

**Town of Chelsea
Board of Selectmen Minutes
Chelsea Town Office
6:45PM, July 30, 2014**

Selectmen present: Benjamin Smith (6:52PM), Richard Danforth and Michael Pushard.

Others present: Scott Tilton, Johan Brown, Jeanne Grimes, Judy Meserve, Esther Shaw, Jim Meserve, Bud Pringle, Joyce Pringle, Judy Williams, Linda Weston, Barbara Skehan, Skip Skehan, Marguerite Ridgway.

I. Call regular meeting to order:

The regular meeting was called to order at 6:50PM by Vice Chairman Danforth.

The Pledge of Allegiance was recited.

II. Consent Agenda:

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve consent agenda items A through N as presented:

- A. Approve Accounts Payable Warrant #04 in the amount of \$ 237,318.55
- B. Approve Payroll Warrant # 5 in the amount of \$ 11,751.84
- C. Approve Minutes of July 16, 2014 Board of Selectmen Meeting
- D. Approve Minutes of July 24, 2014 Executive Session
- E. Approve Minutes of July 24, 2014 Executive Session
- F. Reschedule August 2014 BOS Meetings to August 20 and 27
- G. Approve MMA Legislative Policy Committee Ballot
- H. Approve MMA Vice President and Executive Committee Member Ballot
- I. Appoint Mitchell Boynton to the Budget Committee
- J. Appoint Mitchell Boynton to the Ad Hoc Solid Waste and Recycling Committee
- K. Appoint Peter Hanson to the Cemetery Committee
- L. Appoint Shawn Ramage Fire Chief
- M. Appoint Shawn Ramage to the Gardiner Ambulance Service Advisory Committee
- N. Appoint Michael Nichols to the Gardiner Ambulance Service Advisory Committee

Chairman Smith arrived at 6:52PM and took over the running of the meeting.

The vote to approve items A through N on the consent agenda was unanimous.

III. Public Comments:

Barbara Skehan – pointed out to the Board that someone had defaced a sign on the Windsor Road

Esther Shaw – inquired as to what could be done to slow cars down on the Windsor Road in front of the Senior Hall. The Board instructed the Town Manager to look in to it.

IV. Scheduled Items:

A. New Business

1. Meet with Representatives from the Chelsea Grange

Members of the Chelsea Grange attended the meeting to update the Selectmen on their fundraising efforts. They informed the Selectmen that their membership was very low and that there was a very real need for members. The Selectmen agreed to assist the Grange in recruiting members by: putting a notice and an appeal on the Chelsea Website and to include an insert in everyone's tax bill requesting they join the Grange. The Town Manager offered to work with someone from the Grange to explore the various funding opportunities. No formal action was taken.

2. Changes to the format of the Board of Selectmen Agenda

The Selectmen reviewed ways to improve meetings and reduce the length of time. One way being tried tonight was adding insignificant items that require little or no discussion to the Consent Agenda. Selectmen by consensus seemed to favor this new format and agreed it should continue. No formal action was taken.

3. MMA Ethel Kelly Award Nomination

The Selectmen reviewed the call for nominations from MMA for the annual Ethel Kelly Award. Members at this time could not think of anyone to nominate who met the criteria given. No formal action was taken.

4. 2014 Maine Fire Chiefs of Year Award Nomination

The Selectmen reviewed the call for nominations from the Maine Fire Chiefs' Association for a Fire Chief of the Year. The Selectmen discussed the criteria being requested and felt that Shawn Ramage, Chelsea Fire Chief, met many of the criteria. The Selectmen instructed the Town Manager to initiate the process of completing the documents to nominate Shawn Ramage. No formal action was taken.

IV. Scheduled Items:

A. New Business - continued

5. Discontinuance of Certain Town Roads

The Selectmen discussed several roads which they felt the voters should be asked to discontinue. By consensus the Selectmen agreed to explore the discontinuance of the Tasker Road. The first step would be for the Town Manager to send letter to residents owning property on the road to get their input. The letters would be sent out inviting residents to a meeting and after the meeting the formal process could begin. No formal action was taken.

B. Old Business:

1. Approve 2014-15 Budget Carry Forwards

The Board discussed the request from the Town Manager to carry over certain funds from the 2013-14 fiscal year to the current 2014-15 fiscal year.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to authorize the carry forward of the following: \$2,000 from Assessing, \$11,000 from Winter Roads, \$6,000 for Summer Roads and \$600 for the Cemeteries. The vote on the motion was unanimous.

2. Approve the Sale of the Tax Acquired Property formerly of Stephanie Gill

This property was tax acquired for non-payment of property taxes as far back as 2009. The deed to the property that Chelsea foreclosed on is valid but would take some legal expense to obtain clarification. There is not a lot owed in back taxes. The Town Manager is recommending the sale to Lawrence "Bud" Pringle an abutter, who had previously purchased a portion of this original lot at a mortgage foreclosure auction.

A motion was made by Mr. Pushard that was seconded by Mr. Smith to convey by Municipal Quit Claim to Lawrence and Joyce Pringle the tax acquired property described on tax maps as Map 11 Lot 166 upon payment in full of all past due taxes estimated at \$2000. The vote on the motion was 2 – 0 – 1 (Danforth).

3. Schedule a workshop to meet with our TIF Consultant

The Town Manager explained to the Selectmen that a meeting is needed with our TIF Consultant to review expectations and establish projects that will be funded using TIF Funds. The Selectmen asked the Town Manager to coordinate the date and time for a meeting and get back to them. The Town Manager informed the Selectmen that he would be meeting with the consultant on August 7 to show him around and speak to businesses. No formal action was taken.

V. Legal:

A. Code Enforcement Action – Map 1 Lot 277 – Grimes – S. Dondero Road

The Town Manager reviewed this enforcement concern with Selectmen. The property is messy and needs to be cleaned up. Ms. Grimes has received a letter from the CEO dated June 19, 2014 that was presented to her in an effort to get her to clean up her property in accordance with the Solid Waste Ordinance. She has made reasonable progress in cleaning up. It was the recommendation of the CEO that she be given more time before summoning her to court for the violations. No formal action was taken.

VI. Written Communication:

- A. The Board reviewed a letter from Time Warner Cable dated July 16, 2014
- B. The Board reviewed the Code Enforcement Officer Report for June 2014.

VII. Verbal Communication:

- A. Town Manager Report: None.

- B. Chelsea’s RSU #12 Representative:
Barbara Skehan, Chelsea RSU 12 Rep., - reported that parents of Cony High School students still had not been notified that Cony was not going to provide HS bus transportation beginning in the fall of 2015.

- C. Board of Selectmen: None

VIII. Executive Session: None

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Danforth to adjourn the meeting. Mr. Smith declared the meeting adjourned at 8:57PM.

Approved by the Chelsea Board of Selectmen on August 20, 2014

Benjamin Smith, Chair

Michael Pushard

Richard Danforth, Vice Chair