

Town of Chelsea
Special Executive Session
5:30PM
Wednesday September 25, 2013
Chelsea Elementary School Cafeteria

The special meeting was called to order at 5:34PM by Chairman Smith

Selectmen present: Benjamin Smith and Richard Danforth. Mike Pushard was absent and excused.

Others present: Scott Tilton and Steve Langsdorf

Mr. Danforth made a motion to enter into an Executive Session to discuss legal matters per 1MRSA § 405(6)(E). Mr. Smith seconded the motion. The vote was unanimous. In at 5:35PM

Mr. Danforth made a motion to come out of Executive Session. Mr. Smith seconded the motion. The vote was unanimous. Out at 6:29PM

Town of Chelsea
Board of Selectmen Meeting Minutes
Wednesday September 25, 2013
Chelsea Elementary School Cafeteria

I. Call regular meeting to order

Selectman Ben Smith called the meeting to order at 6:31 p.m. Present for the meeting along with Selectman Smith were Selectman Rick Danforth, Town Manager Scott Tilton and several Chelsea residents. It was noted that Selectman Mike Pushard was not currently present, but his arrival to the meeting was expected.

Selectman Smith led the attendees in the Pledge of Allegiance.

II. Executive Session:

A. Consultation with Legal Counsel per 1MRSA § 405(6)(E)

- Selectman Smith noted that the Board of Selectmen had been in Executive Session prior to this meeting from 5:30 p.m. to 6:29 p.m. He also stated that no action had been taken during the Executive Session.

III. Consent Agenda:

- A. Approve Accounts Payable Warrant #15 for \$ 169,294.42
- B. Approve Payroll Warrant #16 for \$ 6,631.12
- C. Approve Board of Selectmen Meeting Minutes of August 28, 2013
- D. Approve Board of Selectmen Minutes of September 11, 2013
 - Selectman Smith said that Items C & D of the Consent Agenda were not yet available for approval.
 - Selectman Danforth made a motion to approve Consent Agenda Items A & B as read, motion seconded by Selectman Smith. No discussion. Motion carried 2-0.

IV. Public Comment on Items not part of the Agenda:

Selectman Smith asked the attendees if they had any comments or questions for the Select Board; there were none from the public.

V. Scheduled Items:

A. New Business:

- 1. Review Leasing of Cell Site
 - Town Manager Tilton said the Town of Chelsea has land that is leased to US Cellular for \$771.00 per month. The Town has received an offer from a company to take over the lease and pay the Town \$73,250. A brief discussion followed. No action taken on this item.
- 2. June 30, 2013 Audit Review
 - Selectmen Smith & Danforth agreed to pass over this item until Selectman Pushard could be present for this discussion.
- 3. Shorten the Health Insurance Coverage Waiting Period per ACA.
 - Manager Tilton reviewed this item with the Board of Selectmen. He said the mandatory waiting period is changing from 3 months to 2 months. The Town Manager also said the waiting period could be waived. A brief discussion followed. Motion by Selectman Smith to authorize the Town Manager to complete the Maine Municipal Association draft letter with the appropriate changes, motion seconded by Selectman Danforth. A brief discussion followed. Motion carried 2-0.

B. Old Business:

1. Harvesting Wood at Town Properties – Scott Arnold

- Mr. Arnold gave a brief summary of what types of wood would be harvested based on size, location and the value of selective areas of cutting. Discussion followed. A draft contract was presented by Mr. Arnold for the Board of Selectmen to review. No action taken.

Selectman Mike Pushard arrived.

2. Review Cony HS Bus Transportation after September 30, 2013

- RSU Board Member Barbara Skehan gave a brief summary about this issue. The current agreement providing transportation by the Town will be ending at the end of this month. Mrs. Skehan said there had been no progress in negotiations between the RSU and Cony High School at this time. Discussion followed. Selectman Smith said the Board would not be taking any action at this time and he also said the media would be informed that the Town of Chelsea does not plan on extending the bus transportation for Chelsea students when it expires at the end of September.

VI. Legal Issues:

A. American Legion Bingo Blanket Letter

- Manager Tilton said this letter would cover the American Legion for a 3-year Bingo License instead of the 1 year letter the Town has been providing. Discussion followed. The Town Manager said if the American Legion designated a different location than the one specified in the approval letter then the Legion would have to make a request for a new approval letter for the new location. A brief discussion followed. Selectman Smith made a motion to authorize the American Legion Veteran's Memorial Post #205 to hold Bingo/Beano & Games of Chance in the Town of Chelsea and to approve the 3-year blanket letter for that location. Motion seconded by Selectman Danforth. Motion carried 3-0.

VII. Written Communication:

A. Monthly Letter from Time Warner

- Selectman Smith said this letter was just an update on programming, with no changes to the community service. No motion necessary.

VIII. Verbal Communication:

A. Town Manager Report

- Town Manager Tilton gave a brief summary of his report. He said the VOA has notified him requesting a Public Hearing on October 30, 2013. He said the VOA would like to have the Director of the Togus facility present to answer any questions. The Board of Selectmen requested the VOA forward any materials to them that could be reviewed prior to the Public Hearing.
- Selectman Pushard noted that several roads that were part of the pipeline installation are still not level. Manager Tilton said they are still planning on repairing those areas prior to them finishing the road work for the season. Discussion followed. Mr. Tilton also reviewed upcoming plans for road work. He said there will be a pre-bid meeting with contractors where they will discuss the shoulder and ditching work that needs to be done on several roads in Chelsea that have wash-out problems. Culvert issues will also be addressed during this meeting.

B. Chelsea's RSU #12 Representative

- RSU Board Member Barbara Skehan, who provided updates earlier in the meeting did not have anything further to update the Selectmen about.

C. Board of Selectmen/Assessors

- Selectman Smith said he didn't have any Assessing information to update the Board about, but did mention they need to schedule a meeting with Assessor Jackie Robbins. Selectman Smith also gave a brief update on the fire truck issue, he said the truck in New Jersey is no longer an option for the Town to purchase.

IX. Executive Session:

A. Discussion of a Personnel Matter per 1 MRSA § 405(6)(A)

X. Adjournment:

Selectman Pushard made a motion to adjourn, seconded by Selectman Danforth.
Motion carried 3-0.

Meeting adjourned at 8:03 p.m.

Approved by the Chelsea Board of Selectmen on November 20, 2013

Benjamin Smith – Chair

Richard Danforth Vice-Chair

Michael Pushard