

**Town of Chelsea  
Board of Selectmen Minutes  
Wednesday September 13, 2017  
6:30PM  
Chelsea Town Office**

The Pledge of Allegiance was recited.

**Call public hearing to order:**

The public hearing meeting was called to order at 6:40PM by Chairman Danforth.

Selectmen present included Richard Danforth, Benjamin Smith and Michael Pushard

Others present included Scott Tilton, Richard Cote, Alpha Williams, Judy Williams, Molly Alexander and Carol Belanger

**A. Traffic Control Ordinance Amendments  
1. Establish "No Parking Zones"**

The Town Manager explained the reason for the amendment and establishment of a No Parking Zone. There wasn't any comment from the public.

**Adjourn public hearing**

The public hearing meeting was adjourned at 6:43PM.

**I. Call regular meeting to order:**

The regular meeting was called to order at 6:44PM by Chairman Danforth.

**II. Public Comment on items not part of the agenda: NONE**

**III. Adjustments to the agenda:  
Move Agenda Item**

**VIII. Verbal Communication: B. Chelsea's RSU #12 Representative to after the vote on the Consent Agenda**

#### **IV. Consent Agenda:**

- A. Approval of Accounts Payable Warrant # 09 in the amount of \$ 3,791.56
- B. Approval of Payroll Warrant # 10 in the amount of \$ 6,704.8
- C. Approval of Accounts Payable Warrant #11 in the amount of \$ 389,055.81
- D. Approval of August 6, 2017 Board of Selectmen Meeting Minutes.
- E. Approval of August 23, 2017 Board of Selectmen Meeting Minutes.
- F. Approval of August 29, 2017 Board of Assessors Meeting Minutes

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve Consent Agenda Items A, B and C as presented. The vote was unanimous.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Items E and F as presented. The vote was 2 – 0 – 1 (Pushard).

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve Consent Agenda Item D as presented. The vote was 2 – 0 – 1 (Smith).

#### **VIII. Verbal Communication:**

- B. Chelsea's RSU #12 Representative Report** – Mr. Cote and Mr. Williams were in attendance to provide a report on all that is going on at RSU #12.

#### **V. Scheduled Items:**

##### **A. New Business:**

##### **1. Chelsea Community Celebration**

The Selectmen discussed celebrations and social activities that could be implemented to promote community spirit. The lighting of a Christmas tree was an activity the Board would like to see implemented for Christmas time this year. The Selectmen requested the Manager contact the RSU to get permission the area adjacent to the baseball/softball scoreboards for the placement of the tree. No action was taken.

##### **2. Maine Forest Service Tree Growth Tax Law Review**

The Selectmen discussed the plan for reviewing the current parcels of land designated as tree growth. The Maine Forest Service will work with the Assessors Agent and review the current list of classified land. No action was taken.

**3. Assignment of MMA Voting Delegate Credentials**

A motion was made by Mr. Smith and seconded by Mr. Pushard to assign the Town Manager as Chelsea's voting delegate at the MMA Annual Meeting. The vote was unanimous.

A motion was made by Mr. Danforth and seconded by Mr. Pushard to assign Selectmen Smith as Chelsea's alternate voting delegate at the MMA Annual Meeting. The vote was 2 – 0 – 1 (Smith).

**V. Scheduled Items:**

**B. Old Business:**

**1. Tax Assessing Issues**

The Manager informed the Selectmen that the tax bills had been sent out. There were a few minor issues concerning names of owners, addressing of current owners, spelling, assessed values and missing owners when multiple owners existed. The Assessors Agent will be dealing with these on September 21.

**2. Code Enforcement Issues: NONE**

**3. Tax Acquired Property**

**a. Robin Chouinard – Map 13 Lot 144 – Buy Back Proposal**

No action was required as this item is scheduled for review on October 11, 2017

**4. Economic Development Consultant Discussion**

The Selectmen and the Economic Development Committee are waiting for a new scope of services from a Camoin Associates before selecting a consultant. No action was taken

**VI. Legal:**

**A. Approve Traffic Control Ordinance Amendment(s)**

A motion was made by Mr. Smith that was seconded by Mr. Danforth to adopt a No Parking Zone on both sides of the Hallowell Road inside the School Zone in front of the Stepping Stones Montessori School as specified in Appendix A of the Traffic Control Ordinance. The vote was unanimous.

**B. Schedule Public Hearing on Discontinuance of Old Thomaston Road aka Spruce Run**

A motion was made by Mr. Smith that was seconded by Mr. Pushard to schedule a Public Hearing for September 27, 2017 for receive comment from the public on discontinuing Old Thomaston Road a/k/a Spruce Run. The vote was unanimous.

**VII. Written Communication:**

- A. The Selectmen reviewed the Animal Control Report for August 2017
- B. The Selectmen reviewed the Town Clerks Report for August 2017
- C. The Selectmen reviewed the Code Enforcement Report for August 2017
- D. The Selectmen reviewed the letter from MMA Workers Compensation Fund

**VIII. Verbal Communication:**

- A. **Town Manager – NONE**
- C. **Boards and Committee – NONE**
- D. **Board of Selectmen/Assessors –**

**Mr. Pushard** - expressed his disappointment in the Road Commissioners plan to use TIF money to pave the Cony Road and the section of Hallowell Road disturbed during the pipeline installation. He would like to save the funds and put it toward economic development.

**Mr. Danforth** – expressed the need to get more public involvement in the School Budget and Town Meeting voting.

**IX. Executive Session: NONE**

Approved by the Board of Selectmen on September 27, 2017.

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Richard Danforth

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Michael Pushard

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Benjamin Smith