

**Chelsea Board of Assessors  
Meeting Minutes  
June 20, 2013  
Chelsea Town Office**

**1. Call to Order**

The meeting was called to order at 6:05 p.m. by Chairman Benjamin Smith.

Assessors present: Benjamin Smith and Mike Pushard

Others present: Rick Danforth

**2. Scheduled Items:**

A. Approve Minutes of the June 11, 2013 Board of Assessors Meeting

Mike moved that the Board approve the June 11 draft minutes. Ben Smith seconded the motion. No further discussion occurred. Ben and Mike both voted in favor of the motion, which carried by unanimous vote.

B. Additional review, discussion and approval of land schedules (Mike and Ben agreed to handle discussion of items B and C together as they are related).

C. Additional review, discussion and approval of building schedules

Ben and Mike discussed and reviewed the revisions by O'Donnell and Associates to the proposed land and building valuations and schedules based on the June 11 meeting. After some discussion on the potential adjustment to the site improvement component of the land schedules, Mike and Ben agreed that it would probably be best to adhere to the recommendations of O'Donnell. The purpose of the revaluation was to evaluate fairly variations and valuations differences between different properties. Mike seconded the motion. No further discussion occurred. Mike and Ben both voted in favor of the motion that carried by unanimous vote.

Ben made a motion that the Board approve the draft building and land schedules and valuations based on the recommendations by O'Donnell and Associates.

### **3. Other business**

Based on the additional time needed to review the proposed land and building schedules and values, the Board discussed that hearing dates for the hearings will also need to be changed. Notice will go out during the week of the 24<sup>th</sup> of July allowing the residents to have the notice for a week and a half. Based on times that Scott Tilton has confirmed are available at the Chelsea Elementary School, the hearings will be conducted on the following dates and times at the elementary school: July 9 - 2pm to 7pm, July 10 - 9am to 2pm, and July 11 - 9am to 2pm. Mike made a motion that the Board approve hearing dates on the hearing dates and times confirmed by Scott Tilton. Ben seconded the motion. Mike and Ben both voted in favor of the motion that carried by unanimous vote.

### **4. Adjournment**

The meeting was adjourned at 7:07PM

Approved by the Board of Assessors on June 27, 2013.

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Benjamin Smith

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Michael Pushard  
Board of Selectmen