

**Town of Chelsea  
Board of Selectmen Minutes  
May 11, 2016  
6:30PM, Chelsea Town Office**

**I. Call regular meeting to order:**

The meeting was called to order at 6:37 PM by Chairman Danforth.

Selectmen present: Richard Danforth, Benjamin Smith and Michael Pushard.

Others present: Scott Tilton, Leonetta Burns, Jason Ellis, Elisa Ellis, Debbie Morang, Gilbert Morang, Carol Belanger and William Butler

The Pledge of Allegiance was recited.

**II. Public Comment:**

1. Leonetta Burns read a prepared statement expressing concerns as a resident and Chair of the Cemetery Committee over perceived inappropriate behavior and a possible conflict of interest of another Cemetery Committee member. The Selectmen instructed the Town Manager to include a discussion on this matter at the May 25, 2016 meeting

**III. Adjustments to the Agenda:**

Chairman Danforth adjusted the agenda to allow for deliberation of Scheduled Item A-2 and B-1 to after the review and acceptance of the Consent Agenda.

**IV. Consent Agenda:**

- A. Approval of Payroll Warrant # 47 in the amount of \$ 5,662.62
- B. Approval of Accounts Payable Warrant # 48 in the amount of \$ 198,539.07
- C. Approval of Board of Selectmen April 27, 2016 Meeting Minutes.
- D. Dept./Comm. Reports
- E. Letter from TWC
- F. May 2, 2016 PB Minutes
- G. Copy of LIONGUARD Federal Firearms License
- H. Kennebec County Budget Notice

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Items A, B and C as presented. The vote was 2 – 0 – 1 (Pushard).

Members of the Selectmen expressed reservations about the format of the new agenda and the actual need to take action on the remaining Consent Agenda Items.

**V. Scheduled Items:**

**A. New Business:**

**2. Ordinance Regulating Storage and Disposal of Solid Waste**

The CEO, Bill Butler, outlined for the Board his proposed changes to the Ordinance Regulating the Storage and Disposal of Solid Waste. The Selectmen asked questions regarding the proposed changes and there were some concerns expressed by the public in attendance. The Selectmen requested the ordinance be sent to the Town's Attorney for his review and comment prior to taking further action. No formal Action was taken

**B. Old Business:**

**1. Tax Acquired Property Disposal**

The Town Manager provided new information to the Selectmen concerning his and Selectmen Pushards recent trip to review the properties, the input received from realtors regarding the amount the properties could be sold for if listed and information from the CEO about the current condition of the 216 Togus Road Property. The current resident of 216 Togus Road, Gilbert Morang Jr., expressed to the Selectmen his interest in being given an opportunity to purchase the property. No formal action was taken.

**A. New Business:**

**1. Maine Municipal Association LPC Nominations**

The Town Manager presented the Selectmen with the information about being nominated to serve on the LPC. The Selectmen reviewed the materials and due to their busy schedules were not interested at this time in being nominated. No formal action was taken.

**B. Old Business:**

**2. Fire Vehicle Insurance Upgrade**

The Selectmen were presented with information on upgrading the limits of coverage for the fire vehicles. The current coverage provides payment for loss based on the current value of the vehicles. The upgraded coverage provides payment for loss based on actual value to purchase new. The increase in the premium for 2016-17 would be \$811.

**3. 2016-17 Budget Summary Update**

The Town Manager presented the Selectmen with revised budget figures. The new amount will result in an overall increase from the prior amount of \$20,966. The Selectmen instructed the Manager to inform MMA Risk Pool to upgrade the coverage on the Fire Department vehicles per the Chiefs recommendation without increasing the amount budgeted. No further cuts or increases were recommended. No formal action was taken.

**4. Road Treatment Insurance Coverage**

There was further discussion on adding the Road Treatment Coverage to Chelsea's current coverage. No formal action was taken.

**5. MMA Legal Services Authorization**

The Town Manager provided the Selectmen a letter dated January 13, 2011 that outlined who in Chelsea's Government was authorized to call MMA and ask get answers to legal questions. The Selectmen instructed the Town Manager to make changes to the authorization and send to MMA. No formal action was taken.

**VI. Legal:**

**A. 2016 Annual Report Warrant**

The Town Manager presented the Selectmen with the most recent draft of the June 14 and 16 Town Meeting Warrant. With the deadline for printing the Town Report quickly approaching the Town Manager discussed with the Selectmen the possibility of placing a sample or draft warrant in the Town Report. This would give more time to get as many ordinances included in the final version as possible. The Selectmen feared that a sample or draft warrant placed in the Town report would confuse citizens and possibly lead to more problems. The Selectmen instructed the Town Manager to put everything that is ready on the warrant to be signed May 18. Items not ready by the 18<sup>th</sup> would be included on a warrant at a later date. No formal action was taken.

**B. Approve QC for Robert Morrison**

The Town Manager informed that Selectmen that the current owner of the property that was tax acquired from Robert Morrison had requested that the Selectmen sign a quit claim deed for a lien that the Registry of Deeds indicates was not discharged. The Selectmen expressed concern about what the Quitclaim was actually accomplishing. The Selectmen instructed the to request the new owner, Michael Jackson, have his attorney prepare the document requested. No formal action was taken.

**C. Chelsea Heating Assistance Program**

The Selectmen were presented with a final accounting of the Chelsea Cares Fund as of the yearly closing of the program May 11, 2016. There were no funds expended this past heating season. There was one donation of \$100 from the All Seasons Trail Riders made in December. The ending balance was \$2,224.06.

**VII. Verbal Communication:**

**Town Manager – None**

**RSU # 12 Report – None**

**Committees and Boards – None**

**Board of Selectmen –**

**Mr. Pushard** – encouraged the Manager to continue his efforts in making improvements to the boat launching ramp at Butter Nut Park.

**Mr. Danforth** – alerted the other Selectmen to there currently being two vacancies from Chelsea on the RSU 12 School Board.

**Mr. Smith** – requested the Town Manager continue to send out request for quotes to E.C. Barry should he change his mind about working for Chelsea.

**VIII. Executive Session Action: None**

**IX. Adjournment:**

A motion was made by Mr. Pushard and seconded by Mr. Smith to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 8:12PM.

Approved by the Board of Selectmen on May 25, 2016.

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Richard Danforth

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Benjamin Smith

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Michael Pushard