

**Town of Chelsea  
Board of Selectmen Minutes  
June 13, 2018  
Following Board of Assessors Meeting  
Regular Meeting  
Chelsea Town Office**

**I. Call to order:**

The regular meeting was called to order at 6:55PM by Mr. Danforth.

Selectmen present were Mr. Smith, Mr. Danforth and Mr. Pushard.

Members of the public present included Scott Tilton, Lee Burns, Sheri Truman, Judy Williams, Carol Belanger and Deb Sanderson

The Pledge of Allegiance was recited

**II. Public Comment on items not part of the agenda: NONE**

**III. Adjustments to the agenda: NONE**

**IV. Consent Agenda:**

- A. Approval of Payroll Warrant # 54 in the amount \$ 6,923.69
- B. Approval of Accounts Payable Warrant # 55 in the amount \$ 2,740.00
- C. Approval of Payroll Warrant # 56 in the amount of \$ 8,453.21
- D. Approval of Accounts Payable Warrant # 57 in the amount of \$ 241,602.71
- E. Approval of May 23, 2018 Selectboard Meeting Minutes

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve Consent Agenda Items A, B, C, D and E as presented. The vote was unanimous.

**V. Scheduled Items:**

**A. New Business:**

**1. Available property for sale next to Chelsea Heights**

The Board discussed the property adjacent to the Chelsea Heights Cemetery that has recently been put up for sale. Purchasing the property would provide the town with land on River Road. The land could be used to expand the cemetery or could have development possibilities. The size of the property was a concern as well as the condition and presence of a house. The possible removal of the building would likely lead to additional cost if it was demolished. No action was taken by the Board to purchase or acquire the property.

**V. Scheduled Items:**

**A. New Business:**

**2. Creation of Little Free Libraries in Chelsea**

The Manager explained to the Board that a proposal had been made to the him concerning the placement of Little Free Libraries at locations around town. The Board discussed the idea and reviewed information made available. The proposal included the building and maintaining a Little Library somewhere at the Town Office. The Manager will select a location. The Board did not take a formal vote but by consensus supported the concept and requested the Manager work to get a little library established.

**B. Old Business:**

**1. 2017-18 YTD Summer Roads Report Activity Report**

The Manager provided the Board with a detail of how the funds in the Summer Roads budget had been spent. This year the expense for general road maintenance was higher then usual. He explained that he was having Shaw and Son perform most of the as needed road repairs. The Board reviewed the amounts and did not take any action.

**2. Organize for Open Town Meeting**

The Board reviewed the agenda for the Town Meeting. Mr. Danforth volunteered to present to Billie Ellis the Spirit of America Volunteer Award and to recognize Hayden Young for his work to create a new Town Seal. No other changes were made in the agenda. No formal action was taken.

**VI. Legal:**

**A. Crystal Falls Bottle Club Renewal Application**

The Manager provided the Board with an application to renew the Bottle Club License for Crystal Falls. There were incidents reported last year that would be reason to deny the renewal.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve the issuance of 2018-19 Bottle Club Application for Crystal Falls for the year beginning August 1, 2018. The vote was unanimous.

**B. Quit Claim Deed – Jennifer Doyle – Map 16 Lot 55**

The Manager explained that Jennifer Doyle had paid in full her 2015 and 2016 Real Estate taxes. The amount paid was required to purchase the tax acquired property back from the Town.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to execute a Municipal Quit Claim Deed to Jennifer Doyle on a 2016 Tax Lien. The vote was unanimous.

**C. Belgrade Auto request to place utility poles in Chelsea Heights Setback**

The Manager reviewed with the Board a request he has received from Belgrade Auto to authorize the placement of above ground power poles and associated wire within the 25-foot Chelsea Heights Cemetery setback. Before granting permission, the Board requested further information be obtained from the landowner. No formal action was taken.

**VII. Written Communication:**

- A. The Selectmen reviewed the Treasurers Report on Investments
- B. The Selectmen reviewed the CEO Report for May 2018
- C. The Selectmen reviewed a letter from MDOT regarding the paving of Togus Road.
- D. The Selectmen were provided a copy of the Town Managers Report. A verbal report was provided items the Manager wanted to highlight.

**VIII. Verbal Communication:**

- A. **Town Manager – None**
- B. **Chelsea’s RSU #12 Representative –None**
- C. **Boards and Committee – None**
- D. **Board of Selectmen/Assessors -**  
**Mr. Smith – None**  
**Mr. Pushard** – requested that the Manager investigate repairing a section of a road on Davenport Road.  
**Mr. Danforth** – requested clarification of a communication between the Fire Chief and Code Enforcement regarding the burning of brush piles. The shoulder Townhouse Road near Scott Arnolds home needs to be further graded and shaped

**IX. Executive Session: None**

**X. Adjournment:**

A motion was made by Mr. Smith that was seconded by Mr. Pushard to adjourn the meeting. The vote was unanimous. Mr. Danforth declared the meeting adjourned at 8:00PM.

Approved by the Board of Selectmen on June 27, 2018.

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Richard Danforth

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Michael Pushard

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Benjamin Smith