

**Town of Chelsea
Board of Selectmen Minutes
September 24, 2014
Chelsea Elementary School
Public Hearing
6:00PM
Regular Meeting
6:45PM**

Public Hearing:

Selectmen present: Richard Danforth, Michael Pushard and Benjamin Smith who arrived late.

Others present: Scott Tilton, Scott Benson, John Holden, Raymond Vaillencourt, Angel Vaillencourt, Paula Hutton, Barbara Skehan, Skip Skehan and Craig Hitchings.

The Public Hearing started at 6:03PM

A. Creation of a Tax Increment Financing (TIF) District in Chelsea.

Residents present were given an introduction as to how a TIF is created and how a TIF would directly benefit Chelsea economically. Several questions were asked and answered.

A brief break was taken at 6:50PM.

I. Call regular meeting to order:

The meeting was called to order at 6:52PM by Chairman Smith.

Selectmen present: Richard Danforth, Michael Pushard and Benjamin Smith.

Others present: Scott Tilton, Raymond Vaillencourt, Angel Vaillencourt, Paula Hutton, Barbara Skehan, Skip Skehan, Ed Tobias, Margaret Harrison, Michael Tondreau, Gary Quintal and other members of the public.

II. Consent Agenda:

By consensus the Selectmen removed items 4, 5, 6, 7 and 8 from the consent agenda.

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve consent agenda items 1, 2, 3 and 9 as presented:

1. **Approve Payroll Warrant # 13 in the amount of \$ 6,473.83**
2. **Approve Payroll Warrant # 14 in the amount of \$ 148,927.23**
3. **Approve minutes of the September 10, 2014 Board of Selectmen Meeting**
9. **Confirmation of the Town Manager's decision to contract with Maurice Soucy for the plowing and sanding of the municipal building parking lots.**

The vote was unanimous.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint Leonetta Burns, Douglas Crochere and Robert Drisko to the last three vacancies on the Board of Appeals.

The vote was unanimous.

There were no appointments made to the Board of Assessment Review or Cemetery Committee

III. Public Comment:

Margaret Harrison – explained her concern with the fireworks and firearms being discharged near her home on Nelson Road. The high number of vehicles speeding was also mentioned. She continued to explain that the ditch and culvert in front of her house was not being maintained and that the road was not being properly plowed in the winter. She asked the Selectmen if there was a restriction on the age of mobile homes moved into town. She expressed concern over the treatment she received during a visit by the Assessors Agent and the valuation of her land.

Barbara Skehan – explained that the RSU 12 Board of Directors Meetings were now being recorded. She wondered if the Board of Selectmen could record their meeting for broadcast.

By consensus the Selectmen decided to take up the Legal portion of the agenda at this time.

V. Legal:

1. Code Enforcement Action – Map 8 Lot 54 – Tondreau – 18 Hallowell Road

The Code Enforcement Officer(CEO) outlined for the Selectmen the violations he has discovered at 18 Hallowell Road. The landowner was given an opportunity to explain why he disagreed with the CEO decision. The item was passed over until October 8 in order to give the property owner more time to obtain crucial information.

2. Code Enforcement Action – Map 9 Lot 92 – Vaillancourt – 16 Sylvester Ave

The CEO reported that the Vaillancourt's are now in compliance with all statute and ordinances and that no further action of the Board of Selectmen was needed.

IV. Scheduled Items:

A. New Business:

1. Discuss providing residents with the option of paying their taxes and licensing their dogs online

For a couple of years Chelsea has been allowing taxpayers and residents to use a credit card to make a payment for services. The customer had to be present or could pay by phone. The Town Manager explained that it would be one more convenient if customers are able to pay a bill on line and not need to come to the town office. In addition to online payment, Chelsea dog owners with this new service would be able to license their dog online. There would not be a cost to Chelsea. An additional 2.5% convenience fee would be charged to the customer.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to authorize the Town Manager to enroll Chelsea in the online tax payment and dog licensing programs through the our current Maine Payport provider. The vote on the motion was unanimous.

2. Chelsea Facebook Page

The Board of Selectmen discussed the future of the Chelsea Facebook Page and the Chelsea Concerned Citizen Facebook Page. The administration of the Chelsea Town Page will be turned over to the Town Manager and Selectmen Danforth. The best parts of the Concerned Citizen Page will be combined with the Chelsea Town Page. No formal action was taken.

3. Gravel Road Reconstruction Bids and Plan

The Town Manager reviewed with the Board of Selectmen the results of the bids recently received for reconstruction of gravel roads. A meeting of the Road Advisory Committee is scheduled for September 25. The committee would review the bids and recommend a plan prior to work commencing. No formal action was taken.

B. Old Business:

1. Small Community Cooperation Update and Priority Services Selection

Selectmen Pushard presented the other Selectmen and the public with the types of services that the group discussed cooperating on. The services the Chelsea Board would like to discuss further with other communities was Salt Purchase, Sand Purchase, Recycling/Solid Waste and Fire Protection. Other priority items would be a matter for Selectmen Pushard to decide on. No formal action was taken.

VI. Written Communication:

- A. The Board reviewed a letter from Time Warner Cable dated September 17, 2014
- B. The Board reviewed a letter of thanks from Good Shepard Food Bank.
- C. The Board reviewed a letter of outreach from KVCOG
- D. The Board reviewed the August 2014 CEO Report
- E. Treasurers Report – None
- F. The Board reviewed the September 24, 2014 Town Manager’s Report.

VII. Verbal Communication:

- A. Town Manager Report: None.
- B. Chelsea’s RSU #12 Representative:
Judy Williams, Barbara Skehan behalf, informed the Board of Selectmen that the RSU 12 Board will be meeting on October 9 at the Chelsea School.

VII. Verbal Communication:

- C. Board of Selectmen:

Mr. Pushard – asked when the cutting of wood at the town property located at the corner of Collins and Hankerson Roads would begin.

- Expressed concern in the lack gravel over the top of the new culverts on the Dr. Mann Road.

Mr. Danforth – pointed out that he learned of the former town clerk potential workers Comp claim from reading Facebook instead of from the Town Manager

Mr. Smith – None

VIII. Executive Session: None

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Danforth to adjourn the meeting. Mr. Smith declared the meeting adjourned at 8:44PM.

Approved by the Chelsea Board of Selectmen on October 8, 2014

Benjamin Smith, Chair

Michael Pushard

Richard Danforth, Vice Chair