

**Town of Chelsea  
Board of Selectmen Minutes  
Wednesday February 22, 2017  
6:30PM, Chelsea Town Office**

**I. Call regular meeting to order:**

The meeting was called to order at 6:31PM by Chairman Danforth.

Selectmen present were Richard Danforth and Michael Pushard. Benjamin Smith arrived at 6:41PM.

Others present included Scott Tilton, Molly Alexander and Shirley Bartlett

The Pledge of Allegiance was recited.

**II. Public Comment on items not part of the agenda: NONE**

**III. Adjustments to the agenda:**

**Move Item –**

**V. Scheduled Items. B. Old Business 2a. Assessing Issues to after Consent**

**Agenda**

**IV. Consent Agenda:**

- A. Approval of Accounts Payable Warrant # 35 in the amount of \$ 246,420.02
- B. Approval of Payroll Warrant # 36 in the amount of \$ 5,766.33
- C. Approval of January 25, 2017 Board of Selectmen Meeting Minutes
- D. Approval of February 8, 2017 Board of Selectmen Meeting Minutes

A motion was made by Mr. Pushard that was seconded by Mr. Danforth to approve Consent Agenda Items A, B and C as presented. The vote was 2 – 0 – 1 (Smith).

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve Consent Agenda Item D as presented. The vote was 2 – 0 – 1 (Pushard).

**V. Scheduled Items:**

**B. Old Business:**

**2. Assessing Issues**

**a. Abatement Request(s)**

The Assessor's Agent presented the Selectmen with an Abatement Request from Scott and Jennifer Swan Acct. 1293 Map 11 Lot 22.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve a corrective abatement on Acct. 1293 Map 11 Lot 22 for the tax year 2016/17 in the amount of \$33,740 in value and \$610.69 in taxes as recommended by the Assessors Agent. The vote was unanimous.

The Assessor's Agent presented the Selectmen with an Abatement Request from RiverRock Christian Fellowship Acct. 1030 Map 14 Lot 115CO.

A motion was made by Mr. Smith that was seconded by Mr. Pushard to approve a corrective abatement on Acct. 1030 Map 14 Lot 115CO for the tax year 2016/17 in the amount of \$367,646 in value and \$6,654.39 in taxes as recommended by the Assessors Agent. The vote was unanimous.

**A. New Business:**

**1. Worromontogus Lake Association Request**

Prior to the meeting the Worromontogus Lake Association withdrew their request to speak to the Selectmen. No action was taken.

**2. Establishment of a Conservation Committee**

The Town Manager presented the Selectmen with some of the benefits of appointing a Conservation Committee. The Selectmen were skeptical about finding members to serve. The Town Manager will contact a few of his intended appointees to determine their interest. No action was taken.

**3. Flag Donation and Display Program**

The Town Manager reintroduced a program to display US Flags from poles along a section of the Togus Road. Donations are going to be requested for the purchase of the flags. A formal policy was presented to the Selectmen that they approved by consensus.

#### **4. Community Concepts Letter of Support**

The Town Manager presented the Selectmen with a letter from them supporting the efforts of Community Concepts in obtaining USDA – Rural Development Funds. The Selectmen took no action but signed the letter after the meeting.

#### **5. Summer Food Service Program and Summer Recreation**

The Town Manager introduced the Selectmen to a possible Summer Food/Summer Recreation program. The cooperative effort with the school would feed children for six weeks during the summer as well as provide recreational opportunities. No formal action was taken.

### **B. Old Business:**

#### **1. Road Discontinuance Discussion**

The Selectmen further discussed the possible discontinuance of Old Thomaston, Spruce Run and Allen Ave. The Selectmen requested the Town Manager contact an appraiser to assist Chelsea in taking the next steps toward determining damage amounts. No formal action was taken.

#### **2. Assessing Issues**

##### **b. Letter to residents on possible loss of Homestead Exemption**

The Town Manager reminded the Selectmen of Governor Lepage's proposed cuts to the Homestead Exemption Program. The Manager had drafted a letter which could be sent to residents informing them of the possible cuts. The Selectmen requested the Manager notify residents by some other less expensive method.

### **VI. Legal:**

#### **A. Draft of Audit Management Letter**

The Town Manager presented the Selectmen with the draft Management Letter issued by the auditor for the most recent audited fiscal year. There weren't any specific deficiencies pointed out in the letter. The letter will be finalized and become part of the audit.

**VII. Written Communication**

- A. The Selectmen reviewed the Office Clerks Report for January 2017.
- B. The Selectmen reviewed the Treasurers Report.

**VIII. Verbal Communication:**

- A. **Town Manager – None**
- B. **Chelsea’s RSU #12 Representative - None**
- C. **Boards and Committee - None**
- D. **Board of Selectmen/Assessors**  
Mr. Danforth requested that an item concerning an RFP for Legal Services be placed on the March 8, 2017 Agenda

**IX. Executive Session: NONE**

**X. Adjournment:**

A motion was made by Mr. Smith and seconded by Mr. Pushard to adjourn the meeting. Mr. Danforth declared the meeting adjourned at 8:05PM.

Approved by the Board of Selectmen on March 8, 2017.

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Richard Danforth

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Michael Pushard

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Benjamin Smith