

Planning Board

Town of Chelsea

Meeting of the Planning Board

At Chelsea Town Office

October 13, 2015

Members Present: Nate Grant
Craig Hitchings
Maria Jacques
Palmer Sargent
Andrea Smith

Members Absent: Allen Hallett

Public: None

1. **Call to order:** Craig Hitchings called the meeting to order at 7:05 PM. Maria will chair the meeting in November.
2. **Review of Minutes:** Motion by Palmer to approve the August 2015 minutes as written, seconded by Maria, approved with a 5-0 vote. There was no meeting in September due to building access issues.
3. **Public comment:** No public comment.
4. **Old Business:**
 - a. Meeting with Selectboard. The Board will meet with the Selectboard on October 28th at 6:30 PM to review priorities for the coming year.
 - b. Site Review Plan. The Board had a general discussion of the effort to approve a site plan review ordinance in 2007 that failed to pass at town meeting. A plan template developed by KVCOG and plans from other towns similar to Chelsea will be used as reference.
5. **New Business:** None
6. **Other:** A member of the Selectboard questioned the lack of Board minutes on the town website. Craig will follow-up with Scott who is on distribution of all minutes.
7. **Distribution/Correspondence:** The Board reviewed the Town Manager's report and distributed copies of the Maine Townsmen.
8. **Next Meeting:** November 9 (MONDAY) at 7:00 PM. Craig will follow-up with Scott to ensure the town office is available on this date.
9. **Adjournment:** Meeting adjourned at 7:57 PM.