

**Town of Chelsea
Board of Selectmen Minutes
October 8, 2014
Chelsea Grange Hall
6:45PM**

I. Call regular meeting to order:

The meeting was called to order at 6:45PM by Chairman Smith.

Selectmen present: Richard Danforth, Michael Pushard and Benjamin Smith.

Others present: Scott Tilton, Raymond Vaillencourt, Barbara Skehan, Skip Skehan, Ed Tobias, Marguerite Ridgway, Michael Tondreau, Jerry Tondreau, Gary Quintal, Steve Langsdorf, Raymond Rodrigue, Palmer Sargent and Judy Williams.

II. Consent Agenda:

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve consent agenda items A, B and C as presented:

- A. Approve Accounts Payable Warrant # 15 in the amount of \$ 350,689.19**
- B. Approve Payroll Warrant # 16 in the amount of \$ 5,615.77**
- C. Approve minutes of the September 24, 2014 Board of Selectmen Meeting**

The vote was unanimous.

III. Public Comment: NONE

The Legal Items 1, 2 and 3 of the agenda were moved to before Scheduled Items.

V. Legal:

1. Code Enforcement Action – Map 8 Lot 54 – Tondreau – 18 Hallowell Road

The Code Enforcement Officer (CEO) outlined for the Selectmen the violations he has discovered at 18 Hallowell Road. The landowner was given an opportunity to explain why he disagreed with the CEO decision. Further enforcement action on this item was passed over until November 12 in order to give the property owner more time to collect information from individuals willing to go on the record.

2. Consideration of the Crystal Falls application for a BYOB License and related materials

The Board of Selectmen received a signed Consent Agreement from the owners of Crystal Falls.

A motion was made by Mr. Smith and was seconded by Mr. Danforth to approve and sign a Consent Agreement with the owners of Crystal Falls.

The vote was unanimous.

The Board of Selectmen reviewed Crystal Falls application for a BYOB License.

A motion was made by Mr. Smith and was seconded by Mr. Danforth to approve the BYOB Application for the owners of Crystal Falls.

The vote was unanimous.

3. Action on Code Enforcement Officers request to amend personnel file.

The Board discussed in public session the merits of the request by the CEO to have a written reprimand placed in his file by the Town Manager removed from his file completely.

A motion was made by Mr. Smith and was seconded by Mr. Danforth to remove the written reprimand and replace it with an oral reprimand per the Chelsea Personnel Policy. Mr. Smith will prepare the written decision on behalf of the Board

The vote was 2 in favor and 1 (Pushard) opposed.

IV. Scheduled Items:

A. New Business: NONE

IV. Scheduled Items:

B. Old Business:

1. Tax Increment Financing District Boundaries and Economic Development Projects to fund.

The Board discussed the steps that need to be taken to move the TIF District Application forward in the forward in the approval process. The Board has decided to schedule another meeting with the consultants. The public will be invited and more will be done to spread the word about the meeting. The Board talked about scheduling the meeting for October 29 provided the consultants would be available.

2. Small Community Cooperation Update and Priority Services Selection

Selectmen Pushard presented the other Selectmen and the public with the types of items that the group decided to focus its cooperative efforts on. The services that each town wanted to focus on included: recycling, contracted services and purchasing supplies. No formal action was taken.

V. Legal:

4. Appointment of Nathan Grant to a one year term on the Budget Committee.

The Selectmen reviewed a volunteer application from Nathan Grant expressing his interest in serving on the Budget Committee.

A motion was made by Mr. Danforth and was seconded by Mr. Smith to appoint Nathan Grant to the Budget Committee.

The vote was unanimous.

VI. Written Communication:

- A. The Board reviewed a letter from Time Warner Cable dated October 1, 2014
- B. The Board reviewed the latest RSU 12 Bussing Invoice
- C. The Board reviewed an email from the CEO to the Planning Board Chair listing suggested work to amend certain ordinances requiring possible amendments.
- D. The Board reviewed a report on the Hubbard Free Library prepared by Susan Sargent.
- E. The Board reviewed a report from the Treasurer showing the year to date expenses and revenues.
- F. The Board reviewed the October 8, 2014 Town Manager's Report.

VII. Verbal Communication:

- A. Town Manager Report: None.
- B. Chelsea's RSU #12 Representative:
Barbara Skehan informed the Board of Selectmen that the RSU 12 Board will be meeting on October 9 at the Chelsea School. Mrs. Skehan reported that the before and after school care program was in operation and that children were still registering. Mrs. Skehan alerted the Selectmen that transportation of Chelsea students to Cony was being discussed by the RSU 12 Board.

C. Board of Selectmen:

Mr. Pushard – expressed concern over the high shoulders currently present on the area of the Ferry Road reconstruction.

Mr. Danforth – requested that the Selectmen meeting be moved back to the Town Office effective October 22.

Mr. Smith – None

VIII. Executive Session: None

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Danforth to adjourn the meeting. Mr. Smith declared the meeting adjourned at 8:44PM.

Approved by the Chelsea Board of Selectmen on October 22, 2014

Benjamin Smith, Chair

Michael Pushard

Richard Danforth, Vice Chair