

**Board of Selectmen  
Wednesday March 12, 2014  
Chelsea Town Office**

**Executive Session  
6:30PM**

**Regular Meeting  
7:00PM**

**Executive Session**

Chairman Ben Smith said the Executive Session began at 6:01 p.m. with a motion by Selectman Danforth to begin Executive Session, seconded by Selectman Pushard. Motion carried 3-0. The Selectmen had a discussion with Town Attorney Stephen Langsdorf and no action was taken. Motion by Selectman Danforth to end Executive Session, seconded by Selectman Pushard. Motion carried 3-0. Executive Session ended at 6:25 p.m.

**I. Scheduled Item:**

A. Discuss an abatement request under 36 M.R.S.A § 841 in accordance with 1 M.R.S.A. § 405 (6)(F).

- Chairman Ben Smith said a second Executive Session was scheduled to begin at 6:30 p.m. to discuss a poverty abatement. The Selectmen cancelled the Executive Session because the resident making the abatement request did not arrive for the meeting.

**I. Call to order:**

- Chairman Smith called the regular Board of Selectmen's Meeting to order at 7:01 p.m. In attendance for the meeting were Chairman Ben Smith, Selectman Mike Pushard and Selectman Rick Danforth. Also in attendance were four residents from the community. Chairman Smith said that Town Manager Scott Tilton was excused from the meeting due to inclement weather.

**A. Pledge of Allegiance**

Chairman Smith led the residents in reciting the Pledge of Allegiance.

**II. Consent Agenda Regular Meeting**

A. Approve Accounts Payable Warrant #39 in the amount of \$10,250.69

B. Approve Payroll Warrant #40 in the amount of \$190,119.54

C. Approve Accounts Payable Warrant #41 in the amount of \$6,090.64

D. Approve Board of Selectmen Meeting Minutes of February 19, 2014

- Motion by Selectman Pushard to approve Consent Agenda Items A, B & C as written, motion seconded by Selectman Danforth. Motion carried 3-0.
- Motion by Selectman Danforth to approve Consent Agenda Item D, motion seconded by Chairman Smith. Motion carried 3-0.

**III. Public Comment on Items not part of the Agenda:**

- Chairman Smith asked the residents if anyone had any questions; seeing none Chairman Smith ended Public Comment for tonight's meeting.

#### **IV. Scheduled Items:**

##### **A. New Business:**

1. Review and discuss proposed Ad Hoc Solid Waste and Recycling Committee Bylaws.
  - The Selectmen agreed to discuss this item at an upcoming meeting.
2. Review and discuss revising and updating the Fees Schedule
  - The Selectmen agreed that tonight's discussion would be considered the 1<sup>st</sup> reading. Discussion followed. Chairman Smith said the 2<sup>nd</sup> reading of this item would be scheduled for an upcoming meeting.
3. Review and discuss establishing a tree planting program
  - A brief discussion followed about the tree planting program. The Selectmen agreed to discuss this item at a future meeting.
4. Review and discuss the Proposed Street Opening Ordinance
  - Manager Scott Tilton had provided an example of an ordinance for the Selectmen to review. Discussion followed. The Selectmen agreed this would be the 1<sup>st</sup> reading. Discussion continued. The Selectmen said the 2<sup>nd</sup> reading would take place at an upcoming meeting. No motion made.
5. 2014 Chelsea Spirit of America Tribute
  - The Selectmen discussed the purpose of this award and suggestions of who would be a good recipient of this honor. Chairman Smith said this item would be brought forward to an upcoming Board of Selectmen's Meeting for further discussion.
6. 2014 Household Hazardous Waste Drop Off Day
  - Chairman Smith said the scheduled date for this event would be May 17<sup>th</sup>. Discussion followed. The Selectmen did not take any action on this item.

##### **B. Old Business:**

1. Discuss and select projects which Chelsea will Request Military Assistance through the Innovative Readiness Training Program.
  - Chairman Smith said this topic had been discussed at the previous Board of Selectmen Meeting. Manager Tilton had provided the Selectmen with information on this subject for them to review. Discussion followed. Potential projects discussed were expanding cemeteries, bridge construction or removal, and the parking lot at Togus. The Selectmen made no motion and took no action at this time.
2. Discuss and act upon a Planning Board request to revise and update the 2003 Chelsea Comprehensive Plan.
  - Discussion on this item followed. No action was taken.
3. Discuss the Chelsea policy concerning the criteria used when organizations make Town Meeting donation requests.
  - The Selectmen discussed the Town's policy regarding these types of donations. The Selectmen took no action on this item.

##### **V. Legal:**

##### **A. Discuss and act upon the appointment of Susan Sargent to two year term on the Hubbard Free Library Board.**

- The Selectmen discussed this appointment. The Selectmen reviewed the application and didn't have any objection to Mrs. Sargent being appointed to the Hubbard Free Library Board. The Selectmen did not feel they needed to make any official motion on this appointment since they all were in agreement.

## **V. Legal: continued**

### B. Approve Tax Abatement Request – Map 4 Lot 42

- There was a brief discussion on the history of this property and previous abatement requests. Chairman Smith said originally the abatement on this property was rejected by the Board. Chairman Smith said the recommendation by Assessor Jacki Robbins was to abate the property in the amount of \$23,900. After a brief discussion, the Selectmen decided not to take any action at this time and to table the discussion for a later meeting.

### C. Writing off Uncollectible 2009 Real Estate taxes – Acct 779

### D. Writing off Uncollectible 2011 Real Estate taxes – Acct 779

- Chairman Smith said the Selectmen would address items C & D together since it was in regards to the same property. Discussion followed. Motion by Selectman Danforth to authorize the Town Manager to write off the uncollectable real estate taxes for the years 2009 & 2011 on account #779, motion seconded by Selectman Pushard. Motion carried 3-0.

## **VI. Written Communication:**

### A. Letter from Time Warner Cable dated March 5, 2014

- Chairman Smith said this letter was just a formality and that no services had changed for the local residents who subscribe to Time Warner Cable.

### B. Letter from Mid-Maine Waste Action Corporation dated February 20, 2014

- The Selectmen briefly reviewed this item. No action taken.

### C. Letter from Spectrum Generation requesting Meals on Wheels volunteers.

- After a brief discussion, Chairman Smith requested that the Town Manager put a link on the Town's website about this item.

## **VII. Verbal Communication:**

### A. Town Manager Report

- With the Town Manager being absent from the meeting, the Selectmen reviewed his report and said if they had any questions about the report they would discuss it at the next BOS Meeting.

### B. Chelsea's RSU #12 Representative

- School Board Representative Barbara Skehan was present to review the recent School Board discussions. She briefly reported on some of the budget discussions as well.

### C. Board of Selectmen/Assessors

- The Selectmen did not have any items to discuss.

## **VIII. Adjournment:**

- Motion by Selectman Pushard to adjourn meeting, motion seconded by Selectman Danforth. Motion carried 3-0.

Meeting adjourned at 8:30 p.m.

**Approved by the Chelsea Board of Selectmen on July 16, 2014**

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Benjamin Smith – Chair

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Richard Danforth - Vice-Chair

Michael Pushard