

**Board of Selectmen
Executive Session
6:00PM**

Immediately followed by

**Regular Meeting
6:30PM
Wednesday, February 26, 2014
Chelsea Town Office**

Executive Session: 6:00PM

I. Meeting Chelsea's Town Attorney to discuss legal matters per 1 M.R.S.A § 405(6) (E)
A motion was made by Mr. Pushard and seconded by Mr. Danforth to go into executive session to discuss a legal matter pursuant to 1MRSA §405(6)(E). Vote was unanimous. In at 6:07PM.

A motion was made by Mr. Pushard and seconded by Mr. Danforth to come out of executive session. Vote was unanimous. Out at 6:37PM.

No action was taken

Regular Meeting: 6:30PM

I. Call meeting to order:

- Chairman Ben Smith called the meeting to order at 6:39 pm. He announced that the Selectmen had just ended their Executive Session. Chairman Smith said no action was taken during the Executive Session and that it was a meeting to discuss legal matters.

A. Pledge of Allegiance

- Chairman Smith led those in attendance with the Pledge of Allegiance.

II. Consent Agenda:

- A. Approve Payroll Warrant #37 in the amount of \$6,090.63
- B. Approve Accounts Payable Warrant #38 in the amount of \$26,835.18
- C. Approve Board of Selectmen Meeting Minutes of January 8, 2014
- D. Approve Board of Selectmen Meeting Minutes of January 29, 2014
 - Motion by Selectman Rick Danforth to approve items A, B & C of the Consent Agenda. It was noted that Item D was not available for approval. Motion seconded by Selectman Mike Pushard. Motion carried 3-0.

III. Public Comment on Items not part of the Agenda:

Chairman Smith asked if anyone would like to make a comment or address the Select Board. With no residents wanting to make a public comment, Chairman Smith announced the discussion was closed.

IV. Scheduled Items:

A. New Business:

1. Planning Board request to revise and update the Chelsea Comprehensive Plan.
 - The Selectmen will discuss this item later in the meeting.
2. Presentation of Certificates of Appreciation
 - A Certificate of Appreciation was presented to Chelsea Fire Chief Shawn Ramage. Along with the Chief Ramage, several other individuals and businesses were recognized for their contribution to the community. Those recognized were The Maine Forest Service, Motor Supply, Barry's Collision & Repair, Jay Abbott, Carrier Signs and Dick's Used Trucks & Equipment. Chief Ramage then recognized and presented plaques to Norman Bossie and Phil Alexander who are both members of the Fire Department; they were thanked for their work on the fire trucks which took a great deal of time and effort. At the conclusion of this presentation Chairman Smith extended his thanks on behalf of the Selectmen to all those recognized for their contribution to the Chelsea Fire Department and community.

Chairman Smith requested the Selectmen move on to item:

V. Legal:

A. Review and act upon granting an easement to the cell tower lease.

- After a brief discussion the Selectmen agreed take no action on this item at this time. Even though the Selectmen did not take any action on this item, Chairman Smith opened the discussion up for the public to speak. Barbara Skehan & Tanya Condon spoke briefly about this item and agreed with the Selectmen's decision to not to take any action at this time. Town Manager Scott Tilton also spoke briefly about this item.

Selectman Mike Pushard excused himself from the remainder of the meeting to attend a personal matter. Chairman Smith and Selectman Danforth both acknowledged his departure.

IV. Scheduled Items:

A. New Business:

1. Planning Board request to revise and update the Chelsea Comprehensive Plan.
 - Elizabeth Cousins, who is the Chairman of the Planning Board, was present to review this item with the Selectmen. Discussion followed. Chairman Smith said more research would be needed to make any revisions to the Chelsea Comprehensive Plan. He suggested this be discussed at a future meeting and to also begin advertising for members of the community to work together as a committee and make the necessary revisions. No motions were made or necessary.

IV. Scheduled Items:

B. Old Business:

1. Discussion of projects in which Chelsea may be able to Request Military Assistance – Innovative Readiness Training Program.

- Manager Tilton introduced this item to the Selectmen; he said it was an idea that was suggested by resident Ted Gardner. The Town Manager discussed what projects might be best for this program and presented the list to the Selectmen. Discussion followed. The Selectmen agreed that they would like more time to consider this program before moving forward with it. No motion was made or necessary.

V. Legal:

A. Review and act upon granting an easement to the cell tower lease.

- This item was discussed earlier in the meeting.

B. Review the list of positions requiring election at annual town meeting

- Manager Tilton said there was a lack of community involvement for the elected and appointed positions that have vacancies. Discussion followed. Manager Tilton said nomination papers for the elected positions would be available on March 14th. No motions made by the Selectmen.

C. Review and act upon a CDBG Loan Request to help purchase a mobile home

- This item was not discussed.

D. Volunteer Fire Assistance (VFA) Grant Acceptance.

- Manager Tilton said Fire Chief Shawn Ramage had written a grant that was accepted. This item would be for the Selectmen to officially approve the acceptance of the grant awarded to the Fire Department. Chief Ramage was present for the brief discussion that followed. Motion by Chairman Smith to authorize Chief Ramage to accept the funds awarded in this grant, motion seconded by Selectman Danforth. Motion carried 2-0.

VI. Written Communication:

- A. Monthly programming letter from Time Warner dated February 19, 2014.
 - Chairman Smith noted this item was for informational purposes only and that there was no change in the services provided to the Chelsea residents by Time Warner.
- B. Minutes of January 28, 2014 Ad Hoc Fire Protection Vehicle Meeting
 - Minutes were briefly discussed. No motion made about this item.

VII. Verbal Communication:

- A. Town Manager Report
 - Manager Tilton said he would like to schedule a meeting with three consultants on March 26th regarding the TIF. Discussion followed about the time schedule. The Selectmen would follow up with the Town Manager to confirm a time for this.
 - Susan Sargent has expressed interest in being appointed to the Hubbard Library Board of Directors.
 - March 4th is the District 1 Caucus to elect or appoint a member of the Kennebec County Budget Committee Member.
 - The Road Advisory Committee will be meeting tomorrow to review plans with Coffin Engineering. Manager Tilton said he expects bids to go out in the next 2 to 3 weeks. Discussion followed.
- B. Chelsea's RSU #12 Representative
 - School Board Member Barbara Skehan was present and gave an update of the latest budget discussions for the RSU.
- C. Board of Selectmen/Assessors
 - There were no items for the Board of Selectmen/Assessors to discuss.

VIII. Adjournment:

Motion by Selectman Danforth to adjourn meeting, motion seconded by Chairman Smith. Motion carried 2-0.

Meeting adjourned at 7:44 p.m.

Approved by the Chelsea Board of Selectmen on June 25, 2014

Benjamin Smith – Chair

Richard Danforth - Vice-Chair

Michael Pushard