

Town of Chelsea
Board of Selectmen Meeting Agenda
Wednesday, February 8, 2012
5:30PM, Executive Session
6:30PM, Regular Session
CES Library

Executive Session:

- I. Call to Order
- II. Pursuant to 1 M.R.S.A Subsection 405(6)(E) discussion with Chelsea Legal Counsel.
- III. Adjournment.

Regular Meeting:

- I. Call meeting to order
- II. Consent Agenda
 - A. Approve Payroll Warrant #35 in the amount of \$ 7,459.10
 - B. Approve Accounts Payable Warrant #36 in the amount of \$ 49,341.22
 - C. Approve Board of Selectmen Meeting Minutes of January 25, 2012.
 - D. Reschedule regular February 22 Select Board meeting to February 29, 2012.
- III. Public Comment on Items not part of the Agenda:
(Please limit comments to no more than two (2) minutes per speaker.
- IV. Scheduled Items:
 - A. Old Business:
 1. Review and Adoption of Town Attorney Use Policy.
 2. Review and Approve Town Clerk Job Description
 3. Review and take action concerning the Fire Dept. Rescue Unit
 4. Rescheduling of 2012 Select Board Goal Setting Workshop.
 5. Town Report RFP discussion and decision.
 6. Review and discussion of the Chelsea Auditor Selection Process.
 7. Review and discussion of the Chelsea Attorney Selection Process.
 8. Approve and Accept Agreement for Fire Department to conduct a training burn.
 - B. New Business:
 1. Set date and time for 2012 Annual Town Meeting and Election.
 2. Establish dates for 2012 Budget Review and Approval.
 3. 2012 Computer Services RFP.

- V. Legal Issues:
 - A. Appointment of a Regular Code Enforcement Officer, LPI, E911 Addressing Officer and Health Officer.
 - B. Appointment of a Chelsea RSU 12 School Board Director to a term ending June 30, 2012.
 - C. Authorize the payment of Municipal Snowmobile Revenues to Local Snowmobile Club

- VI. Written Communication:
 - A. Letter from Time Warner Cable dated January 19, 2012.
 - B. Letter from Kents Hill School.
 - C. Letter from MDOT concerning scheduled scoping meeting.
 - D. Letter from Time Warner Cable dated February 1, 2012.
 - E. Fire Chief Department Report for Calendar Year 2011.

- VII. Verbal Communication:
 - A. Town Manager Report
 - B. Department Reports
 - C. School Department Report
 - D. Board of Selectmen/Assessors Reports and Comments

- VIII. Executive Session:

- IX. Adjournment:

In order to maintain Board effectiveness, the following guidelines are set forth:

- A. Board members speaking during discussion on any item will be limited to two minutes and may speak only once until each member has spoken or been given an opportunity to speak.