

**Town of Chelsea
Board of Selectmen Minutes
May 27, 2015
6:45PM, Chelsea Town Office**

I. Call regular meeting to order:

The meeting was called to order at 7:21PM by Chairman Smith.

Selectmen present: Benjamin Smith, Richard Danforth and Michael Pushard.

Others present: Scott Tilton, Rhonda Berube, Kimberly Ellis, David Ellis Carol Belanger and one other member of the public.

The Pledge of Allegiance was recited.

II. Consent Agenda:

- A. Approval of Payroll Warrant # 50 in the amount of \$ 5,415.01
- B. Approval of Accounts Payable Warrant # 51 in the amount of \$ 44,069.48
- C. Approval of Board of Selectmen May 13, 2015 Meeting Minutes.
- D. Approval of Board of Selectmen May 13, 2015 Executive Session Minutes.

A motion was made by Mr. Danforth that was seconded by Mr. Smith to approve Consent Agenda items A, B, C and D as presented. The vote was 2 – 0 – 1 (Pushard).

III. Public Comment: NONE

IV. Scheduled Items:

B. Old Business:

2. Economic Development Consultant

Rosie Vanadestine, Executive Director of KVCOG, spoke to the Selectmen about Economic Development. She explained some of the services KVCOG provide to assist member communities with Economic Development. The Selectmen wanted to continue exploring Chelsea's options.

IV. Scheduled Items:

A. New Business:

1. Budget Overdraft Transfer

The Manager reviewed with the Selectmen the budgeted accounts that are currently over expended. The accounts include winter roads and street lights. The Manager presented the Selectmen with a plan to cover the over expenditures. The over expenditure in winter roads estimated to be \$ 2,740.35 could be paid for out of the Contingency Account. The smaller over expenditure in street lights estimated at \$ 583.84 could be paid for out of Undesignated Fund Balance.

A motion was made by Mr. Smith and seconded by Mr. Pushard to authorize the Treasurer to use funds from the Contingency Account in the amount needed to cover the over expenditure in Winter Roads and use funds needed from Undesignated Fund Balance to cover the over expenditure in Street Lights. Vote was unanimous.

2. Limiting Access to the Cell Tower Property

Rhonda Berube was present to request that road access to the cell tower be limited . She concerned with the amount of suspicious activity that may be occurring. Activity that is very near her home and she alleges illegal or at the very least lewd. The Manager has determined that the cost to erect a gate and place a barricade of rocks is \$1700. Neighbors of Rhonda's closer to the tower were also present to voice their objection to limiting access. The Selectmen wanted to go to the site and review the property. No action will be taken at this time instead the request will be considered at the next meeting.

3. Discuss the need for an Economic Development Committee

The manager again presented the Board with a plan to adopt bylaws forming an Economic Development Committee. When the Selectmen hire an economic Development Consultant the Manager explained how a committee could assist with the creation of a development plan and also with implementation. The Selectmen felt at this time that the proper course was to first hire a consultant as attempts to get volunteers this early in the process would be difficult. No action was taken.

4. Letter to C.A.T.C in support of a Firefighter 1 and 2 Program

Capital Area Technical Center is exploring the possibility of adding a Firefighter I and II program to the curriculum. The area towns sending students to the center are being asked by their fire departments to write letters of support. Without making a formal motion the Selectmen agreed to sign a letter of support.

IV. Scheduled Items:

A. New Business:

5. Assess the need for a review of Legal services

The Selectmen discussed the current services being provided by Preti Flaherty and agreed they were happy with the firm in general. They wanted the Manager to contact, Steve Langsdorf (Town Attorney), about more efficient use of time reviewing legal matters.

IV. Scheduled Items:

B. Old Business:

1. Personnel Policy

The Selectmen decided to take some time in the next two weeks to review the draft personnel policy and make red line changes to the areas they were most concerned. No action was taken.

3. Road Posting Ordinance

Because the meeting was running late it was decided by consensus to table the review and adoption of the revised Roadway Posting Ordinance.

4. Town Meeting Preparation

The Manager presented the Selectmen with proposed town meeting article motions. The purpose of the motions was to assist with the speed of the actions being proposed. The Selectmen wanted to make motions as needed but not discourage motions being made by all residents. No action was taken.

V. Legal:

1. Tax Acquired Property

The Manager reviewed with the Selectmen the status of certain parcels of tax acquired property which the owners were trying to buy back from the town but were currently in arrears. The Selectmen wanted to review the motions that were made when it was decided to allow the owners to buy back the property and determine if a better method existed in selling the property back. The manager will review the prior motions for possible amendment or change at the next meeting.

2. Supplemental Tax Assessment to CMP

The Assessors Agent has noticed that the assessment of land owned by CMP last April 1 2014 was incorrectly omitted from assessment.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to issue a supplemental assessment to CMP account 1624 in the taxable amount of \$174,385. Vote was unanimous.

VI. Written Communication:

1. The Board reviewed the May 14, 2015 Cemetery Committee Meeting Minutes.
2. The Board reviewed a letter from Time Warner Cable.
3. The Board reviewed the Treasurers Report covering Expenses and Revenues as of May 26, 2015.

VII. Verbal Communication:

Town Manager – None

RSU # 12 Report – None

Committees and Boards – Mr. Danforth reported that the Small Community Regionalization Group had met with the group.

Board of Selectmen – The Selectmen scheduled a Board of Assessors meeting for June 24, 2015 at 6:15PM at the Town Office. They requested that the Assessors Agent attend.

VIII. Executive Session Action: NONE

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Danforth to adjourn the meeting. Mr. Smith declared the meeting adjourned at 9:30PM.

Approved by the Chelsea Board of Selectmen on June 10, 2015

Benjamin Smith, Chair

Michael Pushard

Richard Danforth, Vice Chair