

**Town of Chelsea  
Board of Selectmen Minutes  
November 18, 2015  
6:30 PM, Chelsea Town Office**

**I. Call regular meeting to order:**

The meeting was called to order at 6:34 P.M. by Chairman Danforth.

Selectmen present: Richard Danforth, Michael Pushard, Benjamin Smith (not present, arrived at 6:39 P.M.).

Others present: Scott Tilton, Skip Skehan, Richard D Condon Dick Condon, Jackie Carver, Wes Carver, Jeanne Pushard, Randy Truman, Judy Williams, Jake Swan, Mike Wilson, Andy Swan, Lisa Mitchell, Ron Sleeper, Steve Chicoine, Dennis Kinney, Gabe Miville, Jim Worthing, Scott Swan and one other member of the public.

The Pledge of Allegiance was recited.

**II. Consent Agenda:**

- A. Approval of Payroll Warrant # 18 in the amount of \$ 5,628.26
- B. Approval of Accounts Payable Warrant # 19 in the amount of \$ 5,209.81
- C. Approval of Payroll Warrant # 20 in the amount of \$ 6,848.93
- D. Approval of Accounts Payable Warrant # 21 in the amount of \$ 217,103.66
- E. Approval of Board of Selectmen October 18, 2015 Meeting Minutes

A motion was made by Mike Pushard that was seconded by Richard Danforth to approve Consent Agenda Items A-E as presented. The vote was unanimous.

**III. Public Comment:**

Dickie Condon spoke regarding a meeting notices being sent late and not providing enough notice for him to be able to attend.

#### **IV. Scheduled Items:**

##### **A. New Business:**

###### **1. Road Weight Limit Discussion –**

The Manager provided the Selectmen and those in attendance with the current versions of Chelsea Road Weight Limit Ordinance and Traffic Control Ordinances. The Board listened while residents and members of the public expressed their comments on the ordinances. No action was taken at this time but when the item was to be brought up for a decision at a later date members of the public would be notified.

###### **2. Solid Waste and Recycling Options Discussion –**

The Manager presented the Selectmen with the proposed Curbside Collection RFP. The Selectmen requested that the RFP be sent out as soon possible so that costs could be gathered for budgeting purposes. No formal action was taken.

###### **3. Web Based Property Assessment Information**

The Manager presented the Selectmen with two different options of presenting the Real Estate Assessment information on the web. If it is put on the web it can be assessed by anyone with internet capability.

A motion was made by Benjamin Smith that was seconded by Michael Pushard to authorize Mr. Tilton to enter into a contract with O'Donnell and Associates to host Chelsea's Assessment information for a not to exceed \$1,750. The vote was unanimous.

###### **4. Butternut Park Access –**

As requested, residents on the Ferry Road near Butternut Park discussed with the Selectmen ways to limit or prevent access to the park. Jean Pushard spoke regarding the traffic and inappropriate activities at the park at all hours. Suggestions made included: installing motion sensor lighting, erecting signs, installing a gate, hiring a sheriff to patrol the park as requested by Chelsea and closing the park at certain times of the year. The Selectmen requested the Manager look into hiring a sheriff and installing signs. No formal action was taken.

###### **5. Efficiency Grant Needs Discussion –**

The manager presented the Selectmen with the specifications and guidelines for applying for an Efficiency Grant from the State of Maine. The Selectmen will review the grant requirements and develop a list of eligible projects for the next meeting.

**6. Strategic Planning –**

The Manager explained to the Selectmen the importance of a Strategic Plan to a community. The Selectmen requested the Manager present them with Strategic Plans that have been done in other towns at their next meeting.

**IV. Scheduled Items:**

**B. Old Business:**

**1. Tax Abatements**

**A. Carol Belanger – 2014/15 HS Exemption**

A motion was made by Benjamin Smith that was seconded by Michael Pushard to approve a corrective abatement for Carol Belanger on Account #70 of \$10,000 in assessed value which is \$172.00 in taxes for the 2014/2015 tax year.

The vote was unanimous.

**Carol Belanger – 2015/16 HS Exemption**

A motion was made by Benjamin Smith that was seconded by Michael Pushard to approve a corrective abatement for Carol Belanger on Account #70 of \$10,000 in assessed value which is \$180.00 in taxes for the 2015/2016 tax year.

The vote was unanimous.

**B. Robert Morrison – 2015/16 Tax Acquired Building**

A motion was made by Benjamin Smith that was seconded by Michael Pushard to approve a corrective abatement for Robert Morrison on Account 748 of \$14,633 in assessed value which is \$263.40 in taxes for the 2015/2016 tax year.

The vote was unanimous.

**2. Chelsea Heating Assistance Annual Review –**

The Manager explained to the Selectmen that the Chelsea Heating Assistance Program is scheduled to begin December 1. There are limited funds available and an effort will not be made this year to encourage donations. The program guidelines were reviewed as well as the eligibility thresholds. There will not be any changes made to the program this year. No action was taken.

**V. Legal: NONE**

**VI. Written Communication:**

1. The Selectmen reviewed the Town Clerk Report.
2. The Selectmen reviewed the TWC Letter dated Nov 14, 2015.
3. The Selectmen reviewed the November 2015 CES Newsletter.
4. The Selectmen Reviewed the list bills to be considered by 127<sup>th</sup> Legislature.
5. The Selectmen reviewed a letter from KVCOG.
6. The Selectmen reviewed the November Chelsea Election Results.
7. The Selectmen reviewed a Safety Grant Award Letter to the Fire Department.
8. The Selectmen reviewed a letter from Maine Housing regarding the Volunteers Of America funding request.

**VII. Verbal Communication:**

**Town Manager** –The Manager highlighted portions of his written report.

**RSU # 12 Report** – None.

**Committees and Boards** – Previous meeting minutes of the last regional meeting were provided to the Selectmen.

**Board of Selectmen –**

**Benjamin Smith** is still preparing a notice to residents.

**Mike Pushard** expressed the meeting went well tonight and that the issues at Butternut Park have been discussed.

**Richard Danforth** stated there was a complaint referred to him about the potholes on the Dondero Road and that he drove the area to check the road condition and that he will let the resident that the road has already been graded. The Selectmen will review the Town Managers previous performance review and will prepare a new document at a future meeting.

**VIII. Executive Session:**

A. Executive session pursuant to 1 MRSA §405(6) (A)

A motion was made by Michael Pushard that was seconded by Benjamin Smith to go into executive session to discuss a personnel matter pursuant to 1 MRSA §405(6) (A). Vote was unanimous. In at 8:41 P.M.

A motion was made by Richard Danforth that was seconded by Michael Pushard to come out of executive session. Vote was Unanimous. Out at 9:50 P.M. No action was taken.

**IX. Adjournment:**

A motion was made by Michael Pushard and seconded by Benjamin Smith to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 9:51 PM.

Approved December 9, 2015 by the Chelsea Board of Selectmen.

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Richard Danforth

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Benjamin Smith

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Michael Pushard