

**Town of Chelsea
Public Hearing and
Board of Selectmen Minutes
Wednesday May 10, 2017
6:30PM
Chelsea Town Office**

The Pledge of Allegiance was recited.

Selectmen present included Benjamin Smith and Michael Pushard. Richard Danforth was absent and excused from the meeting.

Others present included Scott Tilton, Molly Alexander, Judy Williams, Carol Belanger and Robert Strout.

Public Hearing on Win-Ro Auto Salvage

The Public Hearing was called to order at 6:34PM by Vice Chair Benjamin Smith.

The application to renew the Automobile Graveyard/Junkyard Permit for **Win-Ro Auto Salvage** was reviewed. There wasn't any public comment

Mr. Smith declared the Public Hearing closed at 6:36PM

I. Call regular meeting to order:

The meeting was called to order at 6:36PM PM by Mr. Smith.

II. Public Comment on items not part of the agenda: NONE

III. Adjustments to the agenda:

Move Agenda Item VI. Legal – **A. Action on Win-Ro Auto Salvage Automobile Graveyard/Junkyard Permit** to after Consent Agenda

IV. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 46 in the amount of 2,997.50
- B. Approval of Payroll Warrant # 47 in the amount of \$ 6,014.31
- C. Approval of Accounts Payable Warrant # 48 in the amount of \$ 191,292.99
- D. Approval of April 12, 2017 Board of Selectmen Meeting Minutes
- E. Approval of April 26, 2017 Board of Selectmen Meeting Minutes

A motion was made by Mr. Pushard that was seconded by Mr. Smith to approve Consent Agenda Items A, B, C, D and E as presented. The vote was unanimous..

VI. Legal:

A. Action on Win-Ro Auto Salvage's Automobile Graveyard Junkyard Permit

A motion was made by Mr. Pushard that was seconded by Mr. Smith to approve the issuance of an Automobile Graveyard/Junkyard Permit for 2017 to Win-Ro Auto Salvage. The vote was unanimous.

V. Scheduled Items:

A. New Business:

1. Review Chelsea Strategic Economic Development Plan

The Town Manager presented the Selectboard with the final version of Chelsea's Strategic Economic Development Plan. The action steps outlined in the plan were discussed. The Selectboard requested more time to review the plan. No formal action was taken at this time.

2. Review Economic Development Consultant Proposal

The Town Manager has been reviewing Chelsea's option regarding how best to bring a consultant to work for Chelsea promoting economic development. The Selectboard requested the Town Manager call a meeting of the Economic Development Committee. The committee would assist deciding on a hiring format and also what the tasks for this person would be. No formal action was taken at this time.

3. Review draft Town Meeting Warrant

The Town Manager presented the Selectboard with a draft of the Annual Town Meeting warrant. Upon review of the warrant there were changes that needed to be made before being approved by the Selectboard. The Manager will work to include the amendments as specified. A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve the Annual 2017 Town Meeting Warrant based on the draft presented to them and the amendments made. The Selectboard will sign the warrant as soon as changes are made. The vote was unanimous.

B. Old Business:

1. Tax Assessing Related Action: NONE

2. Code Enforcement Related Action

The Selectboard were informed of two enforcement actions that were ready to move to the prosecution phase. The Selectboard requested that a May 24 agenda item be included to request the use of legal service funds to prosecute the violations. No formal action was taken.

3. Spirit of America Foundation Award

In light of updated criteria and new information recently presented to the Selectboard and a thoughtful discussion on recipients.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to present the Spirit of America Foundation Award to Beatrice Campbellton and Esther Shaw.

The vote was unanimous.

VI. Legal:

B. Shoreland Zoning Ordinance Certification by Selectmen to Town Clerk

No formal action was taken at this time.

C. Animal Control Ordinance Certification by Selectmen to Town Clerk

No formal action was taken at this time.

D. Storage of and Disposal of Putrescible Solid Waste and Junk Ordinance Certification by Selectmen to Town Clerk

No formal action was taken at this time.

E. Property Maintenance Ordinance Certification by Selectmen to Town Clerk

By consensus after consultation with CEO it was decided the ordinance would not be placed on the warrant for a vote

F. Countersigning of RSU #12 Warrant calling for a June 13, 2017 vote on budget

A motion was made by Mr. Pushard that was seconded by Mr. Smith to countersign the RSU #12 Warrant calling for a June 13, 2017 vote on the RSU #12 School Budget.

The vote was unanimous.

G. Approve the Use of Fire Building Reserve Funds for new metal roof at Hallowell Road Fire Station

On April 26, the Selectboard based on the request of the Fire Chief accepted the bid of \$10,600 to install a metal roof at the Fire Station. The memo also recommended using Fire Building Reserve Account funds to pay for it. Since that time, it has been determined that the reserve fund balance is currently not sufficient to cover all the costs. The Town Manager offered a possible solution for getting the work done now by using Donation Account Funds. A motion was made by Mr. Pushard that was seconded by Mr. Smith to authorize Chief Ramage to use the remaining balance in the Fire Station Reserve Account toward the installation of the metal roof at the Hallowell Fire Station. The vote was unanimous.

VII. Written Communication

- A. The Selectboard reviewed the Town Clerk Report for April 2017
- B. The Selectboard reviewed the Code Enforcement Report for April 2017
- C. The Selectboard reviewed the Deputy Clerk Report for April 2017
- D. The Selectboard reviewed the Treasurers Report for April 2017.

VIII. Verbal Communication:

- A. **Town Manager – NONE**
- B. **Chelsea’s RSU #12 Representative - NONE**
- C. **Boards and Committee – NONE**
- D. **Board of Selectmen/Assessors –**
Mr. Pushard - expressed his continued support for restoring the cloth Plan of Chelsea

IX. Executive Session: NONE

X. Adjournment:

A motion was made by Mr. Pushard that was seconded by Mr. Smith to adjourn the meeting. Mr. Smith declared the meeting adjourned at 8:03PM. The vote was unanimous.

Approved by the Board of Selectmen on May 24, 2017.

_____ Absent _____
Richard Danforth

Michael Pushard

Benjamin Smith