

**Town of Chelsea  
Board of Selectmen Minutes  
October 14, 2015  
7:00PM, Chelsea Town Office**

**I. Call regular meeting to order:**

Due to the nature of the recognitions needing to be made the ceremony was moved to earlier in the meeting. The meeting was called to order at 6:30PM by Chairman Danforth.

Selectmen present: Richard Danforth, Michael Pushard. Benjamin Smith had informed the Board he would be late

Others present: Scott Tilton, Jim Gagnon, Shawn Ramage, Al Nelson, Rachel Marshall, Theodore Marshall, Gary Hickey, Rebecca Truman, Michael H. Campbell, Norman P. Bossie, Henry Truman Jr., Craig Maxim, Robert Riley, Manly Hiltz, Wendy Hiltz and Leslie Burgess.

The Pledge of Allegiance was recited.

**II. Consent Agenda:**

- A. Approval of Payroll Warrant # 13 in the amount of \$ 6,483.44
- B. Approval of Accounts Payable Warrant # 10 in the amount of \$ 216,935.08
- C. Approval of Board of Selectmen September 23, 2015 Meeting Minutes.
- D. Approval of Board of Selectmen September 23, 2015 GA Public Hearing Minutes.

A motion was made by Mr. Pushard that was seconded by Mr, Danforth to approve Consent Agenda items A, B, C and D as presented. The vote was unanimous.

**III. Public Comment: NONE**

#### **IV. Scheduled Items:**

##### **A. New Business:**

###### **1. Gardiner Fire Chief - Al Nelson**

Chief Nelson presented the Selectman and the public with a Response Times Report for the Gardiner Ambulance to calls in from Chelsea. The average response time to the area of Chelsea services by Gardiner was nine minutes and one second. Chief Nelson explained the agreement that Chelsea has for ambulance services from Gardiner and the cost associated with the service. Chief Nelson informed the Selectmen that with the recent addition of Richmond to the group of towns being served the cost to Chelsea was reduced.

Chief Nelson answered questions asked by the Board of Selectmen and public.

###### **2. Chelsea Fire Chief - Shawn Ramage**

Chief Ramage recognized emergency responders for assisting an individual during a call. As a result of their response and correct assessment of the situation a life was saved. Chief Ramage presented the responders with special pins and Chelsea's appreciation

###### **3. Review Fee Schedule Amendments**

The Manager presented the Board with a list of current and proposed fees being charged for services performed. The changes being proposed primarily were in the area of copying and records searching. The Board will review the changes for possible adoption at the next meeting.

###### **4. Chrysalis Food Bank Fund Request**

The Board reviewed the request for funding from Chrysalis Place. The request included a copy of the food banks IRS 501(C)(3) designation. The request was for \$2000 and was in compliance with the Donation Policy established by the Board of Selectmen.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to authorize the Treasurer to release the \$2000 that was budgeted for the food bank.

The vote was 2 – 1 (Pushard).

#### **IV. Scheduled Items:**

##### **B. Old Business:**

###### **1. Improvements to Nelson Road Turnaround**

The turnaround at the end of the Nelson Road used by the snow plow and the school bus needs to be improved and made larger. There have been times in the winter that the area becomes too small to be safely used. The RSU has agreed to share in half of the cost to make the improvements. Prior to Chelsea participating the Board wants the Town Manager to check with the snow plow contractor to confirm their need for improvements. No action was taken at this time.

###### **2. Tax Acquired Property Disposition Policy**

The Board of Selectmen reviewed the need of adopting a policy covering the disposition of tax acquired property. Based on Chelsea's current need, it was decided that a policy was not needed at this time.

###### **3. Collection of Overdue Rescue Fees**

The Board reviewed the current numbers and amounts of outstanding rescue bills still uncollected. Most of the uncollected rescue fees went back several years.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to authorize the Town Manager to terminate the collection agreement with First Financial provided no additional fees or penalties will be incurred.

The vote was unanimous.

## **V. Legal:**

### **1. Land Use Violation Consent Agreement**

The Board of Selectmen was presented with a consent agreement worked out with Micheal Tondreau that was a result of his violations of Ordinances and Statutes. The Selectmen expressed concerns about some of the language being proposed. Several changes and clarifications were recommended.

A motion was made by Mr. Pushard which was not seconded to disregard the proposed consent agreement with Mr. Tondreau regarding his issues with Chelsea and that no further penalties be imposed. Motion died for lack of a second.

The Board of Selectmen requested that the Town Manager present the recommended changes to the Town Attorney for incorporation into the consent agreement for action at the next meeting

### **2. Confirm Town Clerk Appointment**

The Manager informed the Board of Selectmen of his reappointment of Sheila McCarty as Town Clerk

A motion was made by Mr. Smith that was seconded by Mr. Pushard to confirm the appointment of Sheila McCarty as Town Clerk.

The vote was unanimous.

### **3. Road Posting Exemption Request – Windsor Road**

The Town Manager/Road Commissioner brought to the Board of Selectmen a request he had received for a weight exemption permit on the Windsor Road. He explained to the Board that he did not feel comfortable granting an exemption permit under the conditions being requested. The Selectmen discussed the Windsor Road and the current ordinance before opening the floor to questions from the public in attendance. The Board wants more time to review the matter.

A motion was made by Mr. Danforth that was seconded by Mr. Smith to issue a conditional exemption permit for three months for the six vehicles being requested but the Road Commissioner shall have the authority to suspend the permits should the need arise.

The vote was unanimous.

**4. CEO, LHO and E911 Appointment**

The Manager was very close to appointing a new person but did not require the Board confirm anyone at this time.

**VI. Written Communication:**

1. The Board reviewed the RSU 12 Superintendent Report.
2. The Board reviewed BMV, MOSES and Dog Licensing Agents Report.
3. The Board reviewed a letter from MMA concerning the Fire Dept. Safety Enhancement Grant Request
4. The Board reviewed the YTD Treasurers Report
5. The Board reviewed a Letter from TMC dated 10/07/2015

**VII. Verbal Communication:**

**Town Manager** – A written report was presented to the Board

**RSU # 12 Report** – The RSU 12 Superintendents written report was presented to Board.

**Committees and Boards** – Mr. Pushard stated that there was going to be a small community consolidation meeting October 19

**Board of Selectmen** – Mr. Pushard reported that despite the placement of a trash container at Butternut Park, trash was still not making into the container. He wondered if it might be time for a gate to be placed at the entrance.

**VIII. Executive Session Action: NONE**

**IX. Adjournment:**

A motion was made by Mr. Smith and seconded by Mr. Pushard to adjourn the meeting. Mr. Danforth declared the meeting adjourned.

Approved by the Board of Selectmen on October 28, 2015.

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Richard Danforth

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Michael Pushard

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Benjamin Smith