

**Town of Chelsea
Regular Meeting of the Planning Board**

**At Chelsea Town Office
October 16, 2017**

Members Present: Andrea Smith
 Maria Jacques
 Palmer Sargent
 Hank Mastrianno
 Marc Fecteau
 Richard Condon

Call to Order:

The meeting was called to order by Andrea Smith at 7:25 pm.

Public Comment:

There was no public comment

New Business

Town of Chelsea Shoreland Zoning Application

Bill Butler reported Scott Tilton had not yet completed the Shoreland Zoning Application needed to install solar lights at Butternut Park. Andrea Smith will confirm if he will want to be on the November agenda.

Spurwink School Expansion

Bill Butler said that Spurwink School is planning to add residential rooms. After discussion about whether it would need to be reviewed as a subdivision, the Planning Board decided to invite school representatives as well as the Chelsea Fire Chief to the next meeting to gather more information. Bill Butler said he would reach out to them.

Old Business:

Site Plan Review Ordinance—Prior to this meeting, the Planning Board held a workshop on the Site Plan Review Ordinance. Another hour- long workshop will be held prior to the regular meeting of the Planning Board meeting in order to accelerate progress. There was discussion about the appropriate time to invite public comment. The consensus was that a complete first draft must be finished first. Dick Condon suggested we invite developers when we do and Hank Mastrianno suggested Jim Pepin as a person we might invite.

CEO Corner

Bill Butler updated the Board on various activities.

--501 River Road—possible violation for clearing too many acres of woods

--Cabins in the Woods—12 foundations are now in. Building permit applications are in for all 12.

--Gereaux's Junkyard Route 17—too many vehicles out front

Review of September 11 Minutes:

Hank Mastrianno made a motion to approve minutes of the two previous meetings; Dick Condon seconded the motion. The motion carried.

Next Meeting

The next regular meeting will be at 7:00 pm on November 13, 2017. A Site Plan Review Ordinance Workshop will proceed the meeting at 6:00 pm.

Adjournment

The meeting was adjourned at 8:19 pm.