

**Town of Chelsea
Board of Selectmen Minutes
October 25, 2017
Public Hearing and Regular Meeting
6:30PM
Chelsea Town Office**

The Pledge of Allegiance was recited.

Selectmen present included Richard Danforth, Benjamin Smith and Michael Pushard.

Others present included Scott Tilton, Carol Belanger, Theresa Rankis, Dr. Wolf Rankis, Molly Alexander, Susan Crockett, Roger Trask, Evelyn Trask, Cecil Crockett, Dwight Babcock, Kristina Giroux, Sue Brannigan, Jack Brannigan, Michael Brannigan, Priscilla Pushard, Stuart Rolerson, Bill Perry, Kitty Perry, Sean Perry, Ean Rouillard, Peter Perry, Brian Skehan, Dan Goulett and three other individuals whose names were not legible on the sign in sheet.

Public Hearing

I. Call to Order

A. Road Discontinuance Order

Dwight Babcock - expressed the hardship the discontinuance if the Old Thomaston Road would create for his mother

II. Adjournment

Regular Meeting

I. Call to order:

The regular meeting was called to order at 6:40PM by Chairman Danforth.

II. Public Comment on items not part of the agenda:

Cecille Crockett along with other residents of Hideaway Acres – questioned the Selectmen on what needed to be done to have Hideaway Acres maintained by Chelsea. The Selectmen asked that there be a meeting scheduled between the group and the CEO and Road Commissioner.

III. Adjustments to the agenda:

Move Agenda Items: NONE

IV. Consent Agenda:

- A. Approval of Payroll Warrant # 17 in the amount of \$ 6,195.55
- B. Approval of Accounts Payable Warrant # 18 in the amount of \$ 30,421.34
- C. Approval of October 11, 2017 Board of Selectmen Meeting Minutes

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve Consent Agenda Items A, B and C as presented. The vote was unanimous.

V. Scheduled Items:

A. New Business:

1. Personnel Policy Amendments

The Manager provided the Selectmen with proposed amendments to the Personnel Policy. No action was taken now.

2. Hallowell Water District plan to protect the groundwater aquifer along the Kennebec River

There were several Chelsea residents who live near the Hallowell Water District Property who wanted an explanation and reasoning behind what the water district was doing at the Grover property along the river. The Manager explained what was occurring based on his conversation with the new Hallowell Water District Superintendent. The group wanted more information and requested the Selectmen become more involved in the matter. Another meeting on the matter was scheduled for November 8, 2017. The Manager would try to reserve the Elementary School. No formal action was taken now.

3. Discuss possible location of new municipal office

The Manager requested the Selectmen support his effort to meet with a landowner of property that would be a good location for the new Town Office. The Selectmen expressed their support. No formal action was taken now.

V. Scheduled Items:

B. Old Business:

1. Tax Assessing Issues:

a. Property Tax Abatements

1. Richard C. Condon and Jane Condon Trust – M8 L18 – Value of \$2000

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve a corrective abatement for Map 8 Lot 18 in the amount of \$20,000 in value. The vote was unanimous.

2. Jean Brochu – M9 L109 – Value of \$13,856

A motion was made by Mr. Smith that was seconded by Mr. Pushard to deny an abatement on Map 9 Lot 109 as this is property already acquired by Chelsea instead of an abatement Mr. Brochu's name would be removed from the account. The vote was unanimous.

b. Review and Approve the Municipal Valuation Return(MVR)

The Selectmen/Board of Assessors reviewed the 2017 Municipal Valuation Return for the recently completed tax commitment.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve the MVR pending the determination of the correct number of Homestead Exemptions being presented. The motion was unanimous.

2. Sign agreement for Economic Development Services – Camoin Associates

The Selectmen were presented with the proposed agreement with Camoin Associates to provide Chelsea with Economic Development services. The Board reviewed the agreement and recommended a change in the language dealing with Maine Law and Maine Courts being the correct venue in the event of a disagreement between the parties.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to authorize the Town Manager to sign the agreement on behalf of Chelsea pending the recommended changes. The vote was unanimous.

VI. Legal:

A. Confirmation of Town Manager Appointment

1. Tonia Burns – Deputy Code Enforcement Officer
Deputy Local Health Officer
Deputy E911 Addressing Officer

A motion was made by Mr. Smith that was seconded by Mr. Pushard to confirm the Town Managers appointment of Tonia Burns to the positions of Deputy CEO, Deputy Local Health Officer and Deputy E911 Addressing Officer for the term expiring June 30, 2018. The vote was unanimous.

B. Quit Claim Deed for Laliberte – Map 1 Lot 51 – 2011 Lien

A motion was made by Mr. Smith that was seconded by Mr. Pushard to Approve a Quit Claim Deed on a 2011 Tax Lien on Map 1 Lot 18 owned by Lionel and Theresa Laliberte. The vote was unanimous.

C. Adoption of policy regarding the order of collection of outstanding taxes

By consensus only the Board adopted the policy. No other formal action was taken.

VII. Written Communication:

- A. The Selectmen reviewed the letter from House of Hope

VIII. Verbal Communication:

- A. Town Manager – NONE

- B. Chelsea's RSU #12 Representative - None

- C. Boards and Committee – None

- D. Board of Selectmen/Assessors –

Mike Pushard – wanted to alert the Manager of the need to monitor the catch basins on Ferry Road for leaf accumulation. He updated the other Selectmen and the public on the progress being made toward having a tree lighting and celebration

Ben Smith - None

Rick Danforth – updated the other Selectmen and the public on the highlights of his meeting with a business person looking to develop a medical marijuana business in Chelsea with an eye on the future to establish a retail grow facility.

IX. Executive Session: NONE

X. Adjournment:

A motion was made by Mr. Pushard that was seconded by Mr. Smith to adjourn the meeting. The vote was unanimous. Mr. Danforth declared the meeting adjourned 8:19PM.

Approved by the Board of Selectmen on November 8, 2017.

Richard Danforth

Michael Pushard

Benjamin Smith