

**TOWN OF CHELSEA**  
SELECTBOARD MEETING  
May 11, 2011  
MINUTES (Approved May 25, 2011)

\* Indicates a vote

Meeting Called to Order: 6:30 PM

1. ROLL: Linda Leotsakos, Chair; Michael Pushard; Carole Swan  
Also Present: William Najpauer and Scott Laliberte representing Kennebec Regional Recycling Committee (KRRC) and approximately 20 citizens
2. APPROVAL OF MINUTES: April 26, 2011  
Minutes not completed – passed to next meeting
3. ADJUSTMENTS TO THE AGENDA:
  - a. Agenda Item #7A (KRRC) to be considered at the beginning of the meeting to accommodate the presenters.
  - b. Agenda Item #5, Reports: Add “c,” RSU #12, Re-apportionment Committee
4. WARRANTS:
  - a. Payroll # 68 in the amount of \$4,363.60, signed 5/10 (Chelsea Disbursement Warrant Ordinance)
  - b. Accounts Payable # 69, Motor Vehicle, in the amount of \$8,751.99, signed 5/10 (Chelsea Disbursement Warrant Ordinance)
  - c. Accounts Payable: #70 in the Amount of \$159,163.07  
Mike Pushard noted that invoices, particularly for road projects should list the roads where work was done, and the actual description of work performed. Linda Leotsakos will speak with the Town Manager about this concern.  
\*Moved by Leotsakos, seconded by seconded by Pushard and voted to approve Warrants #68, #69 and #70. Pushard and Leotsakos voting in the affirmative, Swan abstaining
5. REPORTS:
  - a. Town Manager  
Tax Collector: Thirty Day Demand Notices for 2010 real Estate Taxes will go out on May 26, 2011. Liens will be issued on unpaid taxes thirty days after Demand Notices are mailed.
  - b. Fire Department  
A written report was read and is attached to these minutes.
  - c. RSU #12, Re-apportionment Committee

Linda Leotsakos reported that, now that 2010 Census numbers are available, the RSU is required to create the Re-apportionment Committee, consisting of one School Board member, one Selectman and one citizen-at-large from each community. Chelsea's representatives are: Linda Leotsakos, Selectman, Sherrill Hallett, School Board member and Michael Brannigan, citizen. The Committee is meeting at the same time as this meeting and Linda Leotsakos attended for the first part of the meeting, leaving to be present at the Selectboard meeting. Sherrill Hallett and Mike Brannigan remained at the RSU meeting. The Committee's purpose is to agree on and approve an updated Apportionment plan that considers new census data.

Mike Pushard spoke in favor of having the Fire Chief attend a Selectboard meeting quarterly to give the report. Chair, Linda Leotsakos will speak with Chief Ramage about this request.

6. OLD BUSINESS:

a. Planning for Town Meeting

Planning for Town Meeting is progressing. It is likely that the Town report will not contain the Town Meeting Warrant as has been the practice in Chelsea. This year, due to time constraints, the Warrant will be posted and available at least 7 days before the meeting, as required by Statute. The Town Report will be available at least 3 days prior to the Annual Meeting as required by Statute. Voting for officials will be on Tuesday, June 28, 2011, by secret ballot and the remainder of the Warrant will be considered at Town Meeting on June 30, 2011.

b. Budget Committee Update

The Budget Committee held its first meeting on Wednesday, May 4<sup>th</sup> at the Town Office. The Committee recognized that Chelsea faces a very difficult year in terms of finances – and it does not appear that a tax increase in FY 2012 can be avoided. The Selectboard, with assistance from the Budget Committee, will have to present a budget that will keep that tax increase as low as possible to the Town Meeting in June.

The main goals for this Committee are: (1) to share ideas and strategies to assist the Selectboard in creating a fiscal budget proposal that considers loss of surplus funds and probable reductions in revenue sharing and other sources, and (2) to continue meeting, at least quarterly, with the Selectboard to review the town's financial situation.

The next meeting of the Budget Committee is Wednesday, May 18, at 6:30 in the Town Office.

c. Contracts

i. Auditor – Nonattest Services

This contract was tables at the last meeting to allow time for further review, which has been completed.

