

**Town of Chelsea
Board of Selectmen Minutes
Wednesday September 27, 2017
6:30PM
Chelsea Town Office**

The Pledge of Allegiance was recited.

Selectmen present included Richard Danforth, Benjamin Smith and Michael Pushard.

Others present included Scott Tilton, Richard Cote, Lee Burns, Judy Williams and Carol Belanger

I. Call regular meeting to order:

The regular meeting was called to order at 6:35PM by Chairman Danforth.

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda:

Move Agenda Item:

VIII. Verbal Communication:

B. RSU #12 Board of Directors to after Consent Agenda

IV. Consent Agenda:

- A. Approval of Payroll Warrant # 14 in the amount of \$ 7,532.33
- B. Approval of Accounts Payable Warrant # 15 in the amount of \$ 1,811.13
- C. Approval of Accounts Payable Warrant # 16 in the amount of \$ 215,315.66
- D. Approval of September 27, 2017 Board of Selectmen Meeting Minutes

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Items A, B, C and D as presented. The vote was 2 – 0 – 1 (Pushard).

VIII. Verbal Communication:

B. RSU #12 Board of Directors – Richard Cote presented the Selectboard with both verbal and written report on what has been going on at RSU #12 Board of Directors meetings.

V. Scheduled Items:

A. New Business:

1. Amending the Tax Increment Financing District

The Manager presented the Selectmen with additional information with steps to amend Chelsea's current Gas Line Transmission TIF. There wasn't any formal action taken.

2. Approval of Cemetery Lot Sale residency exception

The Selectmen were presented with a letter from Lee Burns, Sexton, requesting that the Board make an exception to the Cemetery Ordinance dealing with lot sales to non-residents. She has received a request from two individuals wanting to purchase two lots each in Allen Cemetery. Both individuals were born and grew up in Chelsea before moving away. Both want to purchase lots next to family members.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to sell two cemetery lots in Allen Cemetery to Avis (Poulin)Woodbury for \$700. The vote was unanimous.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to sell two cemetery lots in Allen Cemetery to Barbara Poulin-Wiest for \$700. The vote was unanimous.

3. Sand for Seniors and Residents Program

The Manager and the Selectboard discussed last year's program of providing sand to residents and delivering sand to senior citizens of Chelsea. By consensus it was agreed that some form of the program would take place this fall and winter. The details will need to be worked out.

4. Road Naming – Eagle Drive – cross street Hallowell Road – Cabins in the Woods.

Chelsea has received a formal request from the Volunteers of America to rename the road entering the Cabins in the Woods development. The name requested is Eagle Drive.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to recognize the name requested by the Volunteers of America and name the road entering the Cabins in the Woods Eagle Drive. The vote was unanimous.

V. Scheduled Items:

B. Old Business:

1. Tax Assessing Issues:

a. Property Tax Abatements

1. John and Cynthia Miville – M14 L 121MH – Value of \$10,241

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve a corrective abatement for Map 4 Lot 121 in the amount of \$10,241 in value. The vote was unanimous.

2. Laurier and Theresa Brunelle – M8 L180 – Value of \$753

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve a corrective abatement for Map 8 Lot 180 in the amount of \$753 in value. The vote was unanimous.

3. David Brunelle – M8 L 172Apt – Value of \$23,619

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve a corrective abatement for Map 8 Lot 172 in the amount of \$23,619 in value. The vote was unanimous.

4. Raymond and Elizabeth Jean – M8 L160 – Value\$ 20,000

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve a corrective abatement for Map 8 Lot 160 in the amount of \$20,000 in value. The vote was unanimous.

b. Property Tax Supplements: NONE

2. Christmas Tree Lighting Festivities Update

The Manager and Selectmen Pushard updated the Selectmen on the progress being made to have a Christmas tree lighting and other festivities in Chelsea this year. The final details are being worked out.

VI. Legal:

A. Robin Chouinard – Map 13 Lot 144 – Buy Back Proposal

The Manager informed the Selectboard of Ms. Chouinard's offer to buy the property back from the town in November. The Selectboard instructed the Manager to write and deliver a letter to Ms. Chouinard informing her that she would be given until November 8, 2017 to satisfy the taxes or the property will be sold. No formal action was taken.

B. Hideaway Acres roadway winter maintenance request

The Manager has been approached by two residents of Hideaway Acres asking what needed to be done for the town to begin plowing the road. The Manager invited them to the meeting to address the Selectmen. The residents did not attend. The Manager was informed that the Selectmen did not want to have similar items put on any future agendas. No formal action was taken.

VII. Written Communication:

- A. The Selectmen reviewed the Town Clerks Report for September 2017
- B. Deputy Clerks Report for September 2017 – Not available
- C. The Selectmen reviewed the Code Enforcement Report for September 2017
- D. The Selectmen reviewed the Animal Control Report for September 2017
- E. The Selectmen reviewed the Treasurers Report on 1st Quarter Expenditures and Revenues

VIII. Verbal Communication:

- A. **Town Manager – None**
- C. **Boards and Committee – None**
- D. **Board of Selectmen/Assessors –**

Mr. Pushard expressed concern over lack of response by the landowner to a land use violation.

Mr. Smith expressed his pleasure in the amount of good information he obtained at the MMA Convention.

IX. Executive Session: None

X. Adjournment:

A motion was made by Mr. Smith that was seconded by Mr. Danforth to adjourn the meeting. The vote was unanimous. Mr. Danforth declared the meeting adjourned 7:54PM.

Approved by the Board of Selectmen on October 25, 2017.

Richard Danforth

Michael Pushard

Benjamin Smith