

**Town of Chelsea
Board of Selectmen Minutes
January 10, 2018
Regular Meeting
Chelsea Town Office**

I. Call to order:

The regular meeting was called to order at 6:31PM by Chairman Danforth.

Selectmen present included Michael Pushard and Richard Danforth. Benjamin Smith was absent and excused.

Members of the public present included Scott Tilton, Molly Alexander, Lee Burns and Tonia Burns.

The Pledge of Allegiance was recited

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda

Move Agenda Items: NONE

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 28 in the amount \$44,910.52
- B. Approval of Accounts Payable Warrant # 29 in the amount \$119.94
- C. Approval of Payroll Warrant # 30 in the amount \$6,655.24
- D. Approval of Accounts Payable Warrant # 31 in the amount of \$6,973.50
- E. Approval of Accounts Payable Warrant # 32 in the amount \$236,914.23
- F. Approval of Payroll Warrant # 33 in the amount \$6,184.38
- G. Approval of December 13, 2017 Board of Selectmen Meeting Minutes.

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve Consent Agenda Items A, B, C, D, E, F and G. The vote was unanimous.

V. Scheduled Items:

A. New Business:

1. Selection 2018 Spirit of America Recipient

The Selectmen discussed potential Spirit of America recipients. They agreed to give more thought to who should be honored before the meeting on January 24.

2. Town Seal Review and Judging

The Selectmen reviewed Town Seal submissions. The Chelsea Elementary School art students did an excellent job in creating options for the Town. The Selectmen will provide a final review and strive to select a winner at the meeting on January 24.

3. Old Hallowell Days Agreement for July 2018

The Selectmen reviewed the agreement with the Old Hallowell Days Committee to use Butternut Park for their July 2018 Fireworks site.

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to approve the agreement and authorize the Town Manager to sign the agreement on behalf of Chelsea. The vote was unanimous.

4. Board of Selectmen's 2018 – 19 Municipal Budget Goals and Expectations.

The Manager prior to preparing and presenting a budget to the Selectmen asked for their input on budget goals and expectations. While not providing specific guidance the reduction of the mil rate, increasing CEO work hours, a greater emphasis on the use of salt on winter roads and implementation of a 5-day work week were given as expectations.

5. Hiring a professional grant writer to assist in selection of grants and writing grant requests.

The Manager presented an idea to the Selectmen about hiring a professional grant writer to assist with preparing grants. The Selectmen discussed the pros and cons of having someone. The Selectmen wanted more information on cost and related services provided by KVCOG.

6. Creation of a Town Office Building Committee

The locating and constructing of a new Town Office remains a Selectmen priority. They reviewed the need for a committee. Efforts will be made to generate interest among the public in serving on a building committee. Facebook, Chelsea's Website and the newspaper will be used to get the word out.

7. Discontinuance of a portion of a road

The Manager brought to the Selectmen the idea of discontinuing an additional 35 feet of the South Dondero Road. The portion of roadway being considered runs into a current discontinued section. Maintenance is difficult given the way the road is configured with no turnaround. The Selectmen were unfamiliar with this section of road and wanted to review the area prior to the meeting on January 24.

V. Scheduled Items:

B. Old Business:

1. MRDA redevelopment site inventory

The Selectmen reviewed of the letter regarding providing the Maine Dept. of Economic and Community Development with an inventory of industrial or manufacturing sites that are available for redevelopment.

VI. Legal:

A. Quit Claim Deed – Betty Cormier – 2013 Tax Lien

An attorney for the Estate of Betty Cormier has determined that a 2013 Tax Lien filed by Chelsea was not discharged in a timely manner. They have requested that a Quit Claim Deed be approved and recorded to release any claim the Town may have. Taxes in 2013 were paid and continued to be paid on this property.

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to approve and sign a Quit Claim Deed to Betty Cormier for the property at Map 1 Lot 209. The vote was unanimous.

B. Assessing Matters –

1. Supplemental Tax Warrant for 2017-18 Taxes

The Selectmen reviewed a 2017-18 Supplemental Assessments for Merlene Allen on Map 11 Lot 136-01 and Maurice Bragdon on Map 1 Lot 282-01

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to approve supplemental tax assessments and to sign the 2017-18 Supplemental Tax Warrant and Certificate for Merlene Allen at Map 11 Lot 136-01 of 62,595 in value and \$1,226.61 in taxes also Maurice Bragdon at Map 1 Lot 282-01 of 200,575 in value and \$3,927.26 in taxes totaling \$5,152.87 in taxes. The vote was unanimous

C. 2018 Extension of 2017 Mowing Contract with AJ Mowing and More

The Manager requested and recommended that the Selectmen extend the mowing contract with AJ Mowing and More through the 2018 season. There were concerns voiced by the Sexton about the quality of the work. By consensus the Selectmen accepted the managers recommendation.

D. Able Auto Parts Recycling Permit Renewal

Able Auto has applied for a renewal of their Automobile Recycling Permit from Chelsea. The CEO has reviewed the property and did not find cause to not issue the permit.

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to approve and issue the Automobile Recycling Permit which expires January 10, 2023. The vote was unanimous.

VII. Written Communication:

- A.** The Board reviewed the CEO Report for December 2017
- B.** The Board reviewed the Town Clerk Report for December 2017
- C.** The Board reviewed the letter from the MMA Workers Compensation Fund
- D.** The Board reviewed the letter from Maine General Health regarding Needle Exchange Program
- E.** The Board reviewed the letter from Charter Communication
- F.** The Board reviewed the letter from Maine Revenue Services
- G.** The Board reviewed the summary of changes to the Maine Medical Marijuana Program Rules

VIII. Verbal Communication:

A. Town Manager – None

B. Chelsea’s RSU #12 Representative – None

C. Boards and Committee – None

D. Board of Selectmen/Assessors –

Mike – asked how the latest meeting by the Historical Society went as they make an effort remain active.

Rick – expressed his dissatisfaction in the way the roads were being plowed and sanded.

IX. Executive Session:

A. Discussion on acquisition of land pursuant to 1 MRSA § 405(6)(C)

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to go into executive session pursuant to 1 MRSA § 405(6)(C). Vote was unanimous. In at 8:20PM.

A motion was made by Mr. Danforth that was seconded by Pushard to come out of executive session. Vote was unanimous. Out at 8:35PM. No action was taken.

X. Adjournment:

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to adjourn the meeting. The vote was unanimous. Mr. Danforth declared the meeting adjourned at 8:36PM.

Approved by the Board of Selectmen on February 14, 2018.

Richard Danforth

Michael Pushard

Absent
Benjamin Smith