

*Town of Chelsea
Charter Commission Meeting Minutes
June 12, 2013, 6:00 pm Chelsea School*

Members Present:

Barbara Skehan, Charles Skehan, Rick Danforth, Ben Smith, Maria Jacques, Beth Cousins, Scott Ludwig

Excused:

Elizabeth Larrabee, Peter Hanson

1. Call to Order

The meeting was called to order at 6:03 p.m. by Ben Smith.

2. Approval of Minutes—April 8, 2013 Meeting Minutes

Beth Cousins made a motion to accept the Public Hearing Minutes of the April 8th with one minor correction (correcting the date in the header from March 26 to April 8). Charles Skehan seconded the motion. The motion carried.

3. Review of Total Charter Commission Expenditures

In accordance with statute, the Charter Commission is required to submit a filing with the Town detailing its expenditures. Ben Smith discussed the only two expenditures he knew of to date—legal fees and ads in the Kennebec Journal totaling approximately \$598.58. He said he will confirm that there are no others with the town manager. Barb Skehan made a motion to authorize Ben Smith and Maria Jacques to draft and file a letter with the Town that detailed any expenditures of the Charter Commission. It was seconded by Beth Cousins. The motion carried.

Ben Smith explained that, now that the Charter has been approved by voters, the Clerk must certify the results and file the certification with the Municipal Clerk's Office, the Law and Legislative Reference Library and the Secretary of State. Ben stated that he would work with Maria to include an effective date of the Charter adoption on the final Charter and a note in the preamble of the Charter on the date that citizens adopted it. The Charter will be effective as of July 1, 2013.

4. Other Business

Where it is the last meeting of the Charter Commission, Ben explained that draft minutes of this meeting would be circulated to the group for review. Ben proposed that, if no comments or concerns were noted on the draft minutes within one week of circulation, the minutes should be posted to the website along with the other minutes. All members of the Charter Commission agreed to this process.

5. Adjournment

Beth Cousins moved to adjourn, which was seconded by Barb Skehan. Ben Smith declared the meeting adjourned at 6:14 p.m.