

**Town of Chelsea
Board of Selectmen Minutes
Wednesday August 9, 2017
6:30PM
Chelsea Town Office**

The Pledge of Allegiance was recited.

Selectmen present included Michael Pushard and Richard Danforth. Benjamin Smith was absent and excused.

Others present included Scott Tilton, Lissa Bittermann, Judy Williams, Molly Alexander, Shawn Ramage, Pat Finale, Andy Finale and Aaron Finale

I. Call regular meeting to order:

The meeting was called to order at 6:30PM by Chairman Danforth

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda:

Move to after Consent Agenda –

- V. Scheduled Items – B. Old Business 1. Sale of 1987 Ford C8000 Fire Truck and**
- VI. Legal – A. Review and Approve the ecomaine Recycling Agreement**

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 05 in the amount of \$ 211,687.80
- B. Approval of Payroll Warrant #06 in the amount of \$ 6,874.94
- C. Approval of July 26, 2017 Board of Selectmen Meeting Minutes.

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve Consent Agenda Items A, B and C as presented. The vote was unanimous

V. Scheduled Items:

B. Old Business:

1. Sale of 1987 Ford C8000 Fire Apparatus

Fire Chief Ramage provided the Selectmen with his recommendation and documentation in support of selling the 1987 Ford to the Somerville Volunteer Fire Department for \$6000.

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to approve the recommendation of the Chief Ramage to sell as is where is the 1987 Ford C8000 to the Somerville Volunteer Fire Department and to authorize the Treasurer to transfer the funds from the sale into the Fire Department vehicle reserve account. The vote was unanimous.

VI. Legal:

A. Review and approval ecomaine Recycling Agreement

Lissa Bittermann from ecomaine was present to explain the changes that were made to the recycling agreement between Chelsea and ecomaine. Most of the changes requested at the last meeting were made. There was language on **Page 5 Section 7 concerning default** that needed further modifications.

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to accept the agreement with the changes pending final modifications and further review by Mr. Smith. The vote was unanimous.

V. Scheduled Items:

A. New Business:

1. Determine Chelsea's level of participation in the 2020 Census Local Update of Census Addresses survey.

The Town Manager introduced the Selectmen to an opportunity that Chelsea has to work with the 2020 Census to ensure addresses and other location information is correct before the census begins to gather information. The process involves someone from Chelsea working with census officials to provide current address and updated location information. No formal action was taken.

2. Cable TV Franchise Fee

The Town Manager provided the Selectmen with information regarding implementation of a Cable Franchise Fee. Chelsea voters authorized the use of \$4000 in Cable Franchise Fees to offset property taxes. No formal action was taken.

3. KVCOG General Assembly Ballot

The Town Manager presented the Selectmen with the Annual Ballot for the appointment of representatives to the KVCOG General Assembly. No formal action was taken.

V. Scheduled Items:

B. Old Business:

2. Review the 2017-18 Road Construction and Maintenance Plan

The Town Manager presented the 2017-18 road construction plan to the Board of Selectmen. Paving bids are due this Thursday. Part of this year's plan, included paving the sections of Cony and Hallowell Road that were approved in the TIF. The Selectmen wanted to review this at the next meeting. No formal action was taken.

3. Tax Assessing matters requiring action

Mr. Danforth presented the other Selectmen with a draft of the tax bill insert. Upon review of the language in the insert it was determined by consensus that the only insert in this year's tax bills would be from EfficiencyME and ecomaine.

VI. Legal:

B. Board of Selectmen Annual Appointments to fill vacancies

1. Planning Board

- a. Richard Condon – Term to June 30, 2018

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to appoint Richard Condon to the Planning Board for a term expiring June 30, 2018. The vote was unanimous.

2. Board of Assessment Review

- a. Richard Condon – Term to June 30, 2018
- b. Marion Bowman – Term to June 30, 2018

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to appoint Richard Condon and Marion Bowman to the Board of Assessment Review for the term expiring June 30, 2018. The vote was unanimous.

3. Board of Appeals

- a. Marion Bowman – Term to June 30, 2018
- b. Aaron Finale – Term to June 30, 2018

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to appoint Marion Bowman and Aaron Finale to the Board of Appeals for the term expiring June 30, 2018. The vote was unanimous.

C. Board of Selectmen Appointments to Statutory, Charter and Ordinance Positions

1. Budget Committee

- a. Marion Bowman – Term to June 30, 2018
- b. Aaron Finale – Term to expire June 30, 2018

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to appoint Marion Bowman and Aaron Finale to Budget Committee for the term to expire June 30, 2018. The vote was unanimous.

2. Ad Hoc Economic Development Committee

- a. Marion Bowman

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to appoint Marion Bowman to the Ad Hoc Economic Development Committee. The vote was unanimous.

VII. Written Communication:

- A. The Selectmen reviewed the Town Clerk Report for July 2017
- B. The Selectmen reviewed the Office Clerk Report for July 2017
- C. The Selectmen reviewed the Treasurer Investment Report as of July 31, 2017
- D. The Selectmen reviewed the Animal Control Report for July 2017
- E. The Selectmen reviewed the Code Enforcement Report for July 2017
- F. The Selectmen reviewed the Kennebec County Commissioners Resolution #1

VIII. Verbal Communication:

- A. **Town Manager – None**
- B. **Chelsea’s RSU #12 Representative – None**
- C. **Boards and Committee – None**
- D. **Board of Selectmen/Assessors –**

Mike Pushard – brought up the possibility of removing the big trees out front of the Town office and each year a Christmas tree placed there and a lighting ceremony held. He also wanted to see if more could be done to provide community events such as suppers and breakfasts.

Rick Danforth – concurred with Mr. Pushard on the need to remove the trees out front. He also expressed his support of doing more to hold town wide celebrations.

IX. Executive Session:

A. Review of a tax abatement request pursuant to 1 MRSA § 405(6) (F)

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to go into Executive Session pursuant to 1 MRSA § 405(6) (F). The vote was unanimous. In at 7:57PM

Given the fact that neither party showed up for the hearing two requests were reviewed without separate executive sessions being held.

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to come out of Executive Session. The vote was unanimous. Out at 8:10PM.

Because neither party was present the Selectmen could not gather all the information they needed to make a decision. The applicants would be instructed to attend the August 23, 2017 meeting.

X. Adjournment:

A motion was made Mr. Danforth that was seconded by Mr. Pushard to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 8:11PM. The vote was unanimous.

Approved by the Board of Selectmen on September 13, 2017.

Richard Danforth

Michael Pushard

Benjamin Smith