

**Town of Chelsea
Board of Selectmen Minutes
Chelsea Town Office
6:30PM, May 28, 2014**

Selectmen present: Benjamin Smith and Michael Pushard. Richard Danforth was absent but excused

Others present: Scott Tilton, Shawn Ramage, Barbara Skehan, Scott Arnold and Judy Williams.

I. Call regular meeting to order:

The regular meeting was called to order at 6:42PM by Chairman Smith.

The Pledge of Allegiance was recited.

II. Consent Agenda:

A motion was made by Mr. Pushard that was seconded by Mr. Smith to approve consent agenda items:

- A. Approve Payroll Warrant #53 in the amount of \$ 6,090.63
- B. Approve Accounts Payable Warrant #54 in the amount of \$ 31,868.37
- C. Approve Accounts Payable Warrant #55 in the amount of \$ 324.99
- D. Approve Payroll Warrant # 56 in the amount of 3,498.63
- E. Approve the Minutes of the May 14, 2014 Board of Selectmen Meeting.

The vote to approve items on the consent agenda was unanimous.

III. Public Comments:

Barbara Skehan – thanked the Kennebec jail trustees for assisting in the roadside cleanup of Townhouse, Hankerson and Collins Roads. Mrs. Skehan then asked about the possibility Chelsea residents who need would getting the wood recently left at Goodwin Cemetery

IV. Scheduled Items –

A. New Business:

1. Emergency Vehicle Response to Private Roads and Driveways

The Fire Chief explained to the Board that there have been times when Ambulance and Fire Vehicles have had difficulty responding to calls to private roads and driveways. A letter had been prepared that would be sent to residents on these roads that are determined by the Fire Department to be inaccessible to emergency vehicles. By consensus, the Board of Selectmen supported sending out a letter alerting residents living on private roads and drives that work to the roadway/drive is needed in order to restore services to their residence.

2. MMA Legislative Policy Committee Nominations.

The Board discussed nominating someone to the MMA Legislative Policy Committee.

Selectmen had no one they felt could be nominated and therefore passed over this item.

No formal action was taken.

3. Letter of concern from Raymond and Susan Meader – 48 Hillcrest Dr.

Susan and Raymond Meader (48 Hillcrest Drive) sent a letter to the Board expressing their concern with the condition of the cul de sac in front of their property and the amount of gravel washing down Hillcrest Extension and down the road. The Board requested the Town Manager to review this concern and report back to the Board at a later meeting.

B. Old Business:

1. Harvesting wood at Collins Road Property

Scott Arnold presented a contract for harvesting services at the Collins Road property. The Selectmen discussed the plan to harvest wood and asked Mr. Arnold questions.

This item was tabled until June 11 when Mr. Danforth would be present to vote.

2. Town Report Dedication

Dedication of the Town report was discussed. After careful thought, the Board by consensus decided to dedicate the Annual Report to past and present veterans from Chelsea.

V. Legal:

A. Tax Abatement for Diana M. Martin – Map 13 Lot 80 (70 Windsor Road)

The Board reviewed an abatement request for a property in which the building was not present to be assessed on April 1, 2013.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to grant a corrective abatement to property assessed to Diana Martin Map 13 Lot 80 in the amount of \$167.42 in taxes.

The vote on the motion was unanimous.

B. Sell to previous owner (Diana Martin) by Municipal Quit Claim Deed tax acquired property at Map 13 Lot 80

A motion was made by Mr. Smith and seconded by Mr. Pushard to sell to Diana Martin upon payment of the taxes for the tax years including April 1, 2014 the property at Map 13 Lot 80 and to execute a Municipal Quit Claim Deed for the same.

The vote on the motion was unanimous.

C. Sell to previous owner by Municipal Quit Claim Deed tax acquired property at Map 7 Lot 31 – Tinkham Pond

The Board was made aware of a request from the previous owner to purchase this tax acquired property back. The owner was no able to be present at this time.

No action was taken at this time. Instead the Board requested that a meeting be scheduled with the former owner to discuss this transaction in greater detail.

D. Gardiner Ambulance Service Agreement.

The Gardiner Ambulance Service Agreement was discussed. The annual contracted amount has increased. The increase is due to issues beyond Chelsea's control.

A motion was made by Mr. Smith and seconded by Mr. Pushard to execute the Ambulance Service Agreement with the City of Gardiner in an amount not to exceed \$ 11,194.

The vote on the motion was unanimous.

E. Assessing Services Contract with Robbins Assessing

The final contract for annual assessing services between the Town of Chelsea and Robbins Assessing was reviewed.

A motion was made by Mr. Smith and seconded by Mr. Pushard to approve the contract for assessing services with Robbins Assessing for the fiscal year July 1, 2014 to June 30, 2015.

The vote on the motion was unanimous.

Written Communication:

- A. The Board reviewed a letter from Time Warner Cable dated May 21, 2014
- B. The Board reviewed letter from MMA seeking assistance establishing legislative priorities.
- C. The Board reviewed a pamphlet announcing Pipeline Safety Web Training
- D. The Board reviewed the May 14, 2014 Hubbard Free Library Report
- E. The Board reviewed the May 8, 2014 Cemetery Committee Meeting Minutes.
- F. The Board reviewed a letter from Tranzon Auction Properties listing the success they have had auctioning off tax acquired property.
- G. The Board reviewed a letter from the MMA Unemployment Fund explaining that Chelsea has a credit balance.

VII. Verbal Communication:

- A. The Town Manager provided the Board with a written report on his activities.
- B. Barbara Skehan, Chelsea's RSU #12 Representative, explained that the district budget vote approved the school budget. She also informed the Board of the next School Board meeting on June 19 in Whitefield at 6:30PM. Mrs. Skehan went on to tell the Board that the RSU Strategic Planning Committee has met.
- C. The Board was presented with written reports from the Code Enforcement Officer and the Treasurer for the month of May
- D. The Board of Selectmen/Assessors has nothing to report at this time

VIII. Executive Session: None

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Smith to adjourn the meeting. Mr. Smith declared the meeting adjourned at 8:29PM

Approved by the Chelsea Board of Selectmen on June 11, 2014

Benjamin Smith

Michael Pushard

Absent
Richard Danforth