

**Town of Chelsea
Board of Selectmen Minutes
Chelsea Elementary School Cafe
8:00PM, March 26, 2014**

The meeting was called to order at 8:03PM by Chairperson Smith.

The Pledge of Allegiance was recited.

Board members present: Michael Pushard, Benjamin Smith and Richard Danforth.

Also present was Town Manager Scott Tilton, Peter Hanson, Dick Condon, Ted Gardner, Ed Tobias, Kim Pushard, Tracie Adamson-Smith, Kelly McLaughlin, Debbie Viollette, Tanya Condon and Craig Marshall

II. Consent Agenda:

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve the consent agenda as presented:

- A. Accounts Payable Warrant #42 in the amount of \$ 6,555.34
- B. Approve Accounts Payable Warrant #43 in the amount of \$ 35,618.15
- C. Approve Payroll Warrant #44 in the amount of \$ 6,088.30
- D. Approve Payroll warrant # 45 in the amount of \$ 1,349.11

The vote to approve items on the consent agenda was unanimous.

III. Public Comments:

A question was asked about the procedure followed when the Selectmen adjourn from Executive Session and any action taken following the pervious executive session.

Tanya Condon informed the Selectmen of an upcoming vote on LD #1177. This bill has to do with road discontinuances.

IV. Scheduled Items -

A. New Business:

1. The Selectmen discussed the possibility of making a settlement offer to Frank Monroe contingent upon approval at a future town meeting.

A motion was made by Mr. Danforth and seconded by Mr. Pushard to authorize the Town's Attorney to prepare a settlement agreement with Frank Monroe that would include language about the offer being contingent upon approval by the Town at Town Meeting, a mutual non-disparagement clause and that statements made at the special town meeting would be inadmissible at trial if not approved by the Town

The vote on the motion was unanimous.

A motion was made by Mr. Danforth and seconded by Mr. Pushard to authorize the Town Manager to find an appropriate date and time for a special town meeting to include a vote by the town on the Frank Monroe settlement offer.

The vote on the motion was unanimous.

2. The Town Manager made a recommendation to the Board that Albison's Printing be selected to print this year's town report.

No action was taken.

B. Old Business:

1. There was a discussion about the Town's involvement with this year's Regional Household Hazardous Waste Clean Up Program.

A motion was made by Mr. Danforth and seconded by Mr. Pushard to participate in this year's program but to cap expenditures at \$700.

The vote on the motion was 2 – 1(Smith). Motion passes.

2. The Board conducted a second reading of the proposed Street Excavation Ordinance. Before scheduling a public hearing and a formal vote the Board requested that the Town Manager forward the ordinance to the Planning Board for their input.

No action was taken

3. The Board discussed possible recipients of the Spirit of America Award. A couple of possible recipients were discussed The Town Manager will check with the Spirit of America Foundation to find out if a group is eligible to receive the award or if it is limited to an individual.

No action was taken.

V. Legal:

- A. The Board reviewed three tax abatement requests.

A motion was made by Mr. Danforth and seconded by Mr. Smith to grant an abatement to H.Scott Perry (Map 4 Lot 42) Account 803 of 23,900 in valuation. This would result in a \$429.72 tax abatement.

The vote on the motion was 2 – 0 – 1 (Pushard). Motion passes.

A motion was made by Mr. Pushard and seconded by Mr. Danforth to accept the Assessor's Agent recommendation and deny the abatement request of Peter and Shelly Hanson (M 8 L 210) Account 452 on the grounds that the land values assigned to the property are consistent with other land values in this area of town. An amendment to the motion was made by Mr. Smith and seconded by Mr. Pushard to add language to the motion stating that approving the abatement on the grounds provided by the taxpayer would throw off other land values in this area of town.

The vote on the motion as amended was unanimous.

Action on the third abatement request from Barbara James (Map 1 Lot 283) Account 528 will be delayed until the Assessors Agent has had an opportunity to further review the request.

- B. The Town received a request from Leo Barnett to approve a Municipal Release Deed which will release to Mr. Barnett the Towns interest in his property it received by virtue of 2010 tax lien.

A motion was made by Mr. Pushard and seconded by Mr. Danforth authorizing the Town Manager to sign the Municipal Release Deed on behalf of the Town.

The vote on the motion was unanimous.

- C. The Board received a volunteer application from Paula Hutton. Mrs. Hutton has requested an appointment to the Budget Committee.

A motion was made by Mr. Smith and seconded by Mr. Danforth to appoint Paula Hutton to a vacant position on the Budget Committee until June 20, 2014.

The vote on the motion was unanimous

- D. The party requesting an executive session was not present. There was required action on this item.

VI. Written Communication:

- A. The Board reviewed the Planning Boards February 11 Meeting Minutes.
- B. The Board reviewed a letter from Time Warner Cable dated March 11, 2014.

VII. Verbal Communication:

- A. Town Manager: None
- B. Departments, Boards and Committees: None
- C. Board of Selectmen/Assessors: None

VIII. Executive Session:

- A. The party requesting the executive session to discuss their receiving a tax abatement did not attend the meeting. No executive session was held.

A motion was made by Mr. Pushard and seconded Danforth to adjourn the meeting. Mr. Smith declared the meeting adjourned at 9:33PM

Approved by the Chelsea Board of Selectmen on April 9, 2014

Benjamin Smith

Michael Pushard

Richard Danforth