

**Board of Selectmen  
Regular Meeting  
Wednesday October 26, 2016  
6:30PM  
Chelsea Town Office**

**I. Call regular meeting to order:**

The meeting was called to order at 6:31PM by Chairman Danforth.

Selectmen present included Richard Danforth, Michael Pushard and Benjamin Smith.

Others present included Scott Tilton, Carol Belanger, Gilbert Morang, Debbie Morang and Don Flewelling

- A. The Pledge of Allegiance was recited

**II. Public Comment on Items not part of the Agenda: NONE**

**III. Adjustments to the Agenda: NONE**

**IV. Consent Agenda:**

- A. Approval of Payroll Warrant #16 in the amount of \$ 6,054.62
- B. Approval of Accounts Payable Warrant # 17 in the amount of \$ 43,963.12
- C. Approval of Board of Assessors October 11, 2016 Meeting Minutes
- D. Approval of Board of Selectmen October 12, 2016 Meeting Minutes

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda items A, B, C and D as presented. The vote was 2 – 0 – 1(Pushard).

**V. Scheduled Items:**

**A. New Business:**

**1. Appointment to Ad Hoc Committee(s):**

**a. Recycling and Solid Waste – Meagan Packard**

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint Meagan Packard to the Solid Waste and Recycling Committee for the term ending June 30, 2017. The vote was unanimous.

**b. Economic Development – David Brunelle**

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint David Brunelle to the Economic Development Planning Committee for the term ending June 30, 2017. The vote was unanimous.

**2. Appointment to Vacant Elected Office(s):**

**a. Board of Appeals – Marion Bowman**

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint Marion Bowman to the Board of Appeals for the term ending June 30, 2017. The vote was unanimous.

**b. Board of Assessment Review – Marion Bowman**

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint Marion Bowman to the Board of Assessment Review for the term ending June 30, 2017. The vote was unanimous.

**c. Budget Committee – Marion Bowman**

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint Marion Bowman to the Budget Committee for the term ending June 30, 2017. The vote was unanimous.

### **3. Assessor Agent RFQ's**

The Board of Selectmen to date received two responses to the Assessor's Agent RFQ. Upon further review of the qualifications it was decided to schedule a Board of Assessors meeting at 5:30PM before the Selectmen Meeting November 9, 2016. No formal action was taken.

## **V. Scheduled Items:**

### **B. Old Business:**

#### **1. Municipal Broadband**

Don Flewelling, of Pioneer Broadband, provided additional information to the Board of Selectmen on the installation of fiber optic high speed internet to all the homes and businesses in Chelsea. The Selectmen asked several good questions and expressed an interest in funding the broadband idea in the upcoming Chelsea budget. No further action was taken

#### **2. Kennebec County Hazard Mitigation Plan Resolution**

The Town Manager reviewed the request from MEMA to adopt the 2016 Kennebec County Hazard Mitigation Plan. Chief Ramage, Chelsea's EMA Director, has reviewed the plan and favors the Selectmen adopting it.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve the Resolution adopting the 2016 Kennebec County Hazard Mitigation Plan

The vote was unanimous.

## **VI. Legal:**

### **A. Tax Acquired Property – Map 13 Lot 12**

The Board of Selectmen reviewed the progress Gilbert and Debbie were making in cleaning up the property they were trying to purchase back. A major component of the clean-up would not be finished until October 29, 2016 and included the removal of the abandoned school bus and the various metal stored on site.

A motion was made by Mr. Smith that was seconded by Pushard to table action on the sale of the property until the November 9, 2016 Selectmen Meeting

The vote was unanimous.

## **V. Scheduled Items:**

### **B. Old Business:**

#### **3. Letter to Tax Exempt Institutions and Organizations**

The Board of Selectmen reviewed the list of properties exempt from taxation provided by the Assessors Agent. The list indicated very few properties were exempt. There was consensus that the revised application would be used but that the organizations already receiving an exemption would not be required to complete an application until a request was made for a change in status. No formal action was taken

## **VI. Legal:**

### **B. Uncollectable taxes on Account 1168 – Brian Wilson**

The Selectmen reviewed a request from the Treasurer to relieve him of his duty to collect the 2014-15 taxes from Brian Wilson – Acct 1168 in the amount of \$1,091.55. The taxes at this point were determined to be uncollectable.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to relieve Scott Tilton, Treasurer, of his obligation to collect the 2014-15 taxes on Acct 1168 in the amount of \$1,091.55.

The vote was unanimous.

### **C. Discussion of deadly fixed objects within town right of ways**

There was further discussion on what to do with the information regarding Deadly Fixed Objects within roadway right of ways. The Board of Selectmen instructed the Road commissioner to continue work towards correcting an eliminating objects as they were discovered. No formal action was taken.

## **VI. Written Communication:**

- A.** The Selectmen reviewed a letter from Charter Communications
- B.** The Selectmen reviewed a letter from the Maine Emergency Management Agency.
- C.** The Selectmen reviewed the Office Clerks Report for September 2016
- D.** The Selectmen reviewed the CEO Report for September 2016
- E.** The Selectmen reviewed the Animal Control Report for October 2016
- F.** There was not a Treasurer's Report to review
- G.** The Selectmen reviewed the Town Managers Report for the period ending October 26, 2016

**VII. Verbal Communication**

**Town Manager - NONE**

**RSU # 12 Report - NONE**

**Committees and Boards - NONE**

**Board of Selectmen –**

**Mr. Pushard** requested that an item be placed on the November 9 meeting to discuss the Thrift Store operating out of the former Abbot’s Market. He expressed concern with the number of vehicles starting to reappear at a property on River Road. He asked when the Selectmen would be reviewing the plan to repair the deep ditches on Cony and Hallowell Road.

**Mr. Smith** did not have anything to communicate at this time.

**Mr. Danforth** asked if the time of the regular meeting needed to be changed to better accommodate everyone’s schedule.

**VIII. Executive Session Action: NONE**

**IX. Adjournment:**

A motion was made by Mr. Smith that was seconded Mr. Pushard to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 8:07PM.

Approved by the Board of Selectmen on November 9, 2016.

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Richard Danforth

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Michael Pushard

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Benjamin Smith