

**Board of Selectmen  
Executive Session & Regular Meeting  
Wednesday, January 29, 2014  
Chelsea Town Office**

**Executive Session: 6:00 p.m.**

**I. Review of a Poverty Abatement Request and discussion of confidential matters per 1 M.R.S.A. § 405 (6) (F).**

A motion was made by Mr. Danforth and seconded by Mr. Pushard to go into executive session in accordance with 1 M.R.S.A. § 405 (6) (F). In at 6:01PM

The Board of Selectmen discussed and reviewed a Poverty Abatement.

A motion was made by Mr. Pushard and seconded by Mr. Danforth to come out of executive session. Out at 6:47PM.

A motion was made by Mr. Smith and seconded by Mr. Danforth to grant a Poverty Abatement to Acct 1429 in the amount of \$2,179.31 for the tax year 2011-12. Vote was unanimous.

A motion was made by Mr. Smith and seconded by Mr. Danforth to grant a Poverty Abatement to Acct 1429 in the amount of \$2,270.23 for the tax year 2012-13. Vote was unanimous.

Underline was added on May 14, 2014

**Regular Meeting: 7:00 p.m. or immediately following**

**I. Call meeting to order:**

Selectman Benjamin Smith called the meeting to order at 7:01 p.m.

In attendance along with Selectman Smith were Selectman Michael Pushard, Selectman Richard Danforth, Town Manager Scott Tilton and Chelsea resident Dickie Condon.

A. Pledge of Allegiance

- Selectman Smith led everyone in reciting the Pledge of Allegiance.

**II. Consent Agenda:**

- A. Approve Payroll Warrant #31 in the amount of \$6,090.63.
- B. Approve Accounts Payable Warrant #32 in the amount of \$56,541.10.
- C. Approve Payroll Warrant #33 in the Amount of \$31,937.22.
- D. Approve Accounts Payable Warrant #34 in the amount of \$ 6,316.70
- E. Approve Board of Selectmen Meeting Minutes of December 18, 2013.

- Selectman Pushard made a motion to approve Consent Agenda Items A, B, C & D, motion seconded by Selectman Danforth. No discussion. Motion carried 3-0.

- Selectman Danforth made a motion to approve Consent Agenda Item E, motion seconded by Selectman Pushard. A brief discussion followed. Selectman Smith requested to have the minutes of December 18, 2013 reflect that no action was taken during the Executive Session. Selectman Danforth and Pushard agreed with Selectman Smith's request. Selectman Danforth withdrew his original motion. Selectman Smith moved to approve Consent Agenda Item E with the amendment that no action was taken during the Executive Session, motion seconded by Selectman Danforth. Motion carried 3-0.

### **III. Public Comment on Items not part of the Agenda:**

- Selectman Smith asked if anyone present would like to make a comment. Seeing none, Selectman Smith moved on to the next agenda item.

### **IV. Scheduled Items:**

#### **A. New Business:**

1. Update on the Togus Pond Alewives Fish Ladder and a Requests.
  - Sargent Palmer was scheduled to speak on this item, he was not present and the Selectmen decided to move on to the next item.
2. Set the date, time and place of Annual Town Meeting and Election.
  - Manager Tilton informed the Selectmen that the State of Maine Primary Election would be on Tuesday, June 10<sup>th</sup>. A brief discussion followed. Selectman Danforth made a motion to have the election portion of the Town Meeting on Tuesday, June 10<sup>th</sup> with the continuation of the Town Meeting to be held on Thursday, June 12<sup>th</sup>, motion seconded by Selectman Pushard. Motion carried 3-0.
3. Town Report Dedication.
  - A brief discussion followed. The Selectmen agreed to address this at a later date after they have some time to consider who they would like to make the dedication to. The Selectmen will revisit this item at a later date.

#### **B. Old Business:**

1. Schedule a public hearing to discuss granting an easement on the cell tower.
  - Manager Tilton reviewed this item with the Selectmen. Manager Tilton recommended that at a Public Hearing be scheduled at a future meeting. Discussion continued. The Selectmen agreed to schedule a Public Hearing for this topic on February 12<sup>th</sup>. No motion was made or necessary.

***Selectman Smith noted that Palmer Sargent had arrived for the meeting and the Selectmen would return to the New Business Item #1 for discussion.***

#### **A. New Business:**

1. Update on the Togus Pond Alewives Fish Ladder and a Requests.
  - Palmer Sargent was present to update the Selectmen on this issue. Slade Moore was also present, he works for the Gulf of Maine Council; together with Mr. Sargent they briefed the Selectmen on this issue. Discussion followed. Selectman Smith said they were pleased in the direction this project is going in. No motions were made or necessary.

Selectman Smith said that resident Richard Condon would like to make a public comment on the cell tower issue that is listed under Old Business on the Selectmen Agenda.

- Mr. Condon discussed the options and money that could be lost if the Town were to sell the tower agreement. A brief discussion followed.

**V. Legal Issues:**

- A. City of Augusta Ambulance Service Contract renewal.
  - Manager Tilton said the terms remain the same and the new contract would begin on July 1<sup>st</sup>. Motion by Selectman Pushard to authorize the Town Manager to execute the Ambulance Service Agreement between the Town and the City of Augusta, motion seconded by Selectman Danforth. Motion carried 3-0
  
- B. Cemetery and Parks Maintenance Recommendation.
  - Manager Tilton said three bids were received. The amounts were Littlefield & Son for \$6,160, Corliss Lawn Care for \$8,900 and Soucy & Son Lawn Care for \$15,000. The Cemetery Committee reviewed the results and said they would favor having Corliss Lawn Care continue as the contractor for the cemeteries; the Town Manager agreed with the Cemetery Committees recommendation. Discussion followed. The Selectmen decided not to take any action on this item at this time.
  
- C. Appointment of Maria Jacques to Planning Board term expires June 30, 2014.
  - Motion by Selectman Danforth to appoint Maria Jacques to the Planning Board with her term to expire on June 30, 2014; motion seconded by Selectman Smith. Motion carried 3-0.

**VI. Written Communication:**

- A. Letter from Time Warner Cable dated January 15, 2014
  - Selectman Smith stated this was a routine monthly update from Time Warner and there were no changes in the services being provided.
  
- B. Letter from Central Maine Power regarding annual tree work.
  - Selectman Smith recommended the Town in some way make a notice for residents to be aware of this upcoming work.
  
- C. December 10, 2013 Planning Board Minutes.
  - The Selectmen and the residents had no comments on this item.
  
- D. Letter from Maine Municipal Association Property and Casualty Pool Letter from Maine Municipal Association Workers Comp Fund.
  - No comments from the Selectmen or residents on this item.
  
- E. Letter from Maine Municipal Association Unemployment Comp Fund.
  - This letter was just to inform the communities that there has been a drop in unemployment. No comments made by the Selectmen or residents.
  
- F. Letter from Maine Municipal Association concerning 2014 dues and services.
  - Manager Tilton said there has been an increase in fees for legal services. A brief discussion followed. No motions made or necessary.
  
- G. Animal Control Officer Report.
  - Manager Tilton said things have been quiet for the Animal Control Officer these past few months. No further discussion.

**VIII. Verbal Communication:**

- A. Town Manager Report.
  - Manager Tilton reviewed a few items with the Selectmen. They discussed the use of a radar detector that will be in Chelsea for two weeks; a possible audit on the Cemetery Committee funds; and the Ford Motor small claims issue.

**VIII. Verbal Communication:**

- B. Chelsea’s RSU #12 Representative.
  - No members of the School Board were present an update.
  
- C. Board of Selectmen/Assessors.
  - Selectman Danforth updated the Selectmen on his meeting with the Fire Department about the purchase of a new truck. And he also spoke of a conversation he had with the Town Clerk regarding records from previous years Town Meetings that appear to be missing at this time. Selectman Danforth expressed his concerns that these records over the years may have been destroyed. He would like to see the Clerk continue to search to see if these records are filed away.

Selectman Smith said they might need to schedule an Assessor’s Meeting.

**VIII. Adjournment:**

Motion by Selectman Pushard to adjourn, seconded by Selectman Danforth. Motion carried 3-0.

Meeting adjourned at 8:54 p.m.

**Approved by the Chelsea Board of Selectmen as amended on May 14, 2014**

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Benjamin Smith – Chair

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Richard Danforth Vice-Chair

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Michael Pushard