

**Town of Chelsea
Board of Selectmen Minutes
May 13, 2015
6:45PM, Chelsea Town Office**

I. Call regular meeting to order:

The meeting was called to order at 7:13PM by Chairman Smith.

Selectmen present: Benjamin Smith and Richard Danforth. Michael Pushard was absent and excused from attending the meeting..

Others present: Scott Tilton, Barbara Skehan, Lee Burns, Molly Alexander, Michael Campbell, Michael White, Phil Alexander and Wanda Curtis.

The Pledge of Allegiance was recited.

II. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 48 in the amount of \$ 177,106.18
- B. Approval of Payable Warrant # 49 in the amount of \$ 6,302.85
- C. Approval of Board of Selectmen April 22, 2015 Meeting Minutes.
- D. Approval of Board of Selectmen April 22, 2015 Executive Session Minutes.

A motion was made by Mr. Danforth that was seconded by Mr. Smith to approve Consent Agenda items A, B, C and D as presented. The vote was unanimous.

III. Public Comment:

Barbara Skehan - reported that the 45MPH stop sign near the Hallowell/Togus Road intersection.

IV. Scheduled Items:

A. New Business:

2. Public Hearing on proposed ordinances.

A. Cemetery Ordinance:

The Selectmen reviewed the proposed Cemetery Ordinance. Lee Burns, Cemetery Committee Chair, explained the need for a revised ordinance. The public did not make any comments.

B. Road Posting Ordinance:

The Town Manager reviewed with the Board the proposed changes to the Road Posting Ordinance. The public did not make any comments.

V. Legal:

1. Recyclers Permit – Michael White – Whites Auto

Michael White was present at the meeting to explain his plans for his facility. Mr. White has held a permit up until this past year when it was allowed to lapse. The CEO has done an inspection and found that Mr. White meets all the requirements.

A motion was made by Mr. Danforth and seconded by Mr. Smith to issue the five year recycling permit to Mikael White d/b/a Whites Auto. Vote was unanimous.

IV. Scheduled Items:

B. Old Business:

3. Fire Department Tanker/Pumper Purchase

Representatives of the group assigned to review the Fire Tanker RFP's were at the meeting to update the Selectmen on the group's progress. They advised the Selectmen that the highest amount likely needed to purchase the new tanker would be \$280,000. A final decision as to which bid best meets the specifications will be available by the June 11, 2015 Town Meeting.

IV. Scheduled Items:

A. New Business:

2. Annual Town Meeting Warrant

The Board reviewed the proposed warrant. Several changes were made to the warrant to better align it to the form the Selectmen want it to have.

A motion was made by Mr. Smith and seconded by Mr. Danforth to approve and sign the warrant for the June 9 and 11, 2016 Town Meeting as amended. Vote was unanimous.

3. Review Status of Private Cemetery Acceptance

As of this date the deeds and other documents were not ready for consideration by the Selectmen. No action was needed

IV. Scheduled Items:

B. Old Business:

1. Town Report Dedication

This year's Town Report was be dedicated to the many wonderful volunteers who do a lot for Chelsea in so many ways. Chairman Smith prepared a few words for inclusion in the Town Report on the Boards behalf.

2. Gardiner Ambulance Service Contract

As of this date, both the Gardiner and Augusta Ambulance service contracts have not been finalized. The Manager presented the Selectmen with the various scenarios being considered by the Gardiner Ambulance Advisory Board. No action was needed.

4. Adoption of Personnel Policy

The Manager presented the Selectmen with his final draft of the revised Personnel Policy the version he is recommending the Board approve. The proposed policy is a departure from the existing policy but presents a more thorough review and better meets Chelsea's current and future needs. The Board requested more time for review. No action taken.

V. Legal:

2. Tax Acquired Property

Chelsea has recently acquired a .92 acre lot with trailer on the Townhouse Road. The previous owner upon receiving all the proper notifications appears uninterested in the property. Prior to a public sale the Selectmen asked the Manager to contact the owner one more time and ask him if he wants the property. No action taken.

3. Certification of Ordinances for the Town Meeting Warrant

A. Subdivision Ordinance

The Board reviewed the proposed Subdivision Ordinance.

A motion was made by Mr. Smith and seconded by Mr. Danforth to certify the ordinance as complete and ready to be voted on at the June 11, 2015 Town Meeting. Vote was unanimous.

B. Building Permit Ordinance

The Board reviewed the proposed Building Permit Ordinance.

A motion was made by Mr. Danforth and seconded by Mr. Smith to certify the ordinance as complete and ready to be voted on at the June 11, 2015 Town Meeting. Vote was unanimous.

V. Legal:

3. Certification of Ordinances for the Town Meeting Warrant

C. Road Design Standards Ordinance

The Board reviewed the proposed Road Design Standards Ordinance.

A motion was made by Mr. Danforth and seconded by Mr. Smith to certify the ordinance as complete and ready to be voted on at the June 11, 2015 Town Meeting. Vote was unanimous.

D. Fire Department Rescue Billing Ordinance

The Board reviewed the proposed Building Permit Ordinance.

A motion was made by Mr. Smith and seconded by Mr. Danforth to certify the ordinance as complete and ready to be voted on at the June 11, 2015 Town Meeting. Vote was unanimous.

So that action could be taken to certify the Cemetery Ordinance.

A motion was made by Mr. Smith and seconded by Mr. Danforth to amend the agenda to add action on the Cemetery Ordinance. Vote was unanimous.

E. Cemetery Ordinance

The Board reviewed the proposed Cemetery Ordinance.

A motion was made by Mr. Smith and seconded by Mr. Danforth to certify the ordinance as complete and ready to be voted on at the June 11, 2015 Town Meeting. Vote was unanimous.

VI. Written Communication:

1. The Board reviewed the monthly letter from Time Warner Cable dated May 6, 2015.
2. The Board reviewed the Budget Committee Meeting Minutes from April 28, 2015.
3. The Board reviewed the Budget Committee Meeting Minutes from May 5, 2015.

VII. Verbal Communication:

Town Manager – None

RSU # 12 Report – Barbara Skehan reported that the next meeting was scheduled for May 14, 2015 at the Chelsea School. She reminded the Selectmen and members in attendance that the Regional RSU 12 Budget Meeting was scheduled for May 19, 2015 at the Chelsea School at 6:30PM. She wanted the Selectmen to get the word out to residents so that as many taxpayers as possible took part and voted.

VII. Verbal Communication:

Committees and Boards – None

Board of Selectmen – None

VIII. Executive Session Action: NONE

IX. Adjournment:

A motion was made by Mr. Danforth and seconded by Mr. Smith to adjourn the meeting. Mr. Smith declared the meeting adjourned at 9:17PM.

Approved by the Chelsea Board of Selectmen on May 27, 2015

Benjamin Smith, Chair

Absent
Michael Pushard

Richard Danforth, Vice Chair