

**Town of Chelsea
Board of Selectmen Minutes
Chelsea Town Office
6:30PM, June 11, 2014**

Selectmen present: Benjamin Smith, Richard Danforth and Michael Pushard.

Others present: Scott Tilton, Ed Tobias, Elizabeth Cousins, Skip Skehan, Barbara Skehan, Lee Burns and Judy Williams.

I. Call regular meeting to order:

The regular meeting was called to order at 6:40PM by Chairman Smith.

The Pledge of Allegiance was recited.

II. Consent Agenda:

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to approve consent agenda items A and B as presented.

- A. Payroll Warrant #57 in the amount of \$ 6,145.19
- B. Accounts Payable Warrant #58 in the amount of \$ 199,456.18

The vote to approve items A and B on the consent agenda was unanimous.

A motion was made by Mr. Pushard that was seconded by Mr. Smith to approve consent agenda item C as presented.

- C. Minutes of the May 28, 2014 Board of Selectmen Meeting

The vote to approve item C on the consent agenda was 2 – 0 – 1 (Danforth).

A motion was made by Mr. Danforth that was seconded by Mr. Smith to approve consent agenda item D as presented.

- D. Minutes of the June 4, 2014 Board of Assessors Meeting.

The vote to approve items D on the consent agenda was 2 – 0 – 1(Pushard)

III. Public Comments:

Elizabeth Cousins – informed the Selectmen that she was contacted by CMP and asked to participate in survey to assist CMP in finding out how well their MPRP Transmission line work was perceived in Chelsea.

Ed Tobias – stated that he had a difficult time finding in the Town Report the date, place and time of the Town Meeting. He requested that this information be on the first couple of pages of the report.

IV. Scheduled Items –

A. New Business:

1. Carry Over of Unexpended 2013-14 Budgeted Amounts to 2014-15 Budget

The Manager reviewed with the Board the year to date budgeted expenses. There are amounts on certain budget line items that the Board may want to vote to carry over to next year's budget for ongoing projects.

The Board by consensus decided to take no action at this time but to schedule action for the next meeting once the final warrants were completed.

B. Old Business:

1. Acceptance of Searles Mills and Hayes Hall Cemetery

Elizabeth Cousins read into the record a letter prepared by the Searles Mills Cemetery Association requesting that the Board consider the acceptance of the Searles Mills Cemetery. The Board felt that action at this time on this request would be premature and that the Cemetery Committee should settle any discrepancies and make a recommendation to the Board. No action was taken.

2. Digitizing 2014 Tax Maps and creation of GIS Shape files

The Board discussed the need to update and digitize the tax maps to create GIS Shape Files.

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to enter into an agreement with Aerial Photo and Survey to update the Tax Maps for \$1600.

The Board discussed what could be gained by having the maps prepared to meet the GIS Shape File format.

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to withdraw their previous motion. The vote for withdrawal of the motion was unanimous.

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to enter into an agreement with Aerial Photo and Survey to complete the annual update of the tax maps for \$1600 and digitize to create GIS Shape Files in the amount of \$2000.

The vote on the motion was unanimous.

3. Assisting MMA in establishing legislative priorities

Members of the Board did not have any legislation that they felt needed to be supported or developed at this time.

No action was taken.

V. Legal:

A. Sell to previous owner by Municipal Quit Claim Deed the tax acquired property at Map 7 Lot 31 – Tinkham Pond

Due to the circumstances associated with this request, I was decided that discussion and action on this item would be scheduled to be held at a future emergency meeting.

No action was taken.

V. Legal: cont

B. Review budget over expenditures and use of Fund Balance

The Manager explained to the Board that currently there weren't any over expended budgets for 2013-14 and therefore no need to request permission from the Town to pay the over expenditures from fund balance.

No action was taken.

C. Summit Natural Gases response to the Assessors request to provide a true and perfect list of all taxable property in accordance with 36 MRSA § 706

The Board discussed the Summit Natural Gas Property Tax declaration recently submitted to Chelsea that reported the value of the gas transmission pipeline at just over \$92K. The 706 Declaration lacked enough information for the Assessor's Agent and the Board of Assessors to determine if the valuation was correct. The Assessor's Agent prepared a letter that she asked the Board to approve be sent to Summit requesting more accurate information.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to authorize the Assessor's Agent to send a letter to Summit Natural Gas explaining the areas of deficiencies in their 706 Declaration.

The vote on the motion was 2 – 0 – 1(Smith).

VI. Written Communication:

- A. The Board reviewed a letter from Time Warner Cable dated June 4, 2014

VII. Verbal Communication:

- A. The Town Manager provided the Board with a written report on his activities.
- B. Barbara Skehan, Chelsea's RSU #12 Representative, informed the Board of the next School Board meeting on June 19 in Whitefield at 6:30PM. Mrs. Skehan told the Board that the RSU budget had been approved by voters on June 10.
- C. The Board was presented with the election results from the Town Clerk

VII. Verbal Communication: cont

D. Selectmen:

Mr. Danforth asked other Board members what kind of turnout they expected at the June 12 Town Meeting.

Mr. Pushard did not have anything to report at this time.

Mr. Smith did not have anything to report at this time.

VIII. Executive Session: None

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Danforth to adjourn the meeting. Mr. Smith declared the meeting adjourned at 8:43PM

Approved by the Chelsea Board of Selectmen on June 25, 2014

Benjamin Smith

Michael Pushard

Richard Danforth