

**Board of Selectmen
Regular Meeting
Wednesday July 13, 2016
6:30PM
Chelsea Town Office**

I. Call meeting to order:

- A. Pledge of Allegiance
- B. Selection of Board leadership and set regular meeting dates.

II. Public Comment on Items not part of the Agenda:

(Please limit comments to no more than two (2) minutes per speaker.)

III. Adjustments to the Agenda:

IV. Consent Agenda:

- A. Approval of Payroll Warrant # 55 for \$ 7,500.67
- B. Approval of Accounts Payable Warrant # 56 for \$ 4,621.83
- C. Approval of Accounts Payable Warrant # 57 for \$ TBD
- D. Approval of Accounts Payable Warrant #01 for \$ TBD
- E. Approval of Board of Selectmen June 22, 2016 Meeting Minutes

V. Scheduled Items:

A. New Business:

- 1. Review draft of ANIMAL CONTROL ORDINANCE
- 2. Confirmation of Annual Town Manager Appointments per Charter or Ordinance or Maine Statute.
 - a. Leonetta Burns – (1)Cemetery Sexton
 - b. Sheila McCarty – (1)Town Clerk and (2)Public Access Officer
 - c. Christopher Baker – (1)Animal Control Officer
 - d. William Butler – (1)Code Enforcement Officer, (2)Licensed Plumbing Inspector, (3)E911 Addressing Officer and (4)Local Health Officer.
- 3. Appointments to Boards and Committees to fill unelected term vacancies. (See List)
- 4. MMA Legislative Policy Committee Ballot

B. Old Business:

1. Cell Tower Lease Acquisition

VI. Legal:

- A. Review LIFE-SAFETY ORDINANCE

VII. Verbal Communication:

- A. Town Manager
- B. Chelsea's RSU #12 Representative
- C. Boards and Committee
- D. Board of Selectmen/Assessors

VIII. Written Communication

- A. Treasurers Report - Reserve Account Balance Report & ICS Balance Report
- B. Town Clerk June 2016 Activity Report
- C. BMV, MOSES and Animal Welfare Clerk June 2016 Activity Report
- D. Letter from MDOT dated June 27, 2016
- E. Letter from Charter Communication dated July 6, 2016
- F. CEO Report on July 2nd Inspections
- G. Letter from Kennebec Land Trust dated June 30, 2016
- H. MMA Risk Management – Insurance Coverage Breakdown

IX. Executive Session:

- A. None

X. Adjournment:

In order to maintain meeting effectiveness, the following guidelines are set forth:
Board members speaking during discussion on any item will be limited to two minutes and may speak only once until each member has spoken or been given an opportunity to speak.