

**Board of Selectmen Meeting  
Wednesday December 23, 2015  
6:30PM  
Chelsea Town Office**

**I. Call regular meeting to order:**

- A. Pledge of Allegiance

**II. Consent Agenda:**

- A. Approval of Payroll Warrant # 25 for \$ 10,082.91
- B. Approval of Payroll Warrant #26 for \$ 3,953.29
- C. Approval of Accounts Payable Warrant # 27 for \$ 4,441.91
- D. Approval of Accounts Payable Warrant #28 for
- E. Approval of Board of Selectmen December 9, 2015 Meeting Minutes

**III. Public Comment on Items not part of the Agenda:**

(Please limit comments to no more than two (2) minutes per speaker.)

**IV. Scheduled Items:**

**A. New Business:**

- 1. Review the 2014-15 Financial Audit and Management Letter
- 2. Selectmen 2016 – 17 Budget Review Schedule Review
- 3. Possible Employee Retirement Plan Expansion
- 4. Review 2016 – 17 Employee Wage Schedule
- 5. Possible Employee Dental Plan Expansion
- 6. Health Insurance Premium and Town Share Discussion
- 7. Annual Review of High School Transportation Services
- 8. Review Cemetery Sexton Job Description

**B. Old Business:**

- 1. Sand for Seniors Program

**V. Legal:**

- 1. Municipal Quit Claim Deed – Chester Coston

**VI. Written Communication:**

1. Letter from TWC dated December 02, 2015
2. Letter from TWC dated December 16, 2015
3. Notice from TWC of February 2016 Subscriber Rate Increase
4. Letter from Maine Revenue Service dated December 10, 2015
5. December 2015 RSU #12 Superintendents Report

**VII. Verbal Communication:**

1. Town Manager
2. Chelsea's RSU #12 Representative
3. Boards and Committee
4. Board of Selectmen/Assessors

**VIII. Executive Session:**

**IX. Adjournment:**

In order to maintain Board effectiveness, the following guidelines are set forth:  
Board members speaking during discussion on any item will be limited to two minutes and may speak only once until each member has spoken or been given an opportunity to speak.