

**Town of Chelsea
Board of Selectmen Minutes
Wednesday August 23, 2017
6:30PM
Chelsea Town Office**

The Pledge of Allegiance was recited.

Selectmen present included Richard Danforth and Benjamin Smith. Michael Pushard was absent and excused

Others present included Scott Tilton, Molly Alexander, Judy Williams, William Butler and Nathaniel White

I. Call regular meeting to order:

The meeting was called to order at 6:30PM by Chairman Danforth

II. Public Comment on items not part of the agenda:

Judy Williams asked if the Selectmen had set the mil rate.

III. Adjustments to the agenda:

Move – IV. Legal A. 1 and 2 to before action on the consent agenda.

VI. Legal:

A. Code Enforcement Legal Expenditure Approval

1. 82 Windsor Road

William Butler, CEO, presented the Selectmen with an update on the progress being made to get the owner of the property at 82 Windsor Road to clean up their property. He reported that he has received some compliance and now would like the Town's Attorney to send the owner a stern letter encouraging compliance with Chelsea's request. No formal action was taken.

2. 62 Hideaway Acres

William Butler, CEO, presented the Selectmen with an update on the progress being made to get the owner of the property and her son at 62 Hideaway Acres to clean up their property. He reported that the property has garbage and other unsanitary debris that needs to be cleaned up. He will continue to work with the owner to get the property cleaned up. No formal action was taken.

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 07 in the amount of \$ 378,080.78
- B. Approval of Payroll Warrant # 08 in the amount of \$ 6,563.01

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Items A and B as presented. The vote was unanimous.

- C. Approval of August 6, 2017 Board of Selectmen Meeting Minutes.
No action was taken to approve the August 23, 2017 minutes

V. Scheduled Items:

A. New Business:

1. Schedule Public Hearing to amend Traffic Ordinance.

September 27, 2017 at 6:30PM was selected as the date to hold a Public Hearing to amend the Traffic Ordinance.

V. Scheduled Items:

B. Old Business:

1. Determine Chelsea's level of participation in the 2020 Census Local Update of Census Addresses survey.

No further action was taken or planned on this item at this time

2. Review the 2017-18 Road Construction and Maintenance Plan

The manager reviewed with the Selectmen the recent results of the paving bid. State Paving was the low bidder with a bid of \$49 per ton. Plans are currently underway to schedule and complete road work. No further action was taken.

3. KVCOG General Assembly Ballot

Benjamin Smith volunteered to be Chelsea's elected representative to serve on the KVCOG General Assembly. Scott Tilton will be the second representative from Chelsea on the General Assembly.

4. Selectmen action on 2017-18 Planning Board Ordinance Review schedule

The Selectmen reviewed the recent email from the Planning Board requesting guidance from the Selectmen on ordinances they wanted the Planning Board to review and make changes to. There was strong support from the Selectmen for the Planning Board to finish work on the Site Plan Review Ordinance (SPR). The feeling being that SPR when approved would provide clarity on what other ordinances should be reviewed. The Selectmen also discussed the current need to review the history and clarify the Minimum Lot Size Ordinance and develop amendments based on the review.

VI. Legal:

B. Gardiner Ambulance Service Agreement

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve and sign the Gardiner Ambulance Service Agreement. The vote was unanimous.

C. Board of Selectmen Annual Appointments to fill vacancies

- 1. Planning Board**
 - a. Ryan Sutherburg – Term to June 30, 2018

A motion was made by Smith that was seconded by Mr. Danforth to appoint Ryan Sutherburg to the Planning Board to a term that expires June 30, 2018. The vote was unanimous.

D. Board of Selectmen Appointments to Statutory, Charter and Ordinance Positions

- 1. Budget Committee**
 - a. Ryan Sutherburg – Term to June 30, 2018
 - b. Danielle K. Hall-Sherwood – Term to June 30, 2018

A motion was made by Mr. Smith that was seconded by Mr. Danforth to appoint Ryan Sutherburg and Danielle K. Hall-Sherwood to the term that expires June 30, 2018. The vote was unanimous.

VII. Written Communication:

- A.** The Selectmen reviewed a letter from Charter Communication dated August 4, 2017
- B.** The Selectmen reviewed a notice from MMEHT containing news of changes to the 2018 coverages.

VIII. Verbal Communication:

- A. Town Manager – NONE**
- B. Chelsea’s RSU #12 Representative – NONE**
- C. Boards and Committee – NONE**
- D. Board of Selectmen/Assessors – NONE**

IX. Executive Session:

A. Review of a tax abatement request pursuant to 1 MRSA § 405(6) (F)

A motion was made by Mr. Mr. Smith that was seconded by Mr. Danforth to go into Executive Session pursuant to 1 MRSA § 405(6) (F). The vote was unanimous. In at 7:35PMPM

A motion was made by Mr. Smith that was seconded by Mr. Danforth to come out of Executive Session. The vote was unanimous. Out at 7:39PM.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to deny the abatement request for Map 4 Lot 184 on the grounds that there was insufficient information was made available. The vote was unanimous.

A. Review of a tax abatement request pursuant to 1 MRSA § 405(6) (F)

A motion was made by Mr. Smith that was seconded by Mr. Danforth to go into Executive Session pursuant to 1 MRSA § 405(6) (F). The vote was unanimous. In at 7:41PM

A motion was made by Mr. Smith that was seconded by Mr. Danforth to come out of Executive Session. The vote was unanimous. Out at 7:42PM.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to deny the abatement request for Map 13 Lot 102 on the grounds that there was insufficient information was made available. The vote was unanimous.

X. Adjournment:

A motion was made Mr. Smith that was seconded by Mr. Danforth to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 7:43PM. The vote was unanimous.

Approved by the Board of Selectmen on September 13, 2017.

Richard Danforth

Michael Pushard

Benjamin Smith