

**Town of Chelsea  
Regular Meeting of the Planning Board**

**At Chelsea Town Office  
November 13, 2017**

Members Present:     Andrea Smith  
                              Maria Jacques  
                              Palmer Sargent  
                              Richard Condon

Members Excused:    Hank Mastrianno  
                              Marc Fecteau

Guests:                Eric Meyer  
                              Eric Williams  
                              Matthew Winch  
                              Don Balmer  
                              Scott Tilton  
                              Jessica Lowell

**Call to Order:**

The meeting was called to order by Andrea Smith at 7:04 pm.

**Public Comment:**

There was no public comment

**New Business**

Town of Chelsea Shoreland Zoning Application

Scott Tilton distributed the Town's Shoreland Zoning Application for installing two solar street lights in Butternut Park. Scott said he had yet to notify abutters, so no action was taken. In addition to Chelsea abutters, the Planning Board wanted to also notify the City of Hallowell. Bill Butler said the applicable pages 42 and 43 of Shoreland Zoning Ordinance contain the procedure for issuing permits. It was tentatively placed on the December meeting agenda.

Information Meeting on Spurwink School Expansion

Several representatives from Spurwink School reviewed the expansion plans for the school. They are adding additional beds plus a recreation room. They also reviewed the status or need for various permits and that they are working closely with the Fire Marshal's Office on such issues as determining whether sprinklers are needed.

**Old Business:**

Site Plan Review Ordinance—Prior to this meeting, the Planning Board held a workshop on the Site Plan Review Ordinance. Another hour-long workshop will be held prior to the regular meeting of the Planning Board on December 11<sup>th</sup>.

**New Business**

Andrea Smith briefed the Planning Board on activities of the Economic Development Committee. They have started regular meetings with Camoin Associates. She will keep the Board informed of work for the Planning Board that may come out of the Economic Development Plan.

**CEO Corner**

Bill Butler updated the Board on various activities.

- Fowler's Roofing notified the CEO of its intent to recycle shingles and will be filing a permit with DEP.
- Tonia Burns is the new Deputy CEO and will be the CEO when Bill Butlers leaves
- There was a packed house at the last Selectmen's Meeting concerning land taken by eminent domain by Hallowell Water District.
- Concern for people living in tents on the Hankerson Road and the planned septic design.
- 21 Cabins site is very muddy. 12 foundations are in.

**Review of October 16 Minutes:**

Sargent Palmer made a motion to approve minutes of the October meeting. Maria Jacques seconded the motion. The motion carried.

**Next Meeting**

The next regular meeting will be at 7:00 pm on December 11, 2017. A Site Plan Review Ordinance Workshop will proceed the meeting at 6:00 pm.

**Adjournment**

The meeting was adjourned at 8:25 pm.