. The Selectboard reviewed the Maine DOT Notice of Route 9 Overlay in 2019.
- F. The Selectboard reviewed the Town Manager's Report.

VIII. Verbal Communication:

- A. **Town Manager** – The Manager highlighted some items in his written report
- B. **Sheepscot Valley RSU #12 Representative - NONE**
- C. **Boards and Committee** – NONE
- D. **Board of Selectmen/Assessors** –

Mr. Smith – None

Mr. Pushard – asked what effect the Cabins in the Woods was having on current enrollment in the RSU #12 Schools

Ms. Sanderson – requested that the Policy on Contact with the town's attorney be placed on the September 27, 2018 agenda for possible reconsideration and amendment.

IX. Executive Session: None

X. Adjournment:

A motion was made by Pushard that was seconded by Smith to adjourn the meeting. The vote was unanimous. Sanderson declared the meeting adjourned.

Approved by the Board of Selectmen on September 27, 2018.

Deborah Sanderson

Michael Pushard

Benjamin Smith