

**Town of Chelsea
Board of Selectmen Minutes
Regular Meeting
March 23, 2016
6:30PM, Chelsea Town Office**

I. Call regular meeting to order:

The meeting was called to order at 6:35PM by Chairman Danforth.

Selectmen present: Richard Danforth, Michael Pushard and Benjamin Smith.

Others present: Dickie Condon, Carol Belanger, Scott Arnold, Jacki Robbins, Bill Butler and Scott Tilton

The Pledge of Allegiance was recited.

II. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 41 in the amount of \$ 28,894.08
- B. Approval of Payroll Warrant # 42 in the amount of \$ 5,242.63
- C. Approval of Board of Selectmen March 3, 2016 Meeting Minutes.

A motion was made by Mr. Pushard that was seconded by Mr. Smith to approve Consent Agenda items A, B and C as presented. The vote was unanimous.

III. Public Comment:

Scott Arnold asked who was responsible for maintaining the traffic island at the intersection of Hallowell Road and River Road. He explained that during the times of rain or bad weather it is difficult to see the island and safely make the turn off River Road onto Hallowell Road. He asked the Selectmen to find out about painting the curb yellow to improve the visibility.

IV. Scheduled Items:

A. New Business:

1. Town Meeting Warrant Review

The Manager presented the Selectmen with a rough draft of the Annual Town Meeting Warrant. There was discussion on the format that would be used and the articles that would be included. No formal action was taken.

2. Chelsea Clothes Closet

The Selectmen discussed the need of a place citizens could go locally to get clothing, shoes and boots. The possibility of establishing Clothes Closet was presented. The Chelsea Food Bank was contacted and stated that they too saw a need but didn't currently have the space at their current location. Some other ideas including a twice a year clothes swap held at the Elementary School, Chelsea Grange Hall and a site being established at Hatch Hill. The Town Manager will explore each idea and report back at the next meeting. No formal action was taken.

3. Town Report Bid

Chelsea received only one bid of \$ 1,875 from Skowhegan Press to print the Annual Town Report. The Selectmen accepted the Town Managers recommendation to hire Skowhegan Press to print the Annual Town Report. No formal action was taken.

4. Road Treatment Insurance Coverage

This year the MMA Risk Pool Insurance is offering an optional Road Treatment coverage. Purchasing this additional insurance would provide coverage should Chelsea be found responsible for environmental contamination from treatment of the roads during winter plowing and sanding. Opinions among the Selectmen concerning the need for this coverage were mixed. The item will be discussed further at the next budget meeting. No formal action was taken.

IV. Scheduled Items:

B. Old Business:

2. Route 17 Corridor Needs Report to MDOT

The Selectmen discussed the deficiencies and needs they would like to add to the report being sent to MDOT. The deficiencies pointed out were inadequate site distances, improperly aligned intersection, traffic speed, placing traffic signals in dangerous locations and the installation of a park and ride lot in the area of the intersection of Togus Road. Chris Huck from KVCOG will be asked to include these needs in the report. No formal action was taken.

V. Legal:

1. Carol Belanger Appointment to Budget Committee

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint Carol Belanger to the Budget Review Committee for the term ending June 30, 2016. The vote was unanimous.

2. Approve Traffic Control Ordinance

The Selectmen reviewed the final version of the Traffic Control Ordinance and received additional public comment.

A motion was made by Mr. Smith that was seconded by Mr. Mr. Danforth to adopt the Traffic Control Ordinance as presented. The vote was unanimous.

3. Approval of Weight Limit Ordinance

The Selectmen reviewed the final version of the Traffic Control Ordinance and received additional public comment.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to adopt the Temporary Closing of Town Roads Ordinance. The vote was 2 – 1 (Pushard).

The Board Chairman recessed the regular meeting at 7:13PM and opened the Board of Assessors Meeting.

The Board Chairman reconvened the regular meeting at 8:00PM following the completion of the Board of Assessors meeting.

4. Street Sweeping

The Town Manager (Procurement Officer) presented the Selectmen with a memo explaining his decision to hire Ellis Construction this spring to sweep roads and clean out catch basins without putting the work out to bid. No formal action was taken.

5. Shawn Ramage Appointments **a. Fire Chief**

The Selectmen reviewed the Charter and determined that an election of a chief by Fire Department membership was required before they would be able to make an appointment. The Selectmen requested the Town Manager notify the Fire Chief and ask him to have the department conduct a brief nomination and election for Chief at least until June 30, 2016.

b. Gardiner Ambulance Advisory Board Representative

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint Shawn Ramage to the Gardiner Ambulance Advisory Board for the remainder of the 2015-16 year. The vote was unanimous.

6. Michael Nicholas Appointment

A motion was made by Mr. Smith that was seconded by Mr. Pushard to appoint Michael Nicholas to the Gardiner Ambulance Advisory Board for the remainder of the 2015-16 year. The vote was unanimous.

VI. Written Communication:

- 1.** The CEO Report was reviewed by the Selectmen.
- 2.** The TWC Letter dated March 16, 2016 was reviewed by the Selectmen.
- 3.** The MMA Workers Compensation Letter was reviewed by the Selectmen.
- 4.** The Board of Selectmen reviewed a letter from the Stephen and Tabitha King Foundation notifying the Fire Department of the receipt of a \$10,000 donation.

VII. Verbal Communication:

Town Manager – NONE

RSU # 12 Report – NONE

Committees and Boards –

The Board reviewed the minutes from the last Small Community Meeting.

Board of Selectmen – NONE

VIII. Executive Session Action:

A motion was made by Mr. Smith that was seconded by Mr. Danforth to go in to executive session to consider an abatement request pursuant to MRSA 36 § 841. No action will be taken during or after the executive session.

A motion was made by Mr. Smith that was seconded by Mr. Danforth to come out of executive session. Out of executive session at 8:24PM. No action was taken

IX. Adjournment:

A motion was made by Mr. Smith and seconded by Mr. Mr. Pushard to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 8:24PM.

Minutes approved by the Board of Selectmen on April 13, 2016.

Richard Danforth

Michael Pushard

Benjamin Smith