

**Town of Chelsea
Board of Selectmen Minutes
June 24, 2015
6:45PM, Chelsea Town Office**

I. Call regular meeting to order:

The meeting was called to order at 6:45PM by Vice Chairman Danforth.

Selectmen present: Richard Danforth and Michael Pushard. Benjamin Smith was absent and excused.

Others present: Scott Tilton and Judy Williams.

The Pledge of Allegiance was recited.

II. Consent Agenda:

- A. Approval of Payroll Warrant # 54 in the amount of \$ 8,942.29
- B. Approval of Accounts Payable Warrant # 55 in the amount of \$ 33,265.99
- C. Approval of Board of Selectmen June 10, 2015 Meeting Minutes.
- D. Approval of Board of Selectmen June 10, 2015 Executive Session Minutes.

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve Consent Agenda items A and B as presented. The vote was 2 – 0 – 1 (Smith).

No action on Consent Agenda Items C and D.

III. Public Comment: NONE

IV. Scheduled Items:

A. New Business:

1. Tax Bill Inserts

For the last several years an insert containing important town related information was mailed with the tax bills to Chelsea residents. The effectiveness of this practice was questioned. There was no action by the Board regarding the inclusion of inserts in this years bill. Instead the possibility of sending out a separate mailing to residents in the fall will be discussed at a future meeting.

B. Old Business:

1. Fire Department Fire Tanker/Pumper Purchase

The Town Manager reviewed with the Board the two vehicle options under consideration. He also reviewed the various finance options and the amounts Chelsea would need to borrow. A motion was made by Mr. Danforth that was seconded by Mr. Pushard to authorize the Town Manager to proceed with the purchase process including requesting bids to borrow funds to pay for the vehicle. The vote was 2 – 0 – 1 (Smith)

2. Personnel Policy

The Selectmen decided to take additional time in the next two weeks to review the draft personnel policy and make changes to the areas they were most concerned. No action was taken.

3. Solid Waste and Recycling

The Manager presented the Board with a proposal from Casella Waste in Waterville which provides Chelsea with a location in Waterville similar to the agreement with Hatch Hill at no cost to Chelsea. Residents using the Waterville facility would be charged a fee to dispose of their solid waste. The Board was interested in this idea and asked the Manager to invite the Casella Representative to a future meeting. No other action was taken.

V. Legal:

1. Crystal Falls BYOB Application

The Manager presented to the Board the annual request from Crystal Falls to renew their BYOB License with the State of Maine. Last year there were concerns and issues which based on the findings of the CEO were not a problem or concern this year. A motion was made by Mr. Pushard that was seconded by Mr. Danforth to grant a BYOB License to Crystal Falls and its owners Raymond and Lionel Rodrigue. The vote was 2 – 0 – 1 (Smith)

2. Appointments to Vacant Positions

Several residents have expressed an interest in being appointed to the vacant positions in Chelsea. The Manager will prepare the required appointment forms for action by the Board. No action was taken

VI. Written Communication:

1. The Board reviewed a letter from Time Warner Cable. So noted.
2. The Board reviewed the latest Treasurers Report. So noted
3. Resignation of Tim Coitrone from the Planning Board. A motion was made by Mr. Danforth and seconded by Mr. Pushard to accept the resignation from Mr. Coitrone with regret. Vote was 2 – 0 – 1 (Smith).
4. The Board reviewed a letter from Kennebec County Manager Devlin regarding the delay in adopting the county budget.
5. The Board reviewed a letter from Human Services alerting Chelsea that its Program was in compliance with State General Assistance Laws.

VII. Verbal Communication:

Town Manager – None

RSU # 12 Report – None

Committees and Boards – None

Board of Selectmen –

Selectmen Pushard recommended that the Manager contact Tim Doyle at Maine Motor Transport for insight into the permanent weight posting of Chelsea roads. He went on to request that he be notified when the contractor would be removing the old White Pine on the Townhouse Road. He requested that the Manager review the depth at which the new culverts on the Dr. Mann Road had been installed. He was concerned that there was not sufficient cover over them. He reminded the Manager to contact Pittston regarding the idea of Pittston and Chelsea alternate each year the plowing and sanding of Nelson and Patterson Roads.

Selectmen Danforth explained that he had reviewed the cell tower property and did not find an issue with the current layout.

VIII. Executive Session Action: NONE

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Danforth to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 7:46PM.

Approved by the Chelsea Board of Selectmen on July 8, 2015

Absent
Benjamin Smith, Chair

Michael Pushard

Richard Danforth, Vice Chair