

**Town of Chelsea
Board of Selectmen Minutes
Wednesday July 12, 2017
6:30PM
Chelsea Town Office**

The Pledge of Allegiance was recited.

Selectmen present included Michael Pushard and Benjamin Smith. Richard Danforth was absent and excused

Others present included Scott Tilton, Hank Mastrianno, Carol Belanger, Judy Williams, Palmer Sargent and Andrea Smith

I. Call regular meeting to order:

The meeting was called to order at 6:30PM by Vice Chairman Smith.

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda: NONE

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 59 in the amount of \$ 1,227.46
- B. Approval of Accounts Payable Warrant Payroll #01 in the amount of \$ 31,697.82
- C. Approval of Payroll Warrant # 02 in the amount of \$6,619.67
- D. Approval of June 28, 2017 Board of Selectmen Meeting Minutes.

A motion was made by Mr. Pushard that was seconded by Mr. Smith to approve Consent Agenda Items A, B & C as read. The vote was unanimous.

Action on the June 28 Selectmen Minutes was postponed until July 26, 2017

V. Scheduled Items:

A. New Business:

- 1. Election of Board Chair and Vice Chair

A motion was made by Mr. Smith that was seconded by Mr. Pushard to elect Mr. Danforth as Board Chairman for the 2017-18 term. The vote was unanimous.

Action on the election of a Vice Chairman was postponed until July 26, 2017.

V. Scheduled Items:

B. Old Business:

1. Tax Assessing Related Action – NONE

2. Code Enforcement Related Action

A. Enforcement Action at 82 Windsor Road

The CEO updated the Selectmen on several possible land use violations throughout town. He and the deputy have been working hard to get various locations to clean up.

The CEO presented the Selectmen with a Compliance Agreement he had worked out with Allen Pooler who was in violation of the Shoreland Zone tree cutting regulations at his property on the Ferry Road.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to authorize the Town Manager to sign the Compliance Agreement between the Town and Mr. Pooler on behalf of the Board of Selectmen. The vote was unanimous.

VI. Legal:

A. Ecomaine Recycling Agreement

The Manager informed the Selectmen that he had not received the updated draft of the Recycling Agreement with ecomaine from ecomaine. No action was taken.

B. Board of Selectmen Annual Appointments to fill vacancies

No new volunteers have submitted appointment request forms.

C. Board of Selectmen Appointments to Statutory, Charter and Ordinance Positions

No new volunteers have submitted appointment request forms.

VII. Written Communication:

A. The Board of Selectmen reviewed the CEO Report for June 2017

B. The Board of Selectmen reviewed the Town Clerk Report for June 2017

C. The Board of Selectmen reviewed the Animal Control Officer Report for June 2017

D. The Board of Selectmen reviewed the Office Clerk Report for June 2017

E. The Board of Selectmen reviewed the letter from Charter Communication dated June 30, 2017

VIII. Verbal Communication:

A. Town Manager – NONE

B. Chelsea’s RSU #12 Representative – NONE

C. Boards and Committee –

Several members of the Planning Board were in attendance to discuss with the Board of Selectmen the duties the Selectmen would like to have them work. The Selectmen discussed the need to work on updating and amending various outdated ordinances and assisting with the implementation of the Economic Development Plan.

D. Board of Selectmen/Assessors – NONE

IX. Executive Session:

X. Adjournment:

A motion was made by Mr. Smith that was seconded by Mr. Pushard to adjourn the meeting. Mr. Smith declared the meeting adjourned at 7:45PM. The vote was unanimous.

Approved by the Board of Selectmen on July 26, 2017.

Richard Danforth

Michael Pushard

Benjamin Smith