

**Chelsea Board of Assessors
Meeting Minutes
August 13, 2013
Chelsea Town Office**

1. Call to Order

The meeting was called to order at 6:15PM by Chairman Benjamin Smith.

Assessors present: Benjamin Smith and Richard Danforth. Mike Pushard was absent and excused from attending

Others present: Jacki Robbins, Scott Tilton, John O'Donnell, Judy Williams and Sherrill Hallett

2. Scheduled Items:

A. Discussion with O'Donnell & Associates concerning the recently completed Revaluation Hearings with taxpayers.

Mr. O'Donnell reviewed the numbers and results of the hearings. Following the hearings some taxpayers did receive an adjustment in their proposed land and/or building value. No action was taken.

B. Review of the actions needed to implement the revaluation and commitment of taxes.

Mr. O'Donnell explained that the values needed to be uploaded to the TRIO Tax Billing program prior to sending out tax bills. He is willing and able to assist with the upload and preparation of commitment documents. No action was taken

3. Other business:

No other business was brought forward for discussion.

4. Adjournment

Mr. Danforth made a motion to adjourn that was seconded by Mr. Smith. The meeting was adjourned at 7:39PM

Approved by the Board of Selectmen on August 28, 2013.

Benjamin Smith

_____absent_____
Michael Pushard

Richard Danforth
Board of Selectmen