\*Moved by Swan, seconded by Pushard and voted unanimously to approve contract for nonattest auditing services in the amount of \$7,500.

ii. Gravel Roads – Spring Grading/Repair

Mike Pushard spoke in favor of accepting Marshall Swan’s offer to re-grade Intervale Rd. free of charge due to the fact that he did the repair work there late in the season. Linda Leotsakos stated that the Selectboard voted last meeting to put the entire grading project out to bid and no further decisions should be made until the bidding process has been done. Bid proposals are not complete and so this item was passed over until Town Manager/Road Commissioner returns from vacation.

iii. Winter Roads

Bid proposals are not complete and this item was passed over until Town Manager/Road Commissioner returns from vacation.

d. Old Hallowell Days

Fire Chief Shawn Ramage has recommended that the Old Hallowell Days Committee be asked to make a donation of \$1000 to cover the Town’s costs to provide fire protection and to hire public safety officer(s) for the Annual Old Hallowell Days fireworks at Butternut Park in July.

\*Moved by Pushard, seconded by Swan and voted unanimously to request a donation of \$1000 from the Old Hallowell Days Committee to provide fire and safety protection for the fireworks from Butternut Park in July.

e. Road Sweeping/Catch Basins

Selectmen have reviewed conditions and regulations related to sweeping of roads. Many subdivision roads and Ferry Rd/Oak Ridge in particular have considerable accumulations of winter sand, and catch basins need cleaning as well. Linda will ask the Town Manager to arrange for sweeping and cleaning catch basins as soon as she returns from vacation.

f. Floodplain Management Ordinance

As discussed at the last Selectboard meeting, FEMA requires updating of this ordinance and the due date for Town compliance is June 16, 2011. Weighing the risks of waiting until the June 30<sup>th</sup> Town Meeting, the Selectboard believes it most prudent to hold a Special Town meeting prior to June 16<sup>th</sup> so as to meet the required due date for submission.

\*Moved by Swan, seconded by Pushard and voted unanimously to call a Special Town Meeting for Wednesday, June 8, 2011, at 6:30 PM and to schedule the regular Selectboard meeting to follow; also to schedule a Public Hearing about this ordinance for Wednesday, May 25, 2011, to schedule the regular Selectboard meeting to follow.

7. NEW BUSINESS: As considered after Item #3 on the agenda.

a. Kennebec Regional Recycling Committee – Brief Presentation

Mike Pushard gave a brief overview of the work of the regional committee and then introduced Bill Najpauer and Scott Laliberte, representing Kennebec Regional Recycling Committee (KRRC). There followed an informative and lively discussion about Pay-to-Throw and recycling proposal that is being developed for our towns in our region that use Hatch Hill. Citizens will be expected to purchase PAYT bags, which come in 2 sizes, and to recycle (dual stream recycling). The goal is to increase recycling, thus reducing solid waste. Each participating town will have to pass a trash haulers ordinance. While this is not mandatory, costs to communities and/or individuals who opt out of the plan will be significant. Explanatory handouts are attached to these minutes.

Many citizens commented and/or asked questions during this 30 minute presentation. Both Bill Najpauer (437-2066) and Scott Laliberte encouraged citizens to call them with any additional questions and/or comments.

8. CORRESPONDENCE:

- a. Kennebec County will hold two Public Hearings regarding the proposed County Budget for FY 2012: May 16, 2011 at Waterville City Hall, 1 Common St., Waterville; and May 18, 2011 at Hill House Conference Room, 125 State St., Augusta. Both hearings will be at 7:00PM. (Copy attached to minutes)
  
- b. Letter from Susan Sargent, Chair of the Chelsea School Celebration Committee. Susan encourages citizens to join this committee in planning a “truly community” event. (copy attached to these minutes)

9. CITIZEN COMMENT:

- a. Barbara Skehan announced the RSU meeting to vote on the school budget for next year will be at the Windsor School on Saturday, June 4th at 10AM. If the budget passes, the town validation vote will be on June 14<sup>th</sup> at the Chelsea Town office.
- b. Tim Coitrone spoke on behalf of the Planning Board, of which he is the Chair. He said that the Planning Board will need \$500 for FY 2012.

10. SELECTMEN COMMENTS: None

11. NEXT SELECTBOARD MEETING: May 25, 2011, to follow Public Hearing regarding the proposed Floodplain Management Ordinance 6:30 PM, Chelsea School

12. ADJOURN: Moved by Pushard, seconded by Swan and voted unanimously to adjourn at 8:12 PM

Respectfully Submitted,

Linda Leotsakos