

ORDINANCE

CHELSEA CERTIFICATE OF OCCUPANCY

PART 1. TITLE:

This ordinance shall be known and cited as the "Chelsea Certificate of Occupancy."

PART 2. PURPOSE:

The purpose of this ordinance is to promote the general welfare and safety of the citizens of the Town of Chelsea.

PART 3. DEFINITIONS:

Section A. Certificate of Occupancy: a document issued by the Code Enforcement Officer issued upon completion of a new structure as defined by the Building Permit Ordinance. Said document must certify that the structure complies with the State Plumbing Code and other Federal and Local Codes.

Building Permit: a document obtained to construct a new building or to alter an existing building.

Code Enforcement Officer: person employed by the municipality responsible that the codes are not violated and that the proper permits are obtained.

PART 4. STATUTORY AUTHORITY:

This ordinance is adopted pursuant to the "home rule authority" provision of Title 30-A Section 2001.

PART 5. APPLICABILITY/SCOPE:

Hereafter, it shall be unlawful to use, occupy, or permit the use of occupancy of any new, altered, or relocation of any building or premise and shall include the placement of mobile homes and or modular residence or commercial unit until a Certificate of Occupancy has been issued.

The Building Permit Application shall be considered an application for a Certificate of Occupancy. The Certificate of Occupancy shall be issued in conformity

with the scope of this ordinance upon completion of the work. It shall be the responsibility of the owner of the building and or property to notify the Code Enforcement Officer of completion.

The Code Enforcement Officer upon inspection shall issue a Certificate of Occupancy stating that said building or unit of said building or unit is in compliance to the State Plumbing, Building, Electric Codes and to the terms and conditions of the Building Permit issued.

The Code Enforcement Officer may issue a temporary Certificate of Occupancy for a period of six months for the completion of said building provided that reasonable safeguard protects the Health, Welfare, and Safety of the occupant and the public has been done and met that which is determined by the Code Enforcement Officer.

PART 7: ADMINISTRATION/ENFORCEMENT:

This ordinance shall be administered by the Chelsea Board of Selectman and or the Chelsea Planning Board and there officers. The Code Enforcement Officer shall maintain a public record of all Certificate of Occupancy's issued.

The Code Enforcement Officer shall have full and free access to inspect the work at all times.

If the structure does not meet all of the requirements of the various Local and State Codes, the Code Enforcement can not issue the Certificate of Occupancy. A notice shall be sent to the owner giving him/her a period of time as determined by the Code Enforcement Officer to have the building in compliance and ready for reinspection.

PART 8: PENALTIES:

Failure to obtain a Certificate of Occupancy shall be a violation of this ordinance. A fine of not less than \$50.00 and not more than \$200.00 will be assessed. Each day such a violation is permitted to exist after notification thereof shall constitute a separate offense. All fines collected hereunder shall insure to the Town of Chelsea.