

**Town of Chelsea
Board of Selectmen Minutes
May 9, 2018
6:30PM
Public Hearing
Regular Meeting
Chelsea Town Office**

Public Hearing

The Public Hearing on the amendments to the Shoreland Zoning Ordinance was opened by Mr. Danforth at 6:35PM.

In attendance was Rick Danforth, Ben Smith, Scott Tilton, Judy Williams, Sheri Truman, Jean Grigsby and Carol Belanger.

There were no comments on the proposed amendments.

The Public Hearing was closed by Mr. Danforth at 6:36PM.

I. Call to order:

The regular meeting was called to order at 6:36PM by Mr. Danforth.

Selectmen present were Benjamin Smith and Richard Danforth. Mr. Pushard had informed the Board that he would be late

Members of the public present included Scott Tilton, Judy Williams, Sheri Truman, Jean Grigsby and Carol Belanger

The Pledge of Allegiance was recited

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda: NONE

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 49 in the amount \$ 9,105.77
- B. Approval of Payroll Warrant # 50 in the amount \$ 6,927.94
- C. Approval of Accounts Payable Warrant # 51 in the amount of \$ 50,455.96
- D. Approval of April 25, 2018 Board of Selectmen Meeting Minutes

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Items A, B, C and D as presented. The vote was unanimous.

V. Scheduled Items:

A. New Business:

1. 2018- 2020 MMA Legislative Policy Committee Nominations

The Selectmen reviewed the process to nominate someone to the MMA Legislative Policy Committee. Those present expressed any interest in serving on the LPC at this time. No formal action was required

2. Tax Increment Financing Revenue and Expense Report

The Manager presented the Selectmen and members of the public with a TIF District expense and revenue report. The expense incurred for the Christmas Tree Lighting will be removed from the TIF Account and be paid out of Community Spirit operating account.

Mr. Pushard arrived at 6:53PM.

3. Returned Check Policy

The Manager presented the Selectmen with a revised and updated Returned Check Policy. A motion was made by Mr. Danforth that was seconded by Mr. Smith to adopt the Returned Check Policy. The vote was unanimous.

4. Everest Infrastructure acquisition of Chelsea's Cell Tower Lease

The Manager presented the Selectmen with a proposal from Everest Infrastructure to acquire the easement to the land Chelsea leases to U.S. Cellular for the cell tower. No formal action was taken. More information is going to be obtained.

5. Hiring a marketing and public relations professional

The Manager presented the Board with a firm that he felt would be a good fit with the town and its needs. The proposed expert, Jean Grigsby, discussed the services she would be able to perform. Her expertise is in newsletter preparation, website assistance and grant writing. No formal action was taken at this time.

6. Purchasing a GIS Application for Chelsea

The Manager informed the Board that he has gotten a quote from a vendor to provide GIS Management Services for Chelsea. No formal action was taken.

B. Old Business

1. Selectmen 2018-19 Municipal Budget Recommendations

The Selectmen reviewed the budget and has a discussion on reducing expenses and increasing non-property tax revenues.

A motion was made by Mr. Pushard that was seconded by Mr. Mr. Smith to recommend to voters a total \$ 1,303,261 in expenses. This includes cuts to the message sign (\$21,000) and Road Reconstruction (\$47,074) and recommend to voters a total of \$ 603,576 in non-property tax revenues. The vote was unanimous.

2. Review and Approval of new Town Seal

The Manager presented the latest version of the Town Seal to the Selectmen. A motion was made by Mr. Pushard that was seconded by Mr. Smith to approve the version presented and approve the future use. The vote was unanimous.

VI. Legal:

A. Countersignature of June 12, 2018 RSU #12 Validation Referendum Warrant and Notice of Election

The Board countersigned the warrants from RSU #12.

B. Certification of the Shoreland Zoning Ordinance Amendments

A motion was made by Mr. Smith that was seconded by Mr. Pushard to Certify the amendments to the Shoreland Zoning Ordinance to the Town Clerk. The vote was unanimous.

C. Certification of the Site Plane Review Ordinance to Town Clerk

The final version of the Site Plan Review Ordinance was not ready to be certified.

D. Review and possible Approval 2018-19 Town Meeting Warrant

The final Town Meeting Warrant was not ready for approval. Minor changes needed to be implemented.

VII. Written Communication:

A. The Board reviewed the Code Enforcement Officer April Report

B. The Board reviewed a notification from Charter Communication dated April 19, 2018

C. The Board reviewed the Treasurer's Report

VIII. Verbal Communication:

- A. Town Manager – None
- B. Chelsea’s RSU #12 Representative – None
- C. Boards and Committee – None
- D. Board of Selectmen/Assessors -
Mr. Smith – None

Mr. Pushard – None

Mr. Danforth – None

IX. Executive Session: None

X. Adjournment:

A motion was made by Mr. Smith that was seconded by Mr. Pushard to adjourn the meeting. The vote was unanimous. Mr. Danforth declared the meeting adjourned at 8: 30PM.

Approved by the Board of Selectmen on May 23, 2018.

Richard Danforth

Michael Pushard

Benjamin Smith