

**Town of Chelsea
Board of Selectmen Minutes
Wednesday June 8, 2016
6:30PM, Chelsea Town Office**

I. Call regular meeting to order:

The meeting was called to order at 6:32PM by Chairman Danforth.

Selectmen present: Richard Danforth and Michael Pushard. Benjamin Smith was absent and excused.

Others present: Debbie Morang, Gil Morang, Lee Burns, Angel Vaillancourt, Kathy Beaulieu, Leon Beaulieu, Marc Fecteau, Shawn Arbour, Libby Parr and Jason Ellis.

The Pledge of Allegiance was recited.

II. Consent Agenda:

- A. Approval of Payroll Warrant # 51 in the amount of \$ 5,260.06
- B. Approval of Accounts Payable Warrant # 52 in the amount of \$ 201,102.15
- C. Approval of Board of Selectmen May 18, 2016 Meeting Minutes.
- D. Approval of Board of Selectmen May 25, 2016 Meeting Minutes.
- E. Approval of Board of Assessors May 25, 2016 Meeting Minutes.

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to approve Consent Agenda Items A and B as presented. The vote was unanimous.

No action was taken on Items C, D and E.

III. Public Comment:

Marc Fecteau spoke to the Board of Selectmen concerning his and his neighbors continued concern with the noise created by donkeys being house at a neighbor's property. Audio evidence was presented and reviewed. An update from the Town Manager was presented to the audience and the Board of Selectmen.

IV. Scheduled Items:

A. New Business:

1. Annual Personnel Policy Review and Amendments

The Town Manager reviewed with the Board of Selectmen the need to undertake the annual review of the Personnel Policy. He asked the Selectmen if there were areas of the policy in particular that he needed to further research. No formal action was taken at this time.

2. Determine from which account to pay BAN Interest

At the time Chelsea was in the process of applying for a bond to purchase a new pumper/tanker fire vehicle, Chelsea needed to borrow a Bond Anticipation Note (BAN) to pay for the vehicle. The amount borrowed was the same amount as the BAN, however there was \$ 863.01 in interest which was paid from the Bond Account but there weren't any funds appropriated for this type of expense. The Town Manager requested the Selectmen consider from what expense account the funds should be expended from. The Selectmen expressed the possibility of using Fire Department Operating expenses to pay from. This is would occur only if suitable funds remained in operations budget. No formal action was taken.

3. Chelsea's 2016 Fall Maine Bond Bank Needs

The Town Manager reviewed the Maine Municipal Bond Banks borrowing schedule with the Selectmen. There was discussion on the need to borrow funds to finance projects. The Selectmen decided that there were not any projects this summer which needed to be borrowed for. No formal action was taken

IV. Scheduled Items:

A. Old Business: NONE

V. Legal:

A. Ordinance regulating Storage and Disposal of Solid Waste

The Town Manager presented the latest version of the amended Storage and Disposal of Solid Waste Ordinance. The Selectmen discussed the latest definition of "Junk", which was amended by the Town's Attorney. The Selectmen wanted a clean version of the ordinance presented to them at the June 22, 2016 meeting for review No formal action was taken.

V. Legal:

B. CDBG Loan Action

The Town Manager discussed with the Selectmen the late payment status of the CDBG Loan. The Towns Attorney has presented the Selectmen with options including filing suit against the borrower. The Selectmen instructed the Town Manager to send a letter requesting that payments commence on a regular basis. No formal action was taken.

C. Road Paving Bids

The Town Manager reviewed with the Selectmen the results of the recent Road Paving Bids. The low bidder was State Paving at \$53.95 per ton for 12.5mm mix and \$56.76 per ton for 9.5mm mix. The Town Manager informed the Selectmen that he would be contacting Sate Paving and requesting work in Chelsea be added to their schedule.

VI. Verbal Communication:

Town Manager – NONE

RSU # 12 Report –

Mr. Danforth informed those in attendance that there would likely be two unfilled vacancies on the RSU#12 School Board that the Selectmen would need to appoint. He went on to add that he was attending the RSU #12 Finance Committees when he could

Committees and Boards – NONE

Board of Selectmen –

Mr. Pushard expressed his concern about a possible Automobile Junkyard being created on the River Road. He requested that the Town Manager have the Code Enforcement Officer investigate. Mr. Pushard stated that he had noticed possible construction being done to attach the two trailers together that are located on the Hallowell Road near the CMP Substation. He requested that the Town Manager have the Code Enforcement Officer investigate. Mr. Pushard stated that he had received calls from residents concerned about the proposed Cabins in the Woods development.

Mr. Danforth asked when the new Pumper/Tanker Fire Vehicle would be ready and put into service. The unit is currently in Massachusetts. The hope is that it will be available for display at the June 16 2016 Town Meeting. Mr. Danforth reminded the Town Manager that the latest adopted versions of the Traffic Ordinance and Road Posting Ordinance had not been put on the website.

VII. Written Communication:

- A. A letter from Revenue Services dated May 2016 was reviewed.
- B. A notice with amounts adopted at RSU #12 Budget Meeting dated May 19, 2016 was reviewed.
- C. A notice of Primary Election on June 14, 2016 was reviewed.
- D. The Town Clerk's Report for May 2016 was reviewed.
- E. The BMV, MOSES, Animal Welfare Agent's Report for May 2016 was reviewed.
- F. The CEO Report for May 2016 was reviewed.
- G. The Treasurer Report for 2016 YTD Expense and Revenue was reviewed.
- H. The Gardiner Fire Department's Report was reviewed.
- I. The letter from Charter Communications dated June 1, 2016 was reviewed.
- J. The KVCOG Hazardous Waste Disposal Services Joint Purchase Memorandum dated May 2016 was reviewed

VIII. Executive Session Action: NONE

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Danforth to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 7:29PM.

Approved by the Board of Selectmen on June 22, 2016,

Richard Danforth

Michael Pushard

_____ absent _____
Benjamin Smith