

**Town of Chelsea
Board of Selectmen Minutes
April 11, 2018
6:30PM
Regular Meeting
Chelsea Town Office**

I. Call to order:

The regular meeting was called to order at 6:34PM by Chairman Danforth.

Selectmen present were Benjamin Smith, Michael Pushard and Richard Danforth

Members of the public present included Scott Tilton, Molly Alexander, Marion Bowman, Judy Williams, Billie Ellis, Carol Belanger and Leonetta Burns.

The Pledge of Allegiance was recited

II. Public Comment on items not part of the agenda:

Leonetta Burns asked the Selectmen and Manager about the process of notifying the public regarding important matters

III. Adjustments to the agenda: No formal adjustments were made

IV. Consent Agenda:

- A. Approval of Payroll Warrant # 45 in the amount \$ 6,458.37
- B. Approval of Accounts Payable Warrant # 46 in the amount \$ 39,891.91
- C. Approval of March 28, 2018 Board of Selectmen Meeting Minutes

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Items A and B as presented. It was determined that further discussion was needed on Item B.

Mr. Smith withdrew his motion and Mr. Danforth withdrew his second on the current motion.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Items A as presented. The vote was unanimous.

Action to approve the March 28, 2018 Minutes were tabled.

V. Scheduled Items:

A. New Business:

1. Presentation on “The Wall That Heals” coming to Maine

Billie Ellis explained to the Selectmen that on July 17, 2018, “The Wall That Heals” replica of the Vietnam Veterans Memorial and mobile education center would be coming to Chelsea. The replica would arrive and be assembled in Chelsea before making its way the Gardiner Common in Gardiner. The Selectmen expressed their support for the efforts and would be making the town office parking lots available as staging area. No formal action was taken.

2. Agreement with MDOT to Issue Construction Over Limit Permit

The Selectmen reviewed the agreement with the MDOT for Chelsea to issue a Construction Over Limit Permit in conjunction with the paving of Togus Road (Rt. 226) this summer. The Selectmen requested the Manager get more information before they would sign the permit.

3. Roads 2018 Summer Work Plan

The Selectmen wanted more information from the Manager regarding his plans to get summer road reconstruction work underway and finished earlier in the summer. The Manager informed them that plans for work was underway and that the program should conclude by first of August at the latest. No formal action was taken.

B. Old Business

1. Recognition of Firefighter efforts during the October 2017 windstorm

The Board discussed assisting the Fire Department by paying a portion of a recent invoice for Fire Fighter clothing. The funds that were in place to use in the stipend account were no longer available. The assistance was being offered to recognize the work the fire fighters accomplished during the October windstorm which was volunteer and at no direct cost to the Chelsea. The Selectmen and the Manager were unclear on how much was available in the budget to be used and how much of the invoice the Fire Department budget was under funded. No formal action was taken.

2. Approve funding request from Chelsea Food Bank

The Selectmen reviewed the formal request from the Chelsea Food Bank for the funds approved at the 2017 Town Meeting. There was discussion around the administration of funds and its current location in Augusta. No formal action was taken.

IV. Consent Agenda:

B. Approval of Accounts Payable Warrant # 46 in the amount \$ 39,891.91

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Items B as presented. The vote was unanimous.

V. Scheduled Items:

B. Old Business:

3. Review and make edits to draft Town Seal

The Selectmen were presented with three drafts of the town seal. Recommendations were made for certain changes to be incorporated. A final version was agreed upon. The Manager will meet with the artist to discuss changes and creating a final product. No formal action was taken.

4. Hallowell Water District Update

Mr. Smith reported to the other Selectmen on the results of his meeting with the Hallowell Water District. The meeting was positive and future meeting would be needed.

VI. Legal:

A. Tax Acquired Property

1. Municipal Quit Claim Deeds

a. Alfred Taylor – Map 9 Lot 180

A motion was made by Mr. Smith that was seconded by Mr. Danforth to issue a Municipal Quit Claim Deed to Alfred Taylor etal at Map 9 Lot 180 upon satisfactory payment of the 2016 Tax Acquired Tax Lien amount. The vote was unanimous.

b. David Harris – Map 4 Lot 14

A motion was made by Mr. Smith that was seconded by Mr. Danforth to issue a Municipal Quit Claim Deed to David Harris at Map 4 Lot 14 upon satisfactory payment of the 2016 Tax Acquired Tax Lien amount. The vote was unanimous.

c. Cynthia Kimball – Map 2 Lot 10

A motion was made by Mr. Smith that was seconded by Mr. Danforth to issue a Municipal Quit Claim Deed to Cynthia Kimball at Map 2 Lot 10 upon satisfactory payment of the 2016 Tax Acquired Tax Lien amount. The vote was unanimous.

d. Joyce Kimball – Map 10 Lot 15MH

A motion was made by Mr. Smith that was seconded by Mr. Danforth to issue a Municipal Quit Claim Deed to Joyce Searles Kimball at Map 10 Lot 15MH upon satisfactory payment of the 2016 Tax Acquired Tax Lien amount. The vote was unanimous.

e. Chris Burns – Map 5 Lot 77HS

No action was taken at this time pending correction of the language in the deed.

f. Jean-Marc Morin and Gilles Morin – Map 10 Lot 83

A motion was made by Mr. Smith that was seconded by Mr. Danforth to issue a Municipal Quit Claim to Jean-Marc Morin and Gilles Morin Map 10 Lot 83 in order to discharge a 1969 tax lien. The vote was unanimous.

2. Disposition Status

a. Jennifer Doyle – Map 16 Lot 55

Selectmen requested the Manager continue to work with Ms. Doyle to collect the overdue taxes

b. Peter Girard III – Map 9 Lot 154

Selectmen requested the Manager continue to work with Ms. Doyle to collect the overdue taxes

3. Memo from Procurement Officer regarding Road Sweeping

The Manager (Procurement Officer) presented the Selectmen with a decision memo per the Procurement Ordinance explaining his reason hiring Ellis Construction to sweep town roads without putting the work out to bid. No action was taken.

4. Land Purchase Decision at 1050 Eastern Avenue

The Manager explained to the Board that the property along Togus Pond (1050 Eastern Ave.) was for sale. He requested the Selectmen seek an option to buy the property and to pay a refundable deposit to hold the land until after the June 14 Town Meeting and vote by residents. No formal action was taken.

VII. Written Communication:

- A. The Selectmen reviewed the Code Enforcement Officers Report for March 2018
- B. The Selectmen reviewed a notice from Charter Communications dated March 28, 2018
- C. The Selectmen reviewed an update from Maine Natural Gas
- D. The Selectmen reviewed the Town Clerk Report for March 2018
- E. The Selectmen reviewed the Town Managers Report

VIII. Verbal Communication:

- A. Town Manager – The Manager highlighted specific sections of his written report
- B. Chelsea’s RSU #12 Representative - None
- C. Boards and Committee - None
- D. Board of Selectmen/Assessors

Smith – pointed out to those in attendance that the budget presented to them on March 26 included the employment of a School Nutritionist

Pushard – explained the action he had taken a couple of weeks ago to have an apparently stolen or abandoned removed from the Salt Shed parking lot.

Danforth – expressed the need to implement a program using a calendar to organize and announce future meeting

IX. Executive Session: NONE

X. Adjournment:

A motion was made by Mr. Pushard that was seconded by Mr. Smith to adjourn the meeting. The vote was unanimous. Mr. Danforth declared the meeting adjourned at 8:29PM.

Approved by the Board of Selectmen on April 25, 2018.

Richard Danforth

Michael Pushard

Benjamin Smith