

**Town of Chelsea  
Board of Selectmen Minutes  
April 8, 2015  
6:45PM, Chelsea Town Office**

**I. Call regular meeting to order:**

The meeting was called to order at 6:51PM by Chairman Smith.

Selectmen present: Benjamin Smith and Richard Danforth. Michael Pushard notified the other Selectmen that he would be late.

Others present: Scott Tilton, Howard Tuttle, Pamela Wiswell, Barbara Skehan, Skip Skehan, Deb Taylor, Carol Belanger, Lee Burns, Diana McKenzie and Gerard Nault

The Pledge of Allegiance was recited.

**II. Consent Agenda:**

- A. Approval of Accounts Payable Warrant # 44 in the amount of \$ 200,607.29
- B. Approval of Payroll Warrant # 45 in the amount of \$ 5,237.11
- C. Approval of Board of Selectmen March 25, 2015 Meeting Minutes.

A motion was made by Mr. Danforth that was seconded by Mr. Smith to approve Consent Agenda items A, B and C as presented. The vote was unanimous.

**III. Public Comment:**

Lee Burns was present to express her disappointment in the way the legal work was being done to determine and obtain ownership of the private cemeteries in Chelsea.

**VII. Verbal Communication:**

**Chelsea's RSU #12 Representative** – The Selectmen had invited Chelsea's RSU 12 Board of Directors to the meeting to discuss the proposed 2015-16 RSU 12 Budget. Selectmen and School Board Directors shared ideas concerning the budget.

#### **IV. Scheduled Items:**

##### **A. New Business:**

###### **1. Civil War Funeral Reenactment at Riverside Cemetery**

It has been determined that there are 44 civil war veterans buried at Riverside Cemetery that never received a proper veterans funeral. There is a small group who would like to reenact a military funeral to honor and recognize these veterans. The Town Manager wanted this to be discussed by the Selectmen due to his concern of the potential liability of Chelsea because of the reenactment being held on town property. The Selectmen initially support the event but want the Manager to investigate the matter further before giving the group their formal support. No action was taken. The item will be acted upon at the next meeting.

###### **2. Nominations for MMA Executive Committee**

Maine Municipal Association has sent out a request for nominations. The Selectmen reviewed the information provided and determined that there wasn't anyone they wanted to nominate at this time.

#### **IV. Scheduled Items:**

##### **B. Old Business:**

###### **1. HS Student before and after school Transportation**

The Town Manager reviewed the proposal recently presented to Chelsea outlining the plan and price to transport high school students to and from their homes before and after school. The proposal outlines a contracted amount with fixed expenses and terms. The Town Manager recommended Chelsea enter into a contract with RSU 12.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to authorize the Town Manager to negotiate a transportation contract with RSU 12 that would cover High School busing services. The Selectmen offered the Manager suggested language that they would like to see negotiated in the contract. The vote was unanimous.

###### **2. Student Busing to Cony HS**

The Town Manager reviewed the proposal recently presented to Chelsea outlining the plan and price to transport high school students from Chelsea to Cony High School. The proposal is for RSU 12 to provide transportation for a fixed amount each year. The cost could be paid by the Town or by the parents on a flat fee basis. The Town Manager recommended to the Selectmen that Chelsea not enter into a contract with RSU 12 for this service.

No formal action was taken at this time. The proposal would be reviewed as part of the overall town budget discussions at the workshop later tonight.

Mr. Pushard arrived.

#### **IV. Scheduled Items:**

##### **B. Old Business: continued**

###### **3. 2015 Summer Roads repair and maintenance plan discussion**

The Manager updated the Board on the progress being made in completing plans and specifications for this summer's major road work. The Selectmen requested that the Manager have information for them to review at the April 22 meeting.

###### **4. Spirit of America Tribute Nominations**

Possible recipients include:

- A.** Diana McKenzie, Andy Doiron the CES staff – Chelsea Backpack Program
- B.** Peter Hanson – Chelsea Historical Society – Donation of signs and granite benches

No action was taken by the Selectmen at this time.

#### **V. Legal:**

##### **1. Set date time and place for Annual Election and Open Town Meeting**

The Manager presented to the Selectmen the most likely dates to hold the Annual Election and Business Meeting. The dates presented were Tuesday June 9<sup>th</sup> for the election and Thursday June 11 for the Business Meeting. The Selectmen wanted to review other possible dates, including Saturday and also determine the date of the RSU 12 School Board meeting before making a decision at the April 22, 2015 meeting.

##### **2. Approve the Use of Butternut Park for Old Halloween Days Fireworks**

The manager presented the Selectmen with the proposed language of this year's agreement with the Old Halloween Days Committee.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to authorize the Town Manager to enter into an agreement with Old Halloween Days Committee for the use of Butternut Park. The vote was unanimous.

##### **3. Animal Control Services Contract**

The Manager was considering contracting out animal control services as a possible way to save money. It was determined that the language in the Charter prevents contracting. No action was needed.

**VI. Written Communication:**

1. The Board reviewed the monthly letter from Time Warner Cable dated April 1, 2015
2. The Board reviewed the agenda for the upcoming April 8 BOS Budget Workshop.

**VII. Verbal Communication:**

**Town Manager –**

A written report on the Manager’s activities was presented to the Selectmen

**Committees and Boards –**

**Barbara Skehan** - reported that she had attended Small Community Consolidation Group meeting. The next meeting is scheduled for April 27, 2015

**Board of Selectmen –**

NONE

**VIII. Executive Session: NONE**

**IX. Adjournment:**

A motion was made by Mr. Danforth and seconded by Mr. Pushard to adjourn the meeting. Mr. Smith declared the meeting adjourned at 9:07PM.

Approved by the Chelsea Board of Selectmen on April 22, 2015

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Benjamin Smith, Chair

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Michael Pushard

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Richard Danforth, Vice Chair