

**Town of Chelsea
Board of Selectmen Minutes
January 28, 2015
Chelsea Town Office
6:45PM**

I. Call regular meeting to order:

The meeting was called to order at 6:46PM by Chairman Smith.

Selectmen present: Michael Pushard, Richard Danforth and Benjamin Smith.

Others present: Scott Tilton, Lisa Goulette, Dan Goulette, Bruce Young, Marlo Young, Paula Hutton, Edgar Degen, Tanya Condon and Howard Tuttle.

The Pledge of Allegiance was recited.

II. Consent Agenda:

- A. Approval of Accounts Payable Warrant # 31 in the amount of \$ 6,542.84
- B. Approval of Accounts Payable Warrant # 32 in the amount of \$ 226,830.95
- C. Approval of Payroll Warrant # 33 in the amount of \$ 5,364.59
- D. Approval of Minutes of January 14, 2015 TIF District Public Hearing

A motion was made by Mr. Danforth that was seconded by Mr. Pushard to approve consent agenda items A , B, C and D as presented. The vote was unanimous.

III. Public Comment:

None

By consensus of the Board of Selectmen it was decided to move Scheduled Items New (2) to before Scheduled Items New (1) on the Agenda so that discussion could take place once Mr. Tuttle has arrived

IV. Scheduled Items:

A. New Business:

2. Establishment of an Ad Hoc Economic Development Committee

The Manager presented the Board of Selectmen with a plan to create an Ad Hoc Economic Development Committee. The adoption of the TIF may have created the need for a group to assist with promoting economic development, long range economic planning and business loan administration. The Selectmen wanted to review the proposed plan before taking action. This item would be rescheduled to the next meeting.

1. Transportation of High School Students

The Manager presented this item to the Board of Selectmen as a way to begin discussion on the future of high school student bus transportation. The preparation of the 2015-16 budget is underway and the cost of high school transportation needs to be determined. Mr. Tuttle, RSU 12 Superintendent, and several concerned parents were in attendance. New information concerning the cost to transport students to Cony was presented that could potentially make a difference in the course of action taken. This item would be rescheduled to the next meeting.

3. Broadcasting Board of Selectmen Meetings CTV7

The Manager explained to the Board of Selectmen that he has recently met with representatives of the local cable channel to discuss the cost and the logistics involved with broadcasting meeting to Chelsea cable subscribers. The Selectmen wanted to see final numbers and a plan before supporting the idea. This item will be presented to the Selectmen once the requested information is received.

B. Old Business:

1. Review of the Chelsea Personnel Policy

The Manager explained that the proposed policy was not ready for further review.

2. Review of the Rescue Fee Ordinance

The Manager explained that Chelsea was having difficulty collecting accurate information and billing for rescue services provided during motor vehicle accidents. Once billing information was received and bills sent out there was very little collected. The Selectmen supported the Ordinance and requested that it be maintained. They did however request that the ordinance be amended to allow for some discretion in the billing process. The Manager will draft amendment language for the Selectmen to approve.

V. Legal:

1. CDBG Loan request to replace a well pump

This request was withdrawn by the resident prior to tonight's meeting. No action was required.

2. Cemetery Committee Recommendations

The Manager explained that the Cemetery Committee had recently met and created a list of recommendations for Chelsea to take in order to secure ownership of the private cemeteries in town. The Board of Selectmen supported the recommendation in principle but wanted to have the manager speak with the Town's Attorney to determine how much time and expense would be required to research and prepare legal documents

A motion was made by Mr. Smith and seconded by Mr. Danforth to authorize the Town Manager to involve our Town Attorney in implementing the recommendations.

VI. Written Communication:

1. The Board received and reviewed a letter from Time Warner Cable dated January 21, 2015.

2. The Board received and reviewed a letter from RSU 12 alerting Chelsea to the fact that two of its RSU 12 Board of Director's terms were expiring June 30, 2015

3. The Board received and reviewed a letter from MDOT outlining their Light Paving Operations for 2015 and 2016.

VII. Verbal Communication:

Town Manager – NONE

Chelsea's RSU #12 Representative – NONE

Committees and Boards – Paula Hutton, Budget Committee, reported on the work being done by the Budget Committee.

VII. Verbal Communication: continued

Board of Selectmen:

Mike Pushard – requested that Pittston be contacted and asked how the splitting up of the winter plowing operations was working. He also asked that the owners of the property abutting Spruce Lane be invited to attend the February 25, 2015 meeting so they could be included in a discussion concerning discontinuing the road.

Richard Danforth – NONE

Benjamin Smith – NONE

Chairman Smith declared a recess at 8:20PM

Chairman Smith declared the meeting back in session at 9:00PM

VIII. Executive Session Action:

1. Abatement request pursuant to 36 M.R.S.A. § 841(2)

A motion was made by Mr. Smith that was seconded by Mr. Danforth to approve an abatement request pursuant to 36 M.R.S.A. § 841(2) in the amount of \$776.23 for 2014-15 taxes on Map 13 Lot 102.

2. Abatement request pursuant to 36 M.R.S.A. § 841(2)

A motion was made by Mr. Smith that was seconded by Mr. Danforth to deny an abatement request pursuant to 36 M.R.S.A. § 841(2) on property located at Map 11 Lot 112 on the grounds that no financial hardship was shown.

IX. Adjournment:

A motion was made by Mr. Pushard and seconded by Mr. Danforth to adjourn the meeting. Mr. Smith declared the meeting adjourned at 9:02PM.

Approved by the Chelsea Board of Selectmen on February 11, 2015

Benjamin Smith, Chair

Michael Pushard

Richard Danforth, Vice Chair