

**Board of Selectmen  
Regular Meeting  
Wednesday October 12, 2016  
6:30PM  
Chelsea Town Office**

**I. Call regular meeting to order:**

The meeting was called to order at 6:32PM by Chairman Danforth.

Selectmen present were Mr. Danforth and Mr. Pushard. Mr. Smith arrives at 7:01PM.

Others present were Scott Tilton, Shelby Wright, Jared Heath, Carol Belanger, Celeste Turner and Ann Marie Murphy-Heun

- A. The Pledge of Allegiance was recited

**II. Public Comment on Items not part of the Agenda: NONE**

**III. Adjustments to the Agenda: None**

**VII. Verbal Communication:**

**RSU # 12 Report**

**Jared Heath – RSU 12 Chelsea Representative** – asked the Selectmen questions about what types of information the Selectmen would like to have presented to them in the reports from Chelsea’s RSU members. The Selectmen informed him that they wanted any and all information that could affect Chelsea.

**IV. Consent Agenda:**

- A. Approval of Payroll Warrant #14 in the amount of \$ 7,463.26
- B. Approval of Accounts Payable Warrant # 15 in the amount of \$ 217,631.95
- C. Approval of Board of Selectmen September 28, 2016 Meeting Minutes

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve Consent Agenda items A, B and C as presented. The vote was unanimous.

**V. Scheduled Items:**

**A. New Business:**

**1. Maine Resource Recovery Presentation**

**Shelby Wright** – presented the Selectmen with ideas in how to promote recycling.

**2. Road Discontinuance**

The Manager provided the Selectmen with more information on the process of determining damages. The Selectmen expressed support for beginning the process of discontinuing Spruce Lane, Old Thomaston Road and Goodwill Circle.

It was decided by consensus to notify abutting property owners in writing informing them that the Board was exploring the possibility of discontinuing the road abutting their property. The abutters would be invited to a meeting to discuss damages if any that they would be requesting. No formal action was taken at this time.

**3. Municipal Office Renovation or Replacement**

The Selectmen next discussed the future of the town office. The Selectmen reviewed information concerning the renovation and expansion of the current building and the construction of a new building on town owned property. The Selectmen were in favor of constructing a new facility and wanted the UMA Architecture students to assist in creating and designing a new facility. The Town Manager will contact UMA and schedule a meeting. No formal action was taken at this time.

**4. Municipal Broadband**

The Town Manager provided the Selectmen with information on broadband service Fiber to the Home (FTTH). Service of FTTH would provide high speed access to the internet that could be used by the school, Togus VA, local government and business. Fiber would also make it easier to use the newer technologies. Fiber would be a great economic development tool. The Selectmen wanted to discuss FTTH in greater detail so further discussion on the topic was scheduled for the October 26, 2016 meeting.

**5. Streamline the Budget Preparation and review process**

Mr. Danforth outlined an idea he had to streamline the budget preparation and review process. The idea was to provide time before the budget submission date for the Selectmen to discuss key budget areas to be more proactive. No formal action was taken at this time.

## **V. Scheduled Items:**

### **B. Old Business:**

#### **1. Discussion regarding the Code Enforcement Reporting Method**

The Selectmen have expressed a concern they have about being asked too early in an enforcement action to make a decision on proceeding forward with the case. The Selectmen would prefer that the Code Enforcement Officer and Town Manager undertake enforcement how they see fit. The Selectmen would then be able to be impartial when the final request for legal action was made and vote to proceed or not. By consensus, the Selectmen have asked to be kept out of the enforcement decision until final permission to prosecute was needed. No formal was taken at this time.

#### **2. Future method for Tax Acquired Property disposition**

There was discussion on the method used to dispose of Tax Acquired Property. It was unclear if the current Town Meeting warrant article authorizing the Selectmen to dispose of property by whatever method the Selectmen felt was in the Town's best interest was suitable. A more formal policy or ordinance could better provide the rules for disposal of property. The Selectmen asked the Town Manager to bring back sample policies and ordinances for them to review. No formal action was taken at this time.

## **VI. Legal:**

### **A. Discussion on the removal of deadly fixed objects from town Right of Ways**

The Manager outlined information he had received at a workshop regarding the hazards deadly fixed objects just off the roadway. There was discussion on the actions the Town could take to eliminate the hazards. The Selectmen wanted to discuss what to do about deadly fixed objects in greater detail so further discussion on the topic was scheduled for the October 26, 2016 meeting.

## **VI. Written Communication:**

- A.** The Selectmen reviewed MMEHT Rate Plan changes Notice dated September 1, 2016
- B.** The Selectmen reviewed a letter from Risk Management dated September 27, 2016 regarding a Safety Enhancement Grant submitted by the Fire Chief.
- C.** The Selectmen reviewed a letter from Charter Communications dated October 5, 2016.
- D.** The Selectmen reviewed the Town Managers Report dated October 12, 2016.

**VII. Verbal Communication**

**Town Manager - NONE**

**Committees and Boards - NONE**

**Board of Selectmen - NONE**

**VIII. Executive Session Action: NONE**

**IX. Adjournment:**

A motion was made by Mr. Smith that was seconded by Richard Danforth to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 8:25PM.

Approved by the Board of Selectmen on October 26, 2016.

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Richard Danforth

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Michael Pushard

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Benjamin Smith