

**Town of Chelsea  
Regular Meeting of the Planning Board**

**At Chelsea Town Office  
February 12, 2018**

**Members Present:** Andrea Smith  
Maria Jacques  
Palmer Sargent  
Richard Condon  
Hank Mastrianno  
Marc Fecteau

**Guests:** Tonia Burns, CEO

**Call to Order:**

The meeting was called to order by Andrea Smith at 7:00 pm.

**Public Comment:**

There was no public comment

**New Business**

Andrea Smith said the Economic Development/Future Forward Chelsea was hosting a public meeting and supper on Tuesday, February 27, 2018. This will provide an opportunity to learn more about the Town's work to date and ongoing efforts, in coordination with the Economic Development Committee and Camoin Associates, the town's Economic Development Consultant. She encouraged all Board members to attend.

**Old Business:**

Site Plan Review Ordinance—The Planning Board held a workshop prior to the meeting to continue work on the Site Plan Review Ordinance. There was a question as to whether the Planning Board was meeting with the Selectman on February 14, 2018 because it was not on the published agenda. Andrea Smith said that she would follow up. The topic is Site Plan Review Ordinance progress. Although the ordinance is not complete, the Planning Board thought it would be good to get some feedback from them.

**CEO Corner**

Tonia Burns said it has been quiet and had nothing of significance to report.

**Review of January 8, 2018 Minutes:**

Hank Mastrianno made a motion to approve minutes of the previous meeting; Dick Condon seconded the motion. The motion carried.

**Next Meeting**

The next regular meeting will be at 7:00 pm on March 12, 2018.

**Adjournment**

The meeting was adjourned at 7:18 pm.