

**Town of Chelsea
Regular Meeting of the Planning Board**

**At Chelsea Town Office
March 12, 2018**

Members Present: Andrea Smith
Maria Jacques
Palmer Sargent
Richard Condon
Hank Mastrianno
Marc Fecteau

Absent: Carol Belanger

Guests: Tonia Burns, CEO

Call to Order:

The meeting was called to order by Andrea Smith at 7:02 pm.

Public Comment:

There was no public comment

New Business

Andrea Smith announced that Carol Belanger was recently appointed to the Planning Board.

Andrea also said that the Future Forward Chelsea meeting was successful. Most Planning Board Members attended. She also indicated that the Hallowell Water District was interested in meeting with the Planning Board.

Old Business

Site Plan Review Ordinance—Andrea Smith reported on the Planning Board’s meeting with the Board of Selectmen. It was a very productive meeting. The Planning Board worked at incorporating many of the comments into the draft document. Andrea offered to update the draft and send it on to the Town’s attorney for review and comment this week.

The Planning Board set up the following schedule to try to finish the Site Plan Review Ordinance in time for the June Town Meeting:

March 26 Workshop at 6:00 pm—invite developers for input

April 2 Workshop at 6:00 pm

April 9, 2018 Public Hearing at 6:00 pm.

April 9, 2018 Regular Monthly Meeting of the Planning Board immediately following Public Hearing

CEO Corner

Tonia Burns said it has been quiet and had nothing of significance to report.

Review of February 12, 2018 Minutes:

Marc Fecteau made a motion to approve minutes of the previous meeting; Hank Mastrianno seconded the motion. The motion carried.

Next Meeting

The next regular meeting will be at 7:00 pm on April 9, 2018 or immediately following the Public Hearing on the Site Plan Review Ordinance which begins at 6:00 pm.

Adjournment

The meeting was adjourned at 8:50 pm